

Conflict of Interest Register

'Conflict of Interest' is a situation arising from conflict between the performance of public or professional responsibility and private or personal interest where someone is in a position to derive personal benefit from actions or decisions made in their official capacity. It is an action, omission or situation that may, or may appear, to compromise the objectivity or integrity of a person's decision or action. Conflicts can be personal, financial or material and may be immediately apparent or have potential to occur based on forecasted risk.
Refer PHCC Policy No 4.2 Conflict of Interest (Endorsed 15/6/2017)
File No: OM_CI

No.	Date Declared	Officer / Board Member / Volunteer / Contractor Name	Position	Description of Interest Declared	Actual or Potential Interest	Declared at (eg meeting)	Item No.	Additional Information (attached)	Timeframe Conflict of Interest likely to continue	Action to remove conflict	Response from Board	Reviewed by	Managed (Yes/No)
36	20/08/2020	Mark Cugley	Employed by DBCA	Banksia Woodland Partnership Program Banksia Woodlands	Actual	Declared at PHCC General Meeting (via August update)	G.6/6/20 b)	DBCA appreciates this funding. As a Board Member and member of athe					
35	20/08/2020	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
34	18/06/2020	Mark Cugley	Employed by DBCA	Banksia Woodland Partnership Program Banksia Woodlands	Actual	Declared at PHCC General Meeting (via June update)	G.6/6/20 b)	DBCA appreciates this funding. As a Board Member and member of athe					
33	30/04/2020	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
32	5/03/2020	Andy Gulliver	PHCC Community Board Member and C-Wide Director	At 5/3/2020 Agriculture Meeting. The matter has been raised given	Potential for a perceived interest	Agriculture Steering Committee on 5 March 2020		Agriculture Steering Committee that the Executive have considered the situation		Issue reported to the Executive Committee on 12	Members of the Agriculture Steering		
31	20/02/2020	Mark Cugley	Employed by DBCA	Banksia Woodland Partnership Program Banksia Woodlands	Actual	Declared at PHCC General Meeting		DBCA recently signed an agreement with PHCC to receive \$5,870 (ex GST)					
30	20/02/2020	Claire Reid	Employed at South 32	South 32 are a sponsor of PHCC	Actual	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
29	20/02/2020	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
28	12/12/2019	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
27	17/10/2019	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 3				Noted at PHCC General Meeting		
26	29/10/2019	Helen Parsons	Staff - Project Support Officer (Hotham-Williams)	of Proposal 020_GF_GIB_2019_HW for \$665 CEG funding is a family relative of Helen Parsons, staff member. The primary conflict of interest	Potential	Declared at Induction and to Land Conservation Steering Committee Meeting - November 2018	3			The project is due to be completed and acquitted by May 2020, after which any potential conflict of interest will end			
25	29/10/2019	Paula Pownall	Staff - Regional Agriculture Landcare Facilitator	Proposal 006_GF_BOA_2019_SCP for \$7,200 CEG funding is a family relative of Paula Pownall, staff	Potential	Agriculture Steering Committee Meeting	3			The project is due to be completed and acquitted by Sept 2020, after which any potential conflict of interest will end.			
24	Declared at Induction and	Amanda Willmott	Community Member	Part time employee of DPIRD in State NRM Program.	Potential	Declared at Induction and to Land Conservation Steering		The Program administers grant funding to support community-based NRM and	Ongoing				
23	20/06/2019	Howard Mitchell	Community Member	Item 6.7: Howard Mitchell declared an interest in this discussion as he had been	Potential	Declared at PHCC General Meeting	Item 6.7				Noted at PHCC General Meeting		
22	20/06/2019	Andy Gulliver	Community Member	An interest in East Keralup. He had submitted a proposal for the	Potential	Declared at PHCC General Meeting	Item 6.4				Noted at PHCC General Meeting		
21	20/06/2019	Bob Pond	Exec Committee Member (DWER Rep)	An interest in any discussion in relation to Point Grey	Potential	Declared at PHCC General Meeting	Item 2				Noted at PHCC General Meeting		
20	6/05/2019	Mel Durack	Program Manager	Hotham Mechanical - business owned by staff member's (Christine Townsend) partner	Potential	Declared to CEO by email on 6/5/2019		Hotham Mechanical are local business in Boddington area They offer pick up / drop off service	Ongoing			Reviewed by Jane O'Malley, CEO	
19	6/12/2018	Kim Wilson	Program Manager	Kim was re-nominated as HRRT Deputy Chair at their AGM on 6	Potential	Declared to CEO by email on 19/12/18		New constitution was ratified and it is expected that meetings will remain bi-	2019 AGM to be confirmed			Reviewed by Jane O'Malley, CEO	
18	18/10/2018	Andy Gulliver	Landowner in the area	An interest in East Keralup	Potential	Declared at PHCC General Meeting	Item 6.4				Noted at PHCC General Meeting		

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17	18/10/2018	Jan Star		An interest in Southern Dirt Group	Potential	Declared at PHCC General Meeting (Item 6.4)					Noted at PHCC General Meeting		
16	1/10/2018	Paddi Creevey	Chairman, Peel Development Commission	Chairman	Potential	Declared at Governance Steering Committee			This could at times present a conflict of interest. This potential conflict would be				
15	14/08/2018	Paddi Creevey	Secretary, PHCC Exec	Member of Peel Bright Minds Steering Group	Potential	Declared to Acting CEO by email			Ongoing			Kim Wilson, Acting CEO	
14	21/08/2018	Paula Pownall	Regional Agriculture Landcare Facilitator	Western Australian No-Tillage Farmers Assoc (WANTF)	Potential	Declared to Acting CEO by email		Paula's business partner is employed at Western Australian No-Tillage Farmers Assoc	May at times be engaged with workshops/information sessions, etc that Paula may be part of			Kim Wilson, Acting CEO	
13	21/08/2018	Paula Pownall	Regional Agriculture Landcare Facilitator	Grubs Up Australia	Potential	Declared to Acting CEO by email		Paula is one of 4 partners in the business	Ongoing			Kim Wilson, Acting CEO	
12	12/01/2018	Sharon Meredith	Wetlands & People Officer	Committee Member - Mandurah Environment & Heritage Group	Supporting MEHG with planning communitih activities	Declared to CEO by email			Until June 2018 (PHCC contract ends)			Jane O'Malley, CEO	

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11	27/11/2017	Colleen Archibald	NRM Support Officer	Honorary Treasurer for the Peel Harvey Biosecurity Group	Potential	Declared to CEO by email		The group has taken steps to become independent of Landcare SJ as of 1/7/2017 and role of Treasurer has become more involved	The PHBG AG will be held on 13/12/2017.			Jane O'Malley, CEO	
10	2/11/2017	Kim Wilson	Program Manager	Kim was re-elected as Deputy Chair of the HRRT at their AGM	Potential	Declared to CEO by email			2018 AGM - to be confirmed. Likely to be October.			Jane O'Malley, CEO.	
9	28/09/2017	Johanne Garvey	Natural Assets Coordinator	Jo is a member of Landcare SJ	Potential	Declared to CEO			Ongoing			Jane O'Malley, CEO, advised.	
8	27/09/2017	Jordon Garbellini	PHCC Project Support & HRRT Rivercare Officer	Jordon is administering Local Action Grants for HRRT	Potential	Declared to CEO		The LAG process is very structured with the Steering Committee	For the term of the Local Action Grants			Jane O'Malley, CEO, comfortable with these 2 instances of LAGs for	
7	14/09/2017	Bob Pond	Exec Committee Member (DWER Rep)	DWER (Bob's employer) fund the Peel Main Drain project	Potential	PHCC Executive meeting			Ongoing		Noted at Exec Meeting		
6	14/09/2017	Andy Gulliver	Chairman, PHCC	Commercial interest in land south of Keralup	Potential	PHCC Executive meeting			Ongoing		Noted at Exec Meeting		
5	17/08/2017	Andy Gulliver	Chairman, PHCC	Commercial interest in land south of Keralup	Potential	PHCC board meeting			Ongoing		Noted at Board Meeting		
4	10/08/2017	Bob Pond	Exec Committee Member (DWER Rep)	DWER (Bob's employer) fund the Peel Main Drain project	Potential	PHCC Executive meeting			For the life of the project		Noted at Exec Meeting		

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3	10/08/2017	Andy Gulliver	Chairman, PHCC	Commercial interest in land south of Keralup	Potential	PHCC Executive meeting			Ongoing		Noted at Exec Meeting		
2	13/07/2017	Marilyn Gray	Treasurer, PHCC	Her daughter-in-law (Natalie Nicholson) engaged via contract	Marilyn would be authorising payments for Natalie	PHCC Executive meeting		Julie MacMile and Jane O'Malley sign off before presenting to Marilyn and	For the term of Natalie's engagement. Contract expires 23/12/2017		Board is comfortable with the processes in		
1	15/06/2017	Jan Star	Deputy Chair, PHCC	Member of SJ Food and Farm Alliance	Potential	PHCC board meeting			Ongoing		Noted		