

AGENDA

A General Meeting of the PHCC will be held
from 9.00am to 12.00 noon on Thursday 15 April 2021
at the PHCC Shed, 58 Sutton Street,
MANDURAH WA 6210



START	FINISH	DURATION	
8.45	9.00	15 mins	Grab your cuppa
9.00	9.10	10 mins	<ol style="list-style-type: none"> 1. Acknowledgement of Country 2. Welcomes and Apologies 3. Declarations of Interest 4. Confirmation of Minutes of General Meeting held on 18 February 2021 5. Confirmation of Minutes of Strategic Meeting held on 18 February 2021 6. Business arising from previous Minutes 7. Correspondence (available on PHCC website)
9.10	9.25	15 mins	8. Strategic Directions – Key Achievements Planned (Discussion and Endorsement)
9.25	9.30	5 mins	9. Introduction of Board Members Agenda Items Form (refer attachment)
9.30	9.35	5 mins	10. Resignation of Board Member: Cr Eliza Dowling
9.35	9.40	5 mins	11. Steering Committee Modifications: Cr Dowling Resignation and Sue Fyfe stepping off Science Sub-Committee
9.40	10.00	20 mins	Morning Tea
10.00	10.20	20 minutes	12. Presentation – Introduction to CRCTime by Emma Yuen, Research Impact & Translation Manager <i>Emma has 25 years' experience across public policy, research, engineering, Indigenous engagement and knowledge translation, mostly within the water sector. She is also an experienced facilitator with a passion for working with diverse and interdisciplinary groups.</i>
10.20	10.30	10 minutes	Questions arising from above presentation

START	FINISH	DURATION	
10.30	11.30	60 mins	13. Agency and Member Updates <ul style="list-style-type: none"> • DPIRD (Agriculture and Food) – Rob Summers • DBCA (Parks and Wildlife) – Mark Cugley • DWER (Water and Regulation) – Bob Pond • Peel Development Commission – Andrew Ward • DPLH (Planning - Peel) - Observer – Nicholas Dufty • Water Corporation - Observer – Suzanne Brown • Community Members • Local Government Representatives
11.30	11.40	10 mins	14. Treasurer’s Report, including financial reports
11.40	11.50	10 mins	15. Chief Executive Officer’s Report, including Program Managers’ reports
11.50	12.00	10 mins	16. Chairman’s Report
			Next meeting: Thursday 17 June 2021

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present

Summary of actions from General and Strategic Board meetings held on Thursday 18 February 2021:

Minute No.	DETAILS	RESP.	ACTION
G.9/2/21	Chairman's Report: Chairman to circulate the NRM WA Incorporated Association v Pty Ltd (Special Purpose Vehicle) paper and attachment to Board Members.	Caroline Knight	
S.3/2/21	Board Performance Evaluation Survey and 2-Year Board Work Plan: The CEO to ensure that the terminology used for the 2023 Board Performance Evaluation is changed from 'biannual' to 'conducted every two years'.	Jane O'Malley	
S.3/2/21	Board Performance Evaluation Survey and 2-Year Board Work Plan: The CEO to modify the timing of the 2023 Board Performance Evaluation survey to better align with the Governance Committee's annual meeting held in September.	Jane O'Malley	
S.3/2/21	Board Performance Evaluation Survey and 2-Year Board Work Plan: The CEO to ensure that the Board Work Plan is modified to reflect the changes made to the timing of the Board Performance Evaluation Survey to better align with the Governance Committee's annual meeting held in September.	Jane O'Malley	

Summary of actions from meeting held on Thursday 10 December 2020:

Minute No.	DETAILS	RESP.	ACTION
G.8/12/20(h)	Worsley Mine Expansion: Jane to make arrangements for South32 to present to the Board an update on the Worsley Mine Development Project.	Jane O'Malley	Pending
G.13/12/20	Treasurer's Report: That overview of implementing changes to the Credit Card Facility be delegated to the Finance and Audit Committee	Karen Henderson	Complete – Delegated to Finance and Audit Committee
G.13/12/20	Treasurer's Report: The overview of implementing changes to the Delegations of Authority to reflect new	Karen Henderson	Complete

	ATO reporting authorities, be delegated to the Finance and Audit Committee.		
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Summary of actions from meeting held on Thursday 22 October 2020:

Minute No.	DETAILS	RESP.	ACTION
G.5/10/20f	Agriculture and Environment School Program: Jane to organise for Andy Gulliver to meet with herself and Charlie Jones to discuss the PHCC's role in the potential expansion of the agriculture and environment school program.	Jane O'Malley	In progress: Email sent to Andy Gulliver 1/12/2020 regarding availability in New Year.
G.5/10/20f	Agriculture and Environment School Program: That the potential source of funding for Agriculture programs be raised and considered at the Agriculture Steering Committee.	Jane O'Malley	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee
G.5/10/20g	Upper Catchment Water Levels: The Land Conservation and Sustainable Agriculture team and the Agriculture Steering Committee to emphasise the priority of the low water levels in the upper catchment, identify the PHCC's role and guide how we can improve our advocacy of this issue on a wider stage.	Paula Pownall	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee
G.8/10/20	Winjan Rangers - Agricultural Employment Opportunities: Jane to put Thelma in touch with Andy Gulliver to discuss the agricultural employment opportunities that may align with the Winjan Ranger team.	Leanne Greene	In progress: Thelma has phoned and discussed the options with the Ranger program and with the broader community. Meeting to be held in early 2021 to discuss further before potentially meeting with other stakeholders (such as IMS, PDC and the local communities)
G.9/10/20	Alcoa Presentation: Board Members were requested to send through details of any questions they would like to present to Alcoa, along with specific areas of interest that they may wish the tour to include, which will assist in guiding the design of the tour.	Board Members	In progress: Reminder email issued to Board Members 4 December asking for details to be emailed to Leanne Greene by no later than 31 January 2021.

Summary of actions from meeting held on Thursday 20 August 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/8/20 a)	Jane to share Rob Summers' publications as appropriate.	Jane O'Malley	Jane to seek clarification from Rob Summers on audience to be targeted.
G.6/8/20 e)	CEO to look into having an appropriate state government representative present to the December 2020 Board meeting on the proposed streamlining of approvals	Jane O'Malley	In progress: Jane is arranging a meeting with Gail McGowan.
G.7/9/20	Arrangements to be made for Benson Todd to present again to the Board, focussing on the fire science program and the impacts on biodiversity and various species.	Jane O'Malley	In progress for 2021

Summary of outstanding actions from meeting held on Thursday 18 June 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/6/20 b)	Mark Cugley to provide Board Members with a copy of the Recreational Master Plan for Yalgorup National Park	Mark Cugley	Update - DBCA staff met with PHCC on 31 August to discuss draft. It is unlikely that the Plan will go out for public comment now, which was going to occur at the request of the City of Mandurah. Rather the Recreational Master Plan will be finalised and further stakeholder engagement with public consultation will occur as recommendations are considered and progressed. It is expected that the PHCC will be provided with final copy before the end of 2020.

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