

# COMMUNITY ENGAGEMENT STEERING COMMITTEE



Meeting to be held on **Wednesday 9th March 2022 at 1.30 pm**

Venue: Department of Local Government, Sport and Cultural Industries Meeting Room  
Suite 94/16 Dolphin Drive, Mandurah

## Committee – Board Members

Paddi Creevey (Chair)  
Caroline Knight  
Bob Pond  
Peter Zurzolo

## Committee – Staff

Jane O'Malley CEO  
Charlie Jones Community Engagement Coordinator, Wetlands and People  
Mick Davis Regional Agriculture Landcare Facilitator

## Guests

Kim Wilson Program Manager  
Steve Fisher Operations Manager, Science and Waterways

## Apologies

Julie MacMile Coordinator, Graphics, Communications +

## Agenda

START	TIME	OFFICER	ITEM
1.30 pm	10 mins	JO/Chair	<b>1. Welcome</b> <b>2. Apologies</b> <b>3. Confirmation of previous minutes</b> <b>4. Business arising from previous meeting (see table of actions below)</b> <b>5. Declarations of Interest</b>
1.40 pm	20 mins	JO	<b>6. Communications</b> – Overview
2.00 pm	40 mins	MD	<b>7. RALF</b> – Regrarians project update (5min) – Case study update (5min) – RALF Communications Plan update (10 min) – Greening Farms Communications Plan update (10 min) – Upcoming Events Calendar (10min)
2.40 pm	60 mins	CJ	<b>8. Wetlands and People Project</b> – Project and Budget update – Ramsar Ambassadors program

			– Wetlands Weekender 2021 reflection and options for 2022
3.40 pm	20 mins	JO	<b>9. Other Business</b> –
4.00 pm			<b>Close of Meeting</b>

### Table of Actions

#	ACTION	WHO	OUTCOME
1	<b>Item 6.1</b> CE Steering Committee Meeting 5/11/20 <i>Investigate training for Julie MacMile and Charlie Jones in the Instagram space to determine best ways to reach our audience.</i>	Julie	In progress. Instagram now desktop friendly
2	<b>Item 8.2</b> CE Steering Committee Meeting 5/11/20 <i>Present and include the 5 year outcome and deliverable tracker for Greening Farms at the next meeting</i>	Paula (now Mick)	Update to be provided in this meeting
3	<b>Item 8.4</b> CE Steering Committee Meeting 5/11/20 <i>Review and finalise the 2 x Agricultural Case studies (CEG recipient and Blyth Worm Farm)</i>	Paula (now Mick)	Update to be provided in this meeting
4	<b>Item 8.6</b> CE Steering Committee Meeting 5/11/20 <i>a. Present the outline/ update for the “After the Fire” Regrarians project at the next community engagement steering committee meeting; and b. Ask Regrarians if the training can also be recorded in podcast format so that we can further share and expand the audience/knowledge</i>	Paula (now Mick)	Update to be provided in this meeting
5	<b>Item 8.7</b> CE Steering Committee Meeting 5/11/20 <i>Distribute draft Survey to community engagement steering committee for review and feedback</i>	Paula (now Mick)	Update to be provided in this meeting
6	<b>Item 6.2</b> CE Steering Committee Meeting 9/6/21 <i>a. Contact Peel Development Commission (Kylie) to seek assistance to increase distribution of Wattle &amp; Quoll. b. All Board Members to be give ‘Connect’ Cards to distribute while they are out and about.</i>	Julie	Complete
7	<b>Item 8</b> CE Steering Committee Meeting 9/6/21 <i>Arrange recognition of service for shorebird count volunteers who have completed 5 years and 10 years of participation, and tidy record keeping to enable continuation of recognition.</i>	Charlie	In progress – update to be provided in meeting

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present