

Community Membership Nomination

Join the team that really makes a difference

The Peel-Harvey Catchment Council (PHCC) is seeking suitably qualified community members to nominate for the position of Community Member on the PHCC Board.

If you tick any, or many of the following boxes, you may be just what we are looking for:

- Knowledge, interest and understanding of the ecological principles of natural resource management
- Experience and expertise in sustainable natural resource management practice
- Knowledge of social, economic, environmental and/or indigenous issues in the Peel-Harvey Catchment
- Experience in coordinating and managing projects, business and/or community engagement activities
- Experience in legislative programs or environmental policy framing
- Ability to communicate and use community networks effectively
- Ability to analyse and work strategically across a wide range of complex integrated issues
- Knowledge and experience in financial and/or risk management
- Skills/experience/knowledge in mentoring, developing, supporting and training of team members

The term of your tenure will be four years, plenty of time to make a significant impact for the local environment. PHCC encourages applications from community across all ages, interest groups and diverse backgrounds.

If successful, you will be one of ten community members, joining forces with two local government members, one representative from key State Government agencies with environmental responsibilities and the Peel Development Commission. Meetings are held on the third Thursday of every second month. Some recompense is made for the cost of travel to meetings.

As part of the nomination process, we ask that you provide a supporting letter, complete the 'Self-Assessment' over the page using the assessment levels below, and fill in the insurance related questions.

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|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| VERY HIGH | A Post Graduate Degree or higher qualification in a related discipline, as well as demonstrated significant professional experience or extensive, practical experience in the area and/or relevant qualification/s |
| HIGH | A Degree or Diploma/Certificate in a related discipline as well as demonstrated, professional experience or significant, practical experience in the area and/or relevant qualification/s |
| MEDIUM | At least 3 years practical experience in the Natural Resource Management Sector. |
| LOW | Some practical experience (including volunteering) in the Natural Resource Management Sector. |
| NONE | Awareness and interest, limited or no practical experience. |

Self-Assessment

The self-assessment requires you to reflect on your level of knowledge, experience and skill in the following key areas:

Knowledge/Skill Area	VERY HIGH	HIGH	MED	LOW	NONE
Knowledge, interest and understanding of the ecological principles of natural resource					
Experience and expertise in sustainable natural resource management practice					
Knowledge of social, economic, environmental and/or indigenous issues in the Peel-Harvey Catchment					
Experience in Indigenous engagement, participation and/or capacity building					
Experience in coordinating and managing projects, business and/or community engagement activities					
Experience in legislative programs or environmental policy framing					
Ability to communicate and use community networks effectively					
Ability to analyse and work strategically across a wide range of complex integrated issues					
Knowledge and experience in financial management					
Knowledge and experience in risk Management					

These criteria are guidelines only and, if you believe you can demonstrate high level skills, knowledge or experience outside of these areas, we encourage you to inform us within your supporting letter.

Name

Address

Phone

Mobile

Email

Checklist to complete and return to PHCC:

- I have completed the self-assessment table above
- I have attached a letter detailing the skills and knowledge I would bring to the PHCC as a Community Representative
- I have completed the Association Liability Insurance Questions for Members/Proposed Members (Attachment 1)

Signed:

Date:

Association Liability Insurance Questions for Members/Proposed Members

Name: _____ Signature: _____

Residential address: _____

Bus hrs phone: _____ Date: _____

In order to comply with the PHCC Association Liability Insurance Policy, you are required to answer the following questions from the PHCC Association Liability Insurance Schedule. (See bottom of page for definitions.) Please note that all responses will be treated with the utmost confidentiality.

Q1 – Insured Persons’ details

Has the **Insured Person** ever been declared bankrupt? YES / NO

Has the **Insured Person** ever been an **Insured Person** of an organisation placed in receivership, liquidation or provisional liquidation? YES / NO

Has the **Insured Person** ever had a conviction for crimes involving dishonesty? YES / NO

If you answered YES to any of the above questions, please provide full details using a separate sheet.

Q11 – Claims History

For the purpose of answering this question, please note that reference to “Association” includes all of its past and current subsidiaries.

- a. Has any claim ever been made or civil, criminal or regulatory proceedings brought against the **Insured Person** (whether as **Insured Persons** of the Association or any other entity), in respect of the risks of the kind to which this Proposal Form relates (ie Association Liability)? YES / NO
- b. Has the **Insured Person** ever received a notice to attend an official investigation, examination, inquiry or other proceedings ordered or commissioned by an official body or institution, in respect of the risks of the kind to which this Proposal Form relates? YES / NO
- c. During the past 5 years has the **Insured Person** had any fine or penalty or infringement notice (other than for traffic offences) imposed by any Federal, State, Territory or local government or other regulatory authority, in respect of the risks of the kind to which this Proposal Form relates? YES / NO

If you answered YES to any of the above questions, please provide full details using a separate sheet.

Q 12 – Known Circumstances

Is the **Insured Person** aware of any act, omission, conduct, fact, event, circumstance or matter which might reasonably be expected to:

- a. Give rise to a claim or lead to civil or criminal proceedings against the Association or any **Insured Person**. YES / NO
- b. Result in the Association or the **Insured Person** being required to attend an official investigation, examination, inquiry or other proceedings? YES / NO
- c. Give rise to a fine or penalty being imposed on the Association or the **Insured Person** (other than for traffic offences) by a Federal, State, Territory or local government or other regulatory authority? YES / NO

If you answered YES to any of the above questions, please provide full details using a separate sheet.

The following answers are required by the Australian Charities and Not-for-profits Commission (ACNC).

1. What is your date of birth:
2. Are you of Aboriginal origin?
3. Are you of Torres Strait Island origin?
4. What language do you generally speak at home?

**** Insured Person** means any natural person who was **prior to the Policy Period**, or is **during or after the Policy Period**;

(a) a director, secretary, officer, trustee, committee member, employee (whether salaried or not) or volunteer of the **Association**; or

(b) a person acting on behalf of the **Association** at the direction of an officer or board or committee of management of the **Association**, but only in his or her capacity as such.

***** Association** means Peel-Harvey Catchment Council (PHCC)

Written nominations must be received by **10am Thursday 7 October 2021** and addressed to:

Chief Executive Officer
Peel-Harvey Catchment Council (Inc)
58 Sutton Street
MANDURAH WA 6210

Or email to: Deborah.chard@peel-harvey.org.au

For further information email Deborah Chard Deborah.chard@peel-harvey.org.au or phone 08 6369 8800

Refer also <https://peel-harvey.org.au> and [Constitution](#)