

Gifts & Benefits Register

All Gifts and / or Benefits, regardless of value, must be disclosed to the CEO within 5 days of receipt or promise of receipt (refer Policy 4.4 Gifts and Benefits)

#	Recipients Full Name	Date Received	Provider Details	Relationship with Provider	Is the Provider undertaking or potentially undertaking an activity with PHCC?	Description of Gift or Benefit	Type of Gift (Gift of Appreciation, Intangible Gift, Tangible Gift)	Estimated Value (All gifts valued at more than \$20 must be recorded. Gifts valued at less than \$20 may be recorded at the CEO's discretion)	Is there a Conflict of Interest?	Have you received a gift from this Provider in the last 6 months?	Was the Gift or Benefit accepted? If No, please detail if Gift was declined. If Yes, the Gift must be provided to the CEO within 5 working days	Additional Information or Comments	CEO approval	Gift was: DistributedUsed within the organisationConverted to cashDonatedOther (explain)
22	Jesse Rowley and Jo Garvey (on behalf of the whole PHCC team)	14/10/2020	Chris McRobert	CEG Recipient (Restoring the Serpentine River Project)	Yes	Lamb meat	Appreciation	\$150 (approx)	No	No	No - offer was declined	The provided has recently acquitted his CEG. The gift was declined via phone call on 15/10/2020 and the provided was accepting of the PHCC's position in declining the gift	CEO Advice was to decline offer	N/A Gift was declined
21	Jane O'Malley	13/10/2020	Mandurah Environmental and Heritage Group (MEGH)	Community Group - No direct relationship	No	Bottle of Bichat Brut Champagne	Appreciation	\$27	No	No	Yes	Received in appreciation of presentation made at meeting on work of the WAFCWG.	Yes	Gift added to staff social club drinks.
20	Jane O'Malley	21/11/2019	Peel Preservation Group	Community Group - No direct relationship	Yes	Bottle of Rose Wine	Appreciation	\$15	No	No	Yes	Received in appreciation of presenting lifetime membership to Judy Trembath and Griselda Hitchcock at the PPG AGM.	Yes	Gift added to staff social club drinks.
19	Karen Henderson	17/11/2019	Marilyn Gray (PHCC Treasurer)	Board Member (PHCC Treasurer)	Yes	Flower Arrangement	Gift of Appreciation	\$70	No	No	Yes	Flowers presented to Karen at AGM as a thank you. With CEO approval Karen will keep the flowers	Yes	Retained with approval
18	Jane O'Malley	5/06/2019	EIANZ	Nil	No	Bottle of wine & block of chocolate	Appreciation	\$19	No	No	Yes	Received as a "Thank You" for presenting at EIANZ World Environment Day event	Yes	Chocolate shared with staff and wine donated to Social Club
17	Jordan Garbellini	7/05/2019	Landcare SI	Partner	Yes	Framed print of Banksia flower painted by local artist	Gift of Appreciation	\$50 - \$100	No	Yes - see 21/3/2019	Yes	I do not believe there is a conflict of interest as Andrew Del Marco and myself have made it clear that all future proposed partnerships between individuals, public land managers and organisations will be assessed and prioritised by the Land Conservation Steering Committee based on the merit of the proposal	Yes	Used within the organisation
16	Andrew Del Marco	20/03/2019	Karri-Anne Kearing, Murray Districts Aboriginal Assoc - Binjareb Park	Potential PHCC Project Partner	Yes	6 packets of bush herbs and spices (out of date products)	Tangible Gift	\$42 (6 pkts @ \$7 ea)	No	No	Yes		Yes	Given to PHCC for use for PHCC events
15	Jane O'Malley	21/03/2019	Francis Smit (Landcare SI)	Colleague	Yes	Bottle of Wine	Tangible Gift	\$18	No	No	Yes		Yes (Chair)	To be used within organisation (staff)
14	Jesse Rowley	13/03/2019	Christopher McRobert	CCC - Restoring Serpentine CEG Application	Yes	1 bottle Oyster Bay Sauvignon Blanc and 1 bottle Shiraz	Gift of Appreciation	\$35.00 approx	No	No	Yes	Received when Chris dropped off his CEG signed agreement as a thank you to team. I said it was unnecessary, but he would not take it back.	Yes	To be used within organisation (staff)
13	Patricia Sutton	20/12/2018	Christine Goodwin, Status Employment	Employment provider	Yes	1 bottle Piper-Heidsieck Brut Champagne	Tangible gift	\$44.90	No	No	Yes	Gift to be used for a staff event	Yes	To be used within the organisation
12	Paula Pownall	20/10/2018	Andrew and Angela Hookam	Client - Landholders	Yes	Book "The Cullity Timbers Kings Park Collection"	Gift of Appreciation	\$10 - \$15 (secondhand)	No	No	Yes	-	Yes	Added to PHCC Library
11	Karen Henderson	18/10/2018	Marilyn Gray, PHCC Treasurer	None	Yes	Flower Arrangement	Gift of Appreciation	\$50	No	No	Yes	With CEO approval Karen will keep the flowers	Yes	Retained with approval

10	Steve Fisher	16/10/2018	Combined Probus Club of Mandurah	None	No	1 bottle of wine (Alkoomi 2016 Cab Sav)	Gift of Appreciation	\$25	No	No	Yes	The wine will be used for a staff event	Yes	Will be distributed
9	Rick James	28/09/2018	David Rennie	None	Yes	Book	Tangible	\$80	No	No	Yes	With CEO approval Rick will keep the book	Yes	Retained with approval
8	Kim Wilson	6/09/2018	RIAWA	None	No	2 bottles Vasse Felix Wine	Tangible	\$50	No	No	Yes	The wine will be used for a staff event	Yes	Will be distributed
7	Steve Fisher	24/07/2018	University of the 3 rd Age	None	No	\$50 cash as payment for delivering a lecture to their group of approx. 30 attendees	Tangible	\$50	No	No	Yes	The gift will be distributed to PHCC staff and visitors through purchase of refreshments & food (added to staff kitty for after work drinks or similar)	Yes	Distributed
6	Steve Fisher	14/05/2018	Mature Age Learning Assoc (Peel)	None	No	\$150 payment for delivering a lecture to their group of approx. 25 attendees	Tangible	\$150	No	No	No	Gift not accepted. Steve requested payment be donated to Lake Clifton Herron Landcare Group	Yes	Distributed to LCHLG
5	Sharon Meredith	26/03/2018	City of Mandurah	Partner	Yes	Gift voucher for local café	Tangible	\$20	No	No	Yes	Gift of appreciation for assisting the youth development team for one day	Yes	With approval Sharon used voucher
4	PHCC staff	24/02/2018	Andy Gulliver	Chairman	Yes	3 boxes of chocolates	Tangible	\$50	No		Yes	Gift of encouragement to all PHCC staff during the NLP2 tender process	Yes	Used within the organisation
3	Jane O'Malley	26/02/2018	Kim Wilson	Staff Member	Yes	Bottle of Baileys	Tangible	\$50	No		Yes	Celebration drink for end of NLP2 tender process	Yes	To be shared by all staff at NLP2 After Party
2	PHCC	26/02/2018	Francis Smit	Partner	Yes	Bottle of Tequila	Tangible	\$50	No		Yes	Celebration drink for end of NLP2 tender process	Yes	To be shared by all staff at NLP2 After Party
1	PHCC staff	22/02/2018	Mayor and Deputy Mayor and Councillors, City of Mandurah	Partner	Yes	Gift basket of food and drinks	Tangible	\$100	No		Yes	Gift of encouragement to all PHCC staff during the NLP2 tender process	Yes	Used within the organisation