

COMMUNITY ENGAGEMENT STEERING COMMITTEE



Meeting to be held on **Thursday 5th November 2020**

9 am in the PHCC Shed

Committee – Board Members

Paddi Creevey (Chair)

Caroline Knight

Bob Pond

Andy Gulliver

Committee – Staff

Jane O'Malley CEO

Sharon Meredith Coordinator, Wetlands and People

Paula Pownall Regional Agriculture Landcare Facilitator

Julie MacMile Coordinator, Graphics, Communications +

Guests

Charlie Jones Community Engagement Coordinator – Wetlands and People

Agenda

START	TIME	OFFICER	ITEM
9 am	10 mins	JO/Chair	1. Welcome 2. Apologies 3. Confirmation of previous minutes 4. Business arising from previous meeting (see table of actions below) 5. Declarations of Interest
9.10 am	20 mins	JO/JM	6. Communications – Overview
9.30 am	45 mins	SM	7. Wetlands and People Project – Project overview (inc. deliverables) – Budget
10.15 am	45 mins	PP	8. RALF – Project overview (inc. deliverables) – Budget
11.00 am	30 mins	JO	9. Other Business –
11.30 am			Close of Meeting

Table of Actions

#	Action	Who	Outcome
1	<p>Item 6.3 CE Steering Committee Meeting 14/11/19 and Item 5.6 CE Steering Committee Meeting 23/04/20</p> <p>1. New pages to be created on website that contain information on the Flora (TECs) and Critters of the Peel-Harvey.</p> <p>2. Links to recovery plans to be included in the new PH Threatened Species and Communities webpages. The Land Conservation Team to provide support to source this information.</p>	Julie	In progress Will form part of new NRM Strategy
2	<p>Item 5.6 CE Steering Committee Meeting 23/04/20</p> <p>Julie to use Google Analytics to monitor website traffic and report back to next meeting</p>	Julie	In progress Julie booked into Google Analytics training
3	<p>Item 6.4 CE Steering Committee Meeting 23/4/2020</p> <p>Sharon to initiate a small internal working group to review the Wetlands Weekender Festival and make recommendations about what should be included in this year's program. The group is to include Jane, Julie, Bob and Steve.</p>	Sharon	<p>Ongoing</p> <p>Subgroup established, supported and helped with program and established annual</p> <p>a. Wetlands Weekender (World Migratory Bird Day); and b. Ramsar Festival (World Wetlands Day). Sub-Group to remain in place to support future events, including sign off of final programs.</p>

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present