

NOTICE OF MEETINGS

PHCC STRATEGIC & GENERAL MEETINGS

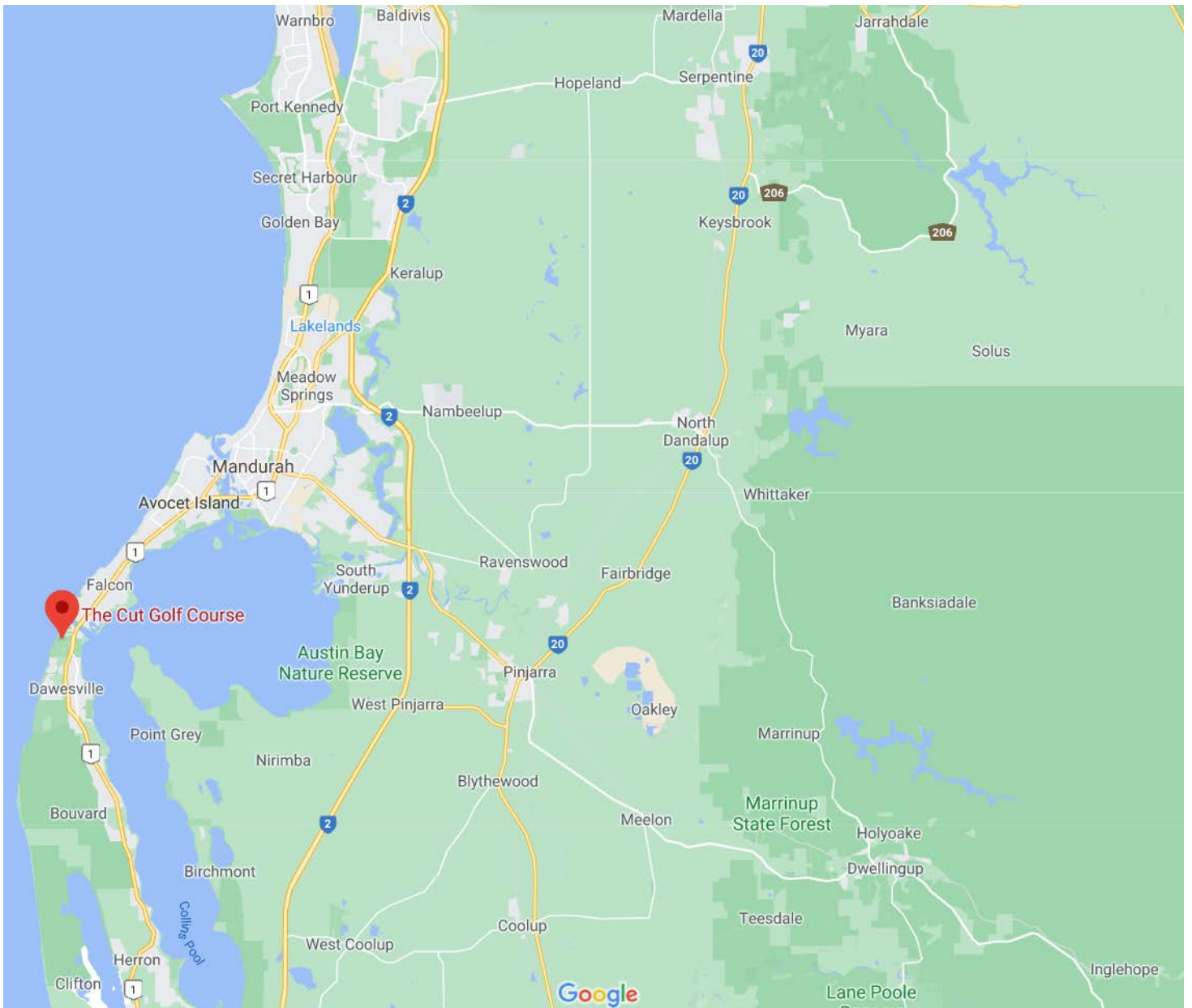
The Strategic and General Meetings of the PHCC will be held at
8.30am (for 9am) on Thursday 18 February 2021,
 in the Lakeside Room, The Cut Golf Course, 69 Country Club Drive,
 DAWESVILLE



START	FINISH		STRATEGIC MEETING
8.30	9.00	30 mins	Grab a cuppa and have a pre-meeting chat with very awesome people!
9.00	9.05	5 mins	<ol style="list-style-type: none"> 1. Acknowledgement of Country 2. Welcomes 3. Apologies – Andrew Ward (Adrian Parker attending as proxy), Cr Dowling, Cr Cardilini, Suzanne Brown (observer)
9.05	9.15	10 mins	4. Board Performance Evaluation Survey Report
9.15	9.25	10 mins	5. Organisational Structure – Financial Implications (for information)
9.25	10.05	40 mins	6. NRM Strategy
			7. Strategic Directions Review 2019-2021:
10.05	10.20	15 mins	7a Review of Two Year Key Achievements 2019 – 2021 (status)
10.20	10.30	10 mins	7b Bi-Annual Workplan <ul style="list-style-type: none"> • Review Strategic Directions (Goals and Purpose)
10.30	10.55	25 mins	MORNING TEA & INFORMAL KEY ACHIEVEMENTS DISCUSSIONS
10.55	11.15	20 mins	Guest Speaker – Professor Peter Newman ‘Creating Hope in our Regions’
11.15	11.35	20 mins	Discussion / Questions with Professor Newman
11.35	12.35	1 hour	7b Bi-Annual Workplan (part II) <ul style="list-style-type: none"> • Defining key achievements over next 2 years (facilitated session)
12.35	1.35	1 hour	LUNCH
1.35	2.05	30 mins	<ul style="list-style-type: none"> • Continued - Defining next 2 year’s key achievements (facilitated session)
Conclusion of Strategic Meeting			

START	FINISH		GENERAL MEETING
2.05	2.20	15 mins	<ol style="list-style-type: none"> 1. Acknowledgement of Country 2. Welcomes & Apologies 3. Declarations of Interest
			<ol style="list-style-type: none"> 4. Confirmation of Minutes of Meeting held on 10 December 2020 5. Business arising from previous Minutes 6. Correspondence (available on PHCC website) 7. Use of Common Seal (Variation to Lease, 58 Sutton Street)
2.20	2.30	10 mins	<ol style="list-style-type: none"> 8. Noongar Participation Plan
2.30	2.40	10 mins	<ol style="list-style-type: none"> 9. Draft Board Work Plan 2020 and 2021
2.40	2.50	10 mins	<ol style="list-style-type: none"> 10. Reports – As Read only <ol style="list-style-type: none"> a. Chairman’s Report b. Chief Executive Officer’s Report – incl Program Manager Reports c. Treasurer’s Report d. Agency / Member Critical Issues - Highlights
<p>Next General Board Meeting: Thursday 15 April 2021, venue to be confirmed</p>			

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present



Summary of actions from meeting held on Thursday 10 December 2020:

Minute No.	DETAILS	RESP.	ACTION
G.8/12/20(h)	Worsley Mine Expansion: Jane to make arrangements for South32 to present to the Board an update on the Worsley Mine Development Project.	Jane O'Malley	In Progress: Tentatively listed to present at Board meeting on 17 June 2021 (TBC)
G.13/12/20	Treasurer's Report: That overview of implementing changes to the Credit Card Facility be delegated to the Finance and Audit Committee	Karen Henderson	COMPLETE: Delegated to the Finance and Audit Committee
G.13/12/20	Treasurer's Report: The overview of implementing changes to the Delegations of Authority to reflect new ATO reporting authorities, be delegated to the Finance and Audit Committee.	Karen Henderson	COMPLETE: Delegated to the Finance and Audit Committee

Summary of actions from meeting held on Thursday 22 October 2020:

Minute No.	DETAILS	RESP.	ACTION
G.5/10/20f	Agriculture and Environment School Program: Jane to organise for Andy Gulliver to meet with herself and Charlie Jones to discuss the PHCC's role in the potential expansion of the agriculture and environment school program.	Jane O'Malley	In progress: Email sent to Andy Gulliver 28/1/2021 presenting possible meeting date and time options for his consideration
G.5/10/20f	Agriculture and Environment School Program: That the potential source of funding for Agriculture programs be raised and considered at the Agriculture Steering Committee.	Jane O'Malley	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee
G.5/10/20g	Upper Catchment Water Levels: The Land Conservation and Sustainable Agriculture team and the Agriculture Steering Committee to emphasise the priority of the low water levels in the upper catchment, identify the PHCC's role and guide how we can improve our advocacy of this issue on a wider stage.	Paula Pownall	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee

G.8/10/20	Winjan Rangers - Agricultural Employment Opportunities: Jane to put Thelma in touch with Andy Gulliver to discuss the agricultural employment opportunities that may align with the Winjan Ranger team.	Leanne Greene	In progress: Thelma has phoned and discussed the options with the Ranger program and with the broader community. Meeting to be held in early 2021 to discuss further before potentially meeting with other stakeholders (such as IMS, PDC and the local communities)
G.9/10/20	Alcoa Presentation: Board Members were requested to send through details of any questions they would like to present to Alcoa, along with specific areas of interest that they may wish the tour to include, which will assist in guiding the design of the tour.	Board Members	In progress: Reminder email issued to Board Members 4 December asking for details to be emailed to Leanne Greene by no later than 31 January 2021.

Summary of actions from meeting held on Thursday 20 August 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/8/20 a)	Jane to share Rob Summers' publications as appropriate.	Jane O'Malley	Jane to seek clarification from Rob Summers on audience to be targeted.
G.6/8/20 e)	CEO to look into having an appropriate state government representative present to the December 2020 Board meeting on the proposed streamlining of approvals	Jane O'Malley	In progress: Jane is arranging a meeting with Gail McGowan.
G.7/9/20	Arrangements to be made for Benson Todd to present again to the Board, focussing on the fire science program and the impacts on biodiversity and various species.	Jane O'Malley	In progress for 2021

Summary of outstanding actions from meeting held on Thursday 18 June 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/6/20 b)	Mark Cugley to provide Board Members with a copy of the Recreational Master Plan for Yalgorup National Park	Mark Cugley	Update - DBCA staff met with PHCC on 31 August to discuss draft. It is unlikely that the Plan will go out for public comment now, which was going to occur at the request of the City of Mandurah. Rather the Recreational Master Plan will be finalised and further stakeholder engagement with public consultation will occur as recommendations are considered and progressed. It is expected that the PHCC will be provided with final copy before the end of 2020.

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