

# AGENDA

A General Meeting of the PHCC will be held  
from 9.00am to 12 noon on Thursday 10 December 2020  
in the Marine Operations Centre, 107 Breakwater Parade, MANDURAH



**NOTE:** This meeting will be followed by the PHCC End of Year Event (Staff and Board Members only) taking place at Bar Therapy, 3 Mandurah Terrace, Mandurah, commencing at 12 noon

START	FINISH	DURATION	
8.45	9.00	15 mins	Grab your cuppa and a bite to eat
9.00	9.10	10 mins	<ol style="list-style-type: none"><li>1. Acknowledgement of Country</li><li>2. Welcome – Nicholas Dufty (Observer) DPLH</li><li>3. Apologies - Cr Brad Cardilini, Howard (Mitch) Mitchell</li><li>4. Declarations of Interest</li><li>5. Confirmation of Minutes of Meeting held on 22 October 2020</li><li>6. Business arising from previous Minutes</li><li>7. Correspondence (available on PHCC website &amp; tabled)</li></ol>
9.10	10.10	60 mins	<ol style="list-style-type: none"><li>8. Agency and Member Updates<ol style="list-style-type: none"><li>8.1. DPIRD (Agriculture and Food) – Rob Summers</li><li>8.2. DBCA (Parks and Wildlife) – Mark Cugley</li><li>8.3. DWER (Water and Regulation) – Bob Pond</li><li>8.4. PDC (Peel Development Commission) – Andrew Ward</li><li>8.5. DPLH (Planning - Peel) – Observer - Nicholas Dufty</li><li>8.6. Water Corporation - Observer – Suzanne Brown</li><li>8.7. Community Members</li><li>8.8. Local Government Representatives</li></ol></li></ol>
10.10	10.30	20 mins	<ol style="list-style-type: none"><li>9. Presentation: ‘Marron, more than a Meal’ Program (Jane Townsend, HRRT Rivercare Officer)</li></ol>
10.30	10.50	20 mins	<ol style="list-style-type: none"><li>10. Presentation: Addressing the human dimensions of a small-scale crab fishery in WA (Clara Obregón, PhD Candidate Murdoch University).</li></ol>
10.50	10.55	5 mins	<ol style="list-style-type: none"><li>11. Confirmation of 2021 Board Meeting Dates</li></ol>
11.00	11.05	5 mins	<ol style="list-style-type: none"><li>12. Request for Leave of Absence – Howard (Mitch) Mitchell (December – February)</li></ol>

58 Sutton Street, Mandurah  
Western Australia 6210  
T: +61 8 6369 8800

[www.peel-harvey.org.au](http://www.peel-harvey.org.au)

START	FINISH	DURATION	
11.05	11.20	15 mins	<p>13. Treasurer's Report, including:</p> <ul style="list-style-type: none"> <li>• PHCC Draft Budget 2020/21</li> <li>• Modifications to Delegations of Authority (to be endorsed)</li> <li>• Presentation – Finance Templates and Forms</li> <li>• Minutes of Finance &amp; Audit Committee on 27 July 2020 (Confirmed by Committee)</li> <li>• Minutes of Finance &amp; Audit Committee on 30 November 2020</li> <li>• PHCC Balance Sheet</li> <li>• PHCC Funds Distribution</li> <li>• Cashflow Analysis</li> <li>• PHCC Accounts Receivable - Payable</li> </ul>
11.20	11.30	10 mins	14. Chief Executive Officer's Report, including Program Managers' Reports
11.30	11.40	10 mins	15. Chairman's Report
			Next Meeting: Thursday 18 February 2021 (venue to be confirmed)

Summary of actions from meeting held on Thursday 22 October 2020:

Minute No.	DETAILS	RESP.	ACTION
G.5/10/20	<b>Correspondence:</b> Marilyn Gray to provide Jane with details of the correspondence highlighted, so that this can be looked into and rectified (if necessary).	Leanne Greene	COMPLETE: Missing information provided to Board Members via email 2/12/2020
G.5/10/20c	<b>Keralup Feral Pig Management:</b> Jane to put Adrian in contact with Heather Channon (National Feral Pig Management Coordinator) and Jonelle Cleland (Executive Officer at the Peel-Harvey Biosecurity Group), so they could discuss the feral pig management plans for Keralup, and the actions that are being taken in this area.	Jane O'Malley	COMPLETE: Jane emailed information to Adrian 1/12/2020
G.5/10/20e	<b>Wetlands Weekender:</b> Jane to pass on to the team the thanks of the Board for delivering the Wetlands Weekender Mini Festival.	Jane O'Malley	COMPLETE
G.5/10/20f	<b>Agriculture and Environment School Program:</b> Jane to organise for Andy Gulliver to meet with herself, Gene Turner and Charlie Jones to discuss the PHCC's role in the potential expansion of the agriculture and environment school program.	Jane O'Malley	In progress: Email sent to Andy Gulliver 1/12/2020 regarding availability in New Year.
G.5/10/20f	<b>Agriculture and Environment School Program:</b> That the potential source of funding for Agriculture programs be raised and considered at the Agriculture Steering Committee.	Gene Turner	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee
G.5/10/20g	<b>Upper Catchment Water Levels:</b> The Land Conservation and Sustainable Agriculture team and the Agriculture Steering Committee to emphasise the priority of the low water levels in the upper catchment, identify the PHCC's role and guide how we can improve our advocacy of this issue on a wider stage.	Gene Turner	In progress: Information has been emailed to Paula Pownall for inclusion in the agenda for the next Agriculture Steering Committee

G.8/10/20	<b>Winjan Rangers - Agricultural Employment Opportunities:</b> Jane to put Thelma in touch with Andy Gulliver to discuss the agricultural employment opportunities that may align with the Winjan Ranger team.	Leanne Greene	In progress: Thelma has phoned and discussed the options with the Ranger program and with the broader community. Meeting to be held in early 2021 to discuss further before potentially meeting with other stakeholders (such as IMS, PDC and the local communities)
G.9/10/20	<b>Alcoa Presentation:</b> Board Members were requested to send through details of any questions they would like to present to Alcoa, along with specific areas of interest that they may wish the tour to include, which will assist in guiding the design of the tour.	Board Members	In progress: Reminder email issued to Board Members 4 December asking for details to be emailed to Leanne Greene by no later than 31 January 2021.

Summary of actions from meeting held on Thursday 20 August 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/8/20 a)	Jane to <b>share Rob Summers' publications</b> as appropriate.	Jane O'Malley	Jane to seek clarification from Rob Summers on audience to be targeted.
G.6/8/20 e)	CEO to look into having an appropriate state government representative present to the <b>December 2020</b> Board meeting on <b>the proposed streamlining of approvals</b>	Jane O'Malley	In progress: Jane is arranging a meeting with Gail McGowan.
G.7/9/20	Arrangements to be made for Benson Todd to present again to the Board, focussing on the <b>fire science program and the impacts on biodiversity and various species.</b>	Jane O'Malley	In progress for 2021

Summary of outstanding actions from meeting held on Thursday 18 June 2020:

Minute No.	DETAILS	RESP.	ACTION
G.6/6/20 b)	Mark Cugley to provide Board Members with a copy of the <b>Recreational Master Plan for Yalgorup National Park</b>	Mark Cugley	Update - DBCA staff met with PHCC on 31 August to discuss draft. It is unlikely that the Plan will go out for public comment now, which was going to occur at the request of the City of Mandurah. Rather the Recreational Master Plan will be finalised and further stakeholder engagement with public consultation will occur as recommendations are considered and progressed. It is expected that the PHCC will be provided with final copy before the end of 2020.
G.6/6/20 b)	<b>PHCC to write to the DPIRD Director General</b> providing him with information on the PHCC COVID-19 Economic Stimulus proposal and putting forward items for consideration	Jane O'Malley	COMPLETE Guidance has been sought by Jane regarding this issue and given that we are delivering Green Jobs via DWER, no further action is required.
G.9/6/20	David Prattent be appointed as a bank signatory.	Karen Henderson	COMPLETE: Bank confirmation received 11/11/2020 that Amanda Willmott removed and David Prattent added to accounts.

*We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present*