



MINUTES PHCC GENERAL MEETING

16 October 2025

At PHCC 58 Sutton Street, Mandurah WA 6215

Acknowledgement of Country

The Chair opened the meeting at 9.30am, acknowledging the Noongar people as Traditional Custodians of the land and paying her respects to all Elders past and present and emerging.

Present:

Paddi Creevey	Chair
Peter Zurzolo	Deputy Chair
Marilyn Gray	Treasurer
Sue Fyfe	Secretary
Bob Pond	Executive Committee (DWER)
Andrew Ward	PDC
David Rowe	DIPRD
Melissa Evans	DBCA
Denyse Needham	Community Member
Rob Harris	Local Government Member (Inland)
Robert Schmidt	Local Government Member (Coastal)

In Attendance:

Jane O'Malley	CEO
Danielle Eyre	Senior Scientist, Healthy Waterways
Kellie Beckwith	Manager Corporate Services/Exec Support

Apologies:

Mel Durack	Operations Manager, Land Conservation & Agriculture
Nicholas Dufty	DPLH (Observer)
Veronica Metcalfe	Community Member
Brent Johnson	Community Member
Kira Batterbee	Community Member

Guests:

Harley Ross	Observer
Darren Forster	CEO NRM WA
John Carlson	Chair NRM WA

1. Declaration of Interest

Nil

2. Confirmation of Minutes of Previous Meeting 14 August 2025

Moved: Denyse Needham

Seconded: Bob Pond

That the minutes of the Meeting held on 14 August 2025 be confirmed as a true and correct record of the meeting.

CARRIED

3. Business Arising from Previous Minutes

Refer to update of Actions table at the back of the Minutes. Actions were discussed and the Board were updated on outstanding actions.

4. Correspondence

Correspondence was posted weekly on the Members' page of the website, with emails to members advising that new correspondence had been uploaded. The Correspondence Register was tabled at the meeting.

Moved: Marilyn Gray

Seconded: Melissa Evans

That Correspondence In and Correspondence Out be accepted.

CARRIED

5. Name Change – Consideration of suggestions for name change and process

Jane recapped on the Name Change and provided a summary of work that has been in progress to date. A silent ballot was provided to all members to make a preferential vote on the shortlisted three names, these were collected and put into an envelope and sealed. The ballot will be taken to the next Executive meeting to count votes and further discussions regarding the preferred chosen name and to continue the process. It is hoped a decision can be made at the December Board meeting and announced at the end of year event.

ACTION: Kellie to contact absent Board Members and provide a ballot paper for them to complete their vote of their preferred change of name for the PHCC.

6. Guest Speakers

Darren Forster - CEO NRM WA & John Carlson - Chair NRM WA
Business development, Collaboration and Advocacy

Peter Zurzolo welcomed Darren & John to the meeting and provided a brief summary and introduction to the Board, before handing over to Darren & John for their presentation.

The Board thanked Darren and John for their informative discussions and updates, Members were provided the opportunity to ask questions and Darren and John discussed in more detail the questions that arose.

7. Chairman's Report

The Chair spoke the Chair's report, along with advising the Board that this meeting was the last meeting that Marilyn Gray would be the Treasurer as she is stepping down from this position. She spoke about Marilyn's long history with PHCC and the exceptional work that she has done and thanked her for all her time and effort and willingness over the years. She advised that we would be appointing a new Treasurer at the AGM.

Moved: Robert Schmidt

Seconded: Bob Pond

That the Chair's Report and recommendation be endorsed as presented

CARRIED

8. Chief Executive Officers Report

The CEO spoke to her report providing updates on the team, projects and other highlights, including a slide show to showcase.

Moved: Peter Zurzolo

Seconded: Denyse Needham

That the CEO's Report be endorsed as presented

CARRIED

9. Treasurers Report

The Treasurer spoke the Treasurers report including financial reports and seeking endorsements. The Treasurer handed over to Jane and Julia to provide an update and overview of the draft budget and project expenditure, so the Board had a clear understanding and had the opportunity to ask questions and discuss in more detail.

That the Board endorse the following En Bloc:

- a) **The Financial Statements for the period ending 30 September 2025 as presented;**
- b) **That the overall credit card limit be increased to \$25,000; and individual limits be modified in accordance with a review by the Finance Manager of limits vs monthly spend YTD, and a recommendation of the CEO and Treasurer, whether to adjust limits, based on the outcomes of the review.**
- c) **Modifications to the Asset Management Policy 3.5 to change the register from \$10,000 to \$3,000**
- d) **Draft Budget as presented.**

CARRIED

10. Members Updates

a. The following Agency Members provided reports:

- i. **Andrew Ward, PDC** (verbal report) Andrew briefed the Board on the following:
Thank you to DWER and PHCC to see election commitment, \$3.7 million
He touched on the proposed carbon farming trial concept – with Winjan and PHCC - pre-feasibility in July. This aligns with State gov and PHCC priorities, State has made some funding available to address risk.
Drone academy - AgTech Australia sole provider DJI drones, licence for WA and linked with Elders to sell to farmers, size range, will be based in Peel business park. Skill centre then early next year a training centre.
- ii. **Melissa Evans, DBCA** (as read)
- iii. **David Rowe, DPIRD** (as read)
- iv. **Bob Pond, DWER** (verbal report) Bob briefed the Board on the following:
Dredging licence is in place at Port Mandurah entrance channel (25,000 m3 sand, done by mid-December), Ocean marina entrance channel, Mary Street Lagoon. Murray river buoy out, are being repaired.
There is a Late flow of water down Murray River, slowly changing from brown to clear, some inc in algal biomass, also there is spike of *Dinophysis acuminata*, toxic dinoflagellate. Reporting limit 10 cells /mL, in Southern Harvey is 300+ - risk only if eating mussels (mussels > crabs > bioacc?)

b. The following Community Members provided reports:

- v. **Peter Zurzolo, Community Member** (as read)

- vi. **Sue Fyfe, Community Member** (verbal report) Sue briefed the Board on the following:
Alcoa - comment from Alcoa staff that pro forma submissions are not valuable, the Shire of Murray had consultants to do their submission.
Sue attended the CCWA Board meeting last night and she has been approached to join Executive Committee that she will accept if nominated at the election.

c. **The following Local Government Representatives provided reports:**

- vii. **Rob Harris, (Upper Catchment)** (as read)
viii. **Robert Schmidt, (Coastal)** (verbal report) Robert briefed the Board on the following:
Major issues at end of Paganoni Rd, bottom of Lake Amarillo, owners letting cattle roam freely.
Homeless people are causing issues lighting fires at Karnup Road along river south there was four rangers assaulted, rangers are now not going there without police escorts.

11. Confirmation of Next Meeting Date

The next meeting is scheduled for Thursday, 11 December 2025

The meeting closed at 12.19pm

Chair: *Poddi Green*

Date: *11/12/25*

Actions arising from this meeting held on Thursday 16 October 2025

No.	DETAILS	RESP.	ACTION
5	Kellie to contact absent Board Members and provide a ballot paper for them to complete their vote of their preferred change of name for the PHCC.	Kellie Beckwith	

Actions arising from the meeting held on Thursday 14 August 2025

No.	DETAILS	RESP.	ACTION
8	Finance Manager to provide a presentation on SAGE to the next appropriate meeting.	Julia Howard	In Progress
11bii	Mel Durack to provide Veronica with an update on the Dredging of the Lion's Weir, reference group and progress.	Mel Durack	In Progress
11biii	Executive Group to discuss the PHCC continued membership on CRC Time (Transformations in Mining Economies)	Jane O'Malley	In Progress

Actions arising from meeting held on Thursday 20 February 2025 (Strategic Meeting)

No.	DETAILS	RESP.	ACTION
1	The Chair to arrange to meet with Chair of the Western Australian Planning Commission, after elections, for a detailed meeting and what we can look to do to get the awareness of environmental actions to protect and restore the catchment.	Paddi Creevey	In progress

Actions arising from meeting held on Thursday 17 October 2024

No.	DETAILS	RESP.	ACTION
9h	David to build a story map/board or historical shoreline data to look at changes to the estuary bank over time. Suggested to contact City of Mandurah CEO to arrange a meeting to discuss the above further with David and Melissa (DBCA)	David Cooling	In Progress David provided a written report for the February meeting as a starting base. This will be a project David will tackle in 2025