

ABORIGINAL PARTICIPATION SUB-COMMITTEE



Meeting to be held on **Thursday 9th April 2020**

12:30 pm | PHCC Meeting Room

Committee – Board Members

Marilyn Gray
Darralyn Ebsary
Amanda Willmott
Howard Mitchell

Committee – Staff

Jane O’Malley Chief Executive Officer
Thelma Crook Coordinator, Noongar Participation

Agenda

START	OFFICER	ITEM
	TC	1. Welcome 2. Apologies 3. Appointment of Chair 4. Declarations of Interest
	TC	5. Noongar Participation and Engagement <ul style="list-style-type: none">- Project update- Deliverables<ul style="list-style-type: none">o Indigenous Procuremento Noongar employment and subcontractingo Meeting our obligations under the Native Title Act – Section 18 and Regulation 10o Relationship with SWALSC and GKB- Budget
	TC	6. Other Business <ul style="list-style-type: none">- Internship- Contract IMS- Meetings with IMS and Noongar community- SW Native Title Settlement- SHARE + April event- Rangers Application- Other project links – consultation and engagement
		Close of Meeting

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present

Noongar Participation Steering Committee

Date: 21st May 2019

Location: PHCC meeting room

In Attendance:

Marilyn Gray, Howard Mitchell, Darralyn Ebsary, Amanda Willmott, Thelma Crook

Apologies: Jane O'Malley



Peel-Harvey Catchment Council

1: Meeting Minutes

ITEM	DETAILS	Discussion	MEETING ACTIONS
1	Welcome, Introduction and Overview		
	<ul style="list-style-type: none"> Welcome everyone to the Steering Committee meeting Apologies There were no declarations of interest Board member to be appointed as the Chair Terms of reference <ul style="list-style-type: none"> Reminder of purpose 	<ul style="list-style-type: none"> Apologise: Jane O'Malley No declarations of interest Howard was appointed to the Chair Moved Marilyn, seconded Darralyn that the minutes from the November meeting be accepted. Passed Amanda asked a question re: the scope of the steering committee. Is it project specific or governance? 	<ul style="list-style-type: none"> Thelma to send out Steering Committee Policy 1.7 Sub-Committees <input type="checkbox"/>
2	Noongar Participation and Engagement Overview of Current & Recently Completed Projects		
	<p>Project update</p> <ul style="list-style-type: none"> Obligations under our core services have been embedded into the Noongar Participation Plan Suggested amendments to the Noongar Participation Plan by Glenn Shaw from Department of Planning, Lands and Heritage relating to Noongar procurement and leadership have been embedded into the Plan 	<ul style="list-style-type: none"> Moved Marilyn, seconded Darralyn that the Noongar Participation Steering Committee accept amendments to the Noongar Participation Plan Amanda asked if the Noongar Participation Plan will be published as it has been in draft for 3 years. The Plan presented is an update of the original Plan as per recommendations 	<ul style="list-style-type: none"> The Plan is to be presented to the Board for endorsement. <input checked="" type="checkbox"/> Thelma to follow up whether or not the Noongar Participation Plan is to be published. <input checked="" type="checkbox"/> <p>The Noongar Participation Plan is available</p>

		from DPLH and the NLP2 requirements	to the public on our website.
	<ul style="list-style-type: none"> • Noongar Participation and Engagement • Project update • Meeting regarding Plan for our Parks. • Deliverables <ul style="list-style-type: none"> • Winjan and Doorum Rangers Programs • What role does PHCC play in the Rangers Program? • Federal election commitment requests • Noongar Procurement – business register • DPLH – Working within the Acts • Meeting with DPC – future actions • Update on South West Native Title Settlement and SWS Heritage NSHA 	<ul style="list-style-type: none"> • Meeting to discuss 5 Year Plan for our Parks and role of NRM organisations in this space • Applications for Winjan and Doorum submitted. • Support writing the submission, support training and provide opportunities for onground works. • Developing an MOU template for each project to commit to working together on projects and to acknowledge the Elders acceptance of each project proposal. • PHCC is receiving a quick response for requests for Regulation 10 from DPLH and SWALSC. Still waiting for request for Boddington Burial site. • Amanda asked a question on the Native Title Settlement review. An update will be provided at the Noongar SHARE in September. 	<ul style="list-style-type: none"> • Caroline, Jane and Thelma meeting with Hon Stephen Dawson 24th July <input checked="" type="checkbox"/> • Thelma to complete MOU for signing <input checked="" type="checkbox"/> With Jane • Ensure that Noongar businesses are considered as preferred suppliers where appropriate. <input checked="" type="checkbox"/> See procedure
3	Other Business		

	<ul style="list-style-type: none"> Howard - is it possible to have a local Aboriginal representative on the Noongar Participation Steering Committee? 	<ul style="list-style-type: none"> Thelma to ask Jane <input checked="" type="checkbox"/>
	<ul style="list-style-type: none"> Peel Regional Park could be a real opportunity When did we last speak to David Templeman? Sites can be flagged for awareness Is it possible for us to ask DOLA if Heritage sites can be added as layer on GIS for public access? It would make it easier to identify and respect sites of value and significance if they are listed for public access by DOLA. 	<ul style="list-style-type: none"> Thelma to ask Jane. What is the status of the PRP? <input type="checkbox"/> Howard to speak to someone at DOLA. <input type="checkbox"/> <p>We will speak to David Templeton at the next meeting scheduled next year.</p>
	<ul style="list-style-type: none"> Currently no budget in core services to delivery Noongar activities. There is a budget allocation in each of the projects for Noongar consultation and engagement. 	<ul style="list-style-type: none"> Present a budget for consideration – Thelma <input type="checkbox"/>
4	Wish List – Aspirational	
	<p>Is it possible to:</p> <ul style="list-style-type: none"> Scan for Noongar students studying environmental science and offer internships? Look at supporting local Noongar youth looking at work experience in our area? Identify successful Aboriginal youth as ambassadors? Look at opportunities for engaging Noongar businesses e.g. on a weekly basis? ID opportunities through the COM fire management research and development projects? Rangers program could provide the seed of opportunity for other employment opportunities and contracts How do we measure success? Is there an interest in working on country by the Noongar communities? If there is, how will it be funded into the future? What jobs are there currently available? 	<ul style="list-style-type: none"> Discuss seeking funding opportunities for Noongar internships. <input checked="" type="checkbox"/> Follow up with Public Service Commission on Aboriginal Traineeship Programs. Discussed opportunities with UWA and ECU. To discuss at the next Steering Committee meeting Contact the universities and or Richard Walley to ask if they know of young people

		enrolled in courses. <input checked="" type="checkbox"/>
5	Next Meeting	
		TBA





ABORIGINAL RANGER PROGRAM

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

PROJECT TITLE

Winjan Binjareb Boodja Rangers Program

APPLICANT DETAILS

- Aboriginal land owner Registered Native Title Prescribed Body Corporate Registered Native Title claimant Aboriginal ranger group or land management organisation

Native Title Representative Body

New or emerging Aboriginal ranger group¹

Do you have an ABN (Australian Business Number)?

Yes ABN: 54321930609

Are you registered for Goods and Services Tax (GST)?

Yes/No No

Registered under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (the CATSI Act)

Yes 822 ICN

Name/group name:

Winjan Aboriginal Corporation

Postal address:

PO Box 116
MandURAH WA 6210

Street address:

N/A

Contact person:

Coral Richards and/or Marlon Nannup

Position in organisation:

Director of the Board

Telephone:

0411672336 and/or 0439425370

Email:

crichrds@iinet.net.au

JOINT APPLICATION

Please provide details of any joint applicants. If more than one joint applicant, please provide details in a separate attachment.

Name/group name of joint applicant:

N/A

¹ New and emerging ranger groups are those that have been established for two years or less.

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ABN (Australian Business Number):		
Are you registered for Goods and Services Tax (GST)?	Yes/No	
Registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (the CATSI Act)	Yes/No	
Contact person:		
Postal address:		
Street address:		
Position in organisation:		
Telephone:		
Email:		

FUNDING SOUGHT

Total amount² (excluding GST):

\$393,424.40

Please only include above the total amount of funding sought for your project, not the total amount for each year of your project.

Please attach a breakdown of calculations for your project costs using the template at Attachment 1. Note that projects should be based on a commencement date of 1 July 2020.

Note also that successful applicants are required to establish a separate interest-bearing bank account in its name and which it controls solely for expenditure of Aboriginal Ranger Program funding.

How many rangers will be employed?

	Number of people employed:	Full time ³ : 0 Part time ⁴ : 1 x 4 days/wk coordinator for 48 weeks x 2 years = 384 days Part time ⁵ : 2 x 3 days/week Rangers x 48 weeks each x 2 years =576 days	Number of days worked: 960 over 2 years
How many female rangers will be employed?	Number of female rangers employed:	50% or 1	Number of days worked: 288 days over 2 years

² The total amount refers to funding sought under the Aboriginal Ranger Program allocation and does not include contributions from the Applicant/Joint Applicants or partnerships.

³ Full time means ongoing employees who will work 35 or more hours (five days) per week.

⁴ Part time means ongoing employees who will work at least 21 hours (equivalent to three days) but less than 35 hours per week.

⁵ Casual means non-ongoing employees who will work on an irregular or seasonal basis.

How many rangers will be trained in total?
(Please describe separately the different qualifications and level of training to be achieved).

12 – The community would like to train a number of people to build capacity linked to this project and for future employment opportunities. We have identified skills based training for working on country. Training would include, but not be limited to:

1. Nationally accredited Chemical Handling Training
2. Seed collection – non accredited
3. OHS – accredited training
4. Cultural training – non accredited
5. AHCARB205A - Operate and maintain chainsaws
6. FWPFGM2207 - Undertake brushcutting operations
7. Accredited fire management through DBCA accredited course Wildfire Awareness Plus

Other training as identified

PART A: PROJECT DESCRIPTION

Briefly describe the project
(200 words maximum)

Bindjareb Boodja is a significant site for Noongar people. The area is listed internationally as a Ramsar Site and sits within the SW of WA biodiversity hotspot. It's protected under the EPBC Act. Bindjareb Boodja contains State and Federally listed Threatened Species and Threatened Ecological Communities such as the Thrombolites (Waugal eggs), Western Ringtail Possum (Ngwayir) and Red Tail Black Cockatoo (yiibi). Bindjareb people are river dwelling people (Bilya). Waterways of the Bindjareb Boodja include, the Inlet, estuary (Djilda), islands (Koorda Boodjor) and surrounding bushlands. The Ranger program offers opportunities for Bindjareb people to maintain connection with country, share and increase cultural knowledge, increase skills while building business opportunities such as tourism.

We'll partner with local and state government agencies, NRM groups and the broader community to deliver the project.

Our focus is the Serpentine River lower reaches, Kooljerrenup and Carrabungup national parks. We will remove threats e.g. weeds and feral animals and protect and restore cultural sites such as the "Noongar bridge" and fish Munga. The TO's and Elders will share cultural knowledge plus build capacity for future tourism operations such as walks and talks.

We want to establish a Rangers project so our people can work on country and support employment and businesses of Noongar people for now and the future (Closing the Gap). The project links to the Departmental objective of fostering new working partnership with Aboriginal people as identified in their *Reconciliation Action Plan 2018-20*.

What is the work

(Please summarise the key activities. Further detail can be provided in Attachment 3.)

Example:

- To control the infestation of X hectares of cactus located at X lands.
- To install a cattle-proof fence along the eastern boundary of the abovementioned lands.
- To reduce the density of camels to X animals per km².
- To undertake patch burning over 20,000 ha of X lands and reduce the average size of fire scars from X hectares to Y hectares.
- Clean out 10 rock holes and install spider covers.
- Install a shed tank at X site and maintain five other shed tanks.
- To undertake guided tours or experiences with visitors on the natural and cultural values of the land.

(200 words maximum)

Works will be undertaken on the reaches of the Waangaamaap Bilya (Serpentine River, Ramsar site 482) and Kooljerrenup and Carrabungup Nature Reserves, plus Nine Mile Brook, Yalgorup National Park, Len Howard Conservation Park and Lake McLarty required. See attached works schedule.

We will be implementing the Binjareb's Gabbi Wonga project with DWER.

1. Cultural Training and Awareness:

6 knowledge transfer activities over 2 years (4 outdoor and 2 at Winjan). Sharing cultural knowledge to help maintain and improve sites of significance such as the fish Munga & Noongar bridge.

12 exclusive guided tours and experiences over 2 years with visitors linked to each of the Noongar seasons

3 x training activities relating to cultural fire management and fire control to increase knowledge and protect areas from fire

6 x training activities such as chemical handling, plant identification and tool handling to improve skills, knowledge and capacity for future employment.

2. Monitoring and research

4 flor baseline surveys and mapping activities with the Regional Herbarium to share knowledge and skills while collecting data

4 weed mapping activities to identify threats and develop management actions for delivering onground actions

3 River Health Assessments to measure the baseline health of the River

2 fauna surveys to identify the native animals using the site.

Share cultural knowledge linked to the monitoring activities

3. Onground Works:

4 follow up flora and 2 fauna surveys to measure outcomes from activities.

40 days of weed control with 1950 ha to protect native vegetation

2 revegetation events with 1900seedlings within 150 ha to improve vegetation health and connectivity for Cockatoos

Maintenance work trails and recreation sites and share knowledge

Work within over x of remnant vegetation and habitat for cockatoos and provide connectivity between habitat patches

When will the work be done? (Please specify the project period, including the project commencement and completion dates.)

(200 words maximum)

The work will be broken into six Noongar seasons and calendar months and repeated over 2 years.

Projects will commence in July 2020 and be completed end of June 22.

Makaroo – June 2020 & 21 - July 2020 & 21 – Site preparation and revegetation, weed mapping and control, Cultural stories and tourism activities on where the mob sheltered and how they kept warm

Djilba – August 2020 & 21 - September 2020 & 21 - Weed control and fauna surveys, flora surveys working with the DBCA's Regional Herbarium, sharing cultural stories and tourism activity relating to hunting animals such as emu's, quenda, possums and kangaroos and collecting roots.

Kambarang – October 2020 & 21 - November 2020 & 21 – Recreation maintenance, hand weeding and sharing cultural stories and tourism activities about moving to the wetlands to feast on fish and birds and bird eggs and collecting fruit and yams.

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Birak – December 2020 & 21 - January 2020 & 21 – Recreation management at Kooljerrenup and Carrabungup, weed control at identified sites, skills based training, cultural sharing stories and tourism activities on hunting of yonga (kangaroo) and the movement of mobs during the seasons.

Boonaroo – February 2021 & 22 - March 2021 & 22 recreation management and site maintenance at Kooljerrenup, Carrabungup, Serpentine and Winjan, skills based training, sharing stories and tourism activities on collecting nyilla, nyilla and following the food line.

Djeran – April 2021 & 22 - May 2021 & 22 - Restoration and maintenance of trails and Winjan, River health assessments, skills based training, working with the herbarium, weed control and mapping, sharing stories and tourism activity on collecting yangeti roots

Does your project involve the development of tourism product or activities, provision of guided experiences for visitors or the opportunity to generate revenue?⁶ If so, please describe:

- the tourism product or activities, such as where and when they will be offered
- your target market
- how much you would charge for activities
- how much revenue you expect to generate over a year
- how you would appeal to the target market and your ability to generate employment and revenue
- if there is an existing Aboriginal tourism operation in the area, how the proposed tourism product or activities will be designed to avoid direct competition/ or to partner with the existing operation
- how the revenue would be spent in relation to the Aboriginal Ranger Program and/or for community benefit.

(200 words maximum)

Along with TO's and Elders sharing knowledge on country with project partners and participants, Winjan will deliver a minimum of 12 exclusive tourism activities over the next 2 years:

Activities include:

12 walks and talks along the Dulcie and Joseph Nannup walk trail, Lower Serpentine River linked to each of the seasons including sites of significance e.g. Noongar bridge and Fish Munga.

Over the 2 years we will expand walks and talks to include bush tucker, cultural dance and story-telling and activities held at Winjan.

Our target market will be the out community, the broader community and international tourists

We plan to charge \$120 per person for the activity and generate ~\$21,600 per annum.

We will put in place a MERI process to monitor progress and expand the project.

Revenue generated will go into improving the delivery of activities and employment and material to increase tourism opportunities.

These activities will provide confidence and knowledge and help engage our TO's,

We believe Rangers involved in the tourism activities will go on to become tourist guides.

We will discuss forming a partnership with Mandjoogoordap Dreaming, a successful local Tourist venture, to help build the tourism business.

Winjan has the basis of a tourism plan designed and developed by Elders.

Members of Winjan have already spoken to WAITOC to discuss tourism opportunities

Does your project link to identified Aboriginal land and sea management priorities and/or add value to the local community where the project is located? If so, please specify.

⁶ It is noted that not all Aboriginal organisations have aspirations for tourism and that tourism development may not be viable in all locations.

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(200 words maximum)

The project links to identified Aboriginal Land and Sea Management Priorities including:

1. Traditional knowledge and skills. Encompass traditional knowledge and skill sharing training linked to respecting cultural values and sites while working on country.
2. Caring for country. Enable the Noongar Rangers to care for country, through cultural knowledge sharing and work place skills.
3. Protect and sustain the natural resources and values of country for cultural, social, environmental and economic outcomes.
4. Undertake education, training and increase capacity linked to meaningful employment opportunities through NRM and tourism.
5. Maintain the biodiversity and conserve the cultural resources on country.
6. Increase and explore opportunities for joint management arrangement with some of the land managers including a role in planning and decision making.

We will also be engaged in activities that:

7. Build capacity and leadership skills linked to culture and tourism opportunities to build enterprise and self-sufficiency.
8. Improve and sustain social and economic outcomes for our community through ongoing employment and subcontracting
9. Recognize and strengthen our culture, language, values and identity through activities
10. Work closely with local councils, government agencies and other groups such as the DBCA, PHCC, COM and other local councils in the planning, design and delivery of projects
11. This project will help improve our economic independence, leadership and self-esteem.
12. Provides opportunities for us to share traditional knowledge with the broader community

Does your project link to other programs (e.g. park management plans or tourism plans)? If so, please specify.

(200 words maximum)

The program of works is linked to a number of related programs and plans e.g. The works relate to the protection, management and maintenance of sites such as the the Mungah (fish trap), Serpentine River crossing, Creery Wetlands, and, Djilda (estuary and inlet), the wetlands and bushlands that are of cultural significance to the Bindjareb Boodja community.

Plans include:

1. Goegrup and Black Lake Management Plan, 2006, South West Land and Sea Council -
2. Department of Biodiversity Conservation and Attractions Reconciliation Action Plan 2018-20

https://www.dpaw.wa.gov.au/images/documents/parks/management-plans/swan_coastal_plain_south_management_plan.pdf

3. Ramsar Management Plan – help implement activities to improve the health and condition of the Ramsar site through removing threats and restoration activities to help maintain the Ramsar status. Share cultural knowledge of the site to ensure sites of value and significance are embedded in the Plan and protected in the future.

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- 4. Serpentine River Action Plan – undertake work to improve the health and condition of the foreshore and Dulcie and Joseph Nannup walk trail through weed control, restoration and maintenance activities. Share cultural knowledge of the site and become involved in planning (now and future) activities.
- 5. Yalgorup National Park Management Plan – Share cultural knowledge, remove threats, undertake surveys and training and engage in activities linked to the herbarium to deliver activities and outcomes from the Plan.

Have you previously received funding from the Aboriginal Ranger Program for this project?

No (please skip the next two questions).

Yes: Please provide details:

Round 1 Amount: _____ Funding expires: _____

Round 2 Amount: _____ Funding expires: _____

If you have previously received funding from the Aboriginal Ranger Program, please specify how you intend to build on past experiences, add value to support continual improvement and secure additional funding?

(200 words maximum)

N/A

If you have previously received funding from the Aboriginal Ranger Program, please demonstrate what progress you made towards developing sustainable income generation in the longer term, or how you propose to progress towards this with further funding?

(200 words maximum)

N/A

Project location

The project is located on:

National park, Conservation Park, nature reserve or other lands managed under the *Conservation and Land Management Act 1984*. Please specify and provide details (e.g. reserve name or number):

Kooljerrenup Reserve. Reserve number 23756
Carrabungup Reserve. Reserve number 4990

Aboriginal Lands Trust land. Please specify and provide details (e.g. reserve name or number):

Unallocated Crown Land or unmanaged reserves. Please specify and provide details (e.g. locational details / reserve or location number):

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Aboriginal owned private land. Please provide the location number and Land Division:

Winjan Aboriginal Corporation land (19 Aderley Place, COODANUP WA 6210)

Other. Please specify.

Serpentine River (lot 166 Old Pinjarra Road, Reserve 42689 and Reserve 32836).

Letters of support are attached from land owner/s and registered native title prescribed body corporate/s, registered native title claimant or where appropriate native title representative body (tick box).

- In consultation with Winjan, sites have been identified that are of cultural significance to the Bindjareb people on land vested with both the DBCA and the City of Mandurah. See attached letters of support and maps.
- The SWALSC has provided a letter of support.

Projects undertaken on determined native title lands must be submitted by, or have written permission from, the registered native title prescribed body corporate. Where native title has not been determined, it is desirable for support to be obtained from the registered native title representative body or claimant.

Please provide a **map** and/or **aerial photograph** identifying the project area and include copies of any supporting documentation (this should be kept as short as possible).

Project outcomes

Please indicate the land and/or sea management, social and/or cultural outcomes to be achieved through your project (see the Aboriginal Ranger Program Guidelines for the program's outcomes). Applicants are encouraged to provide SMART statements (i.e. a statement that is Specific, Measurable, Attainable, Realistic and Time bound) for project outcomes:

1	Meaningful employment. The program will build capacity and opportunities for 2 Rangers and 1 Rangers Coordinator as well as 12 Bindjareb community members through 6 skills based training events linked to work on country and building business for the long term
2	Increase cultural knowledge for 2 casual Rangers and 1 Coordinator plus 10 additional members of the Bindjareb community through 6 knowledge transfer activities on country and at Winjan.
3	Enhance cross cultural engagement and knowledge between the Noongar community, partners and visitors through 12 exclusive tours linked to Noongar seasons.
4	Improved weed management by reducing threats to native vegetation through 40 days of weed control 1950 ha
5	Improved native plant and animal management through habitat rehabilitation over 150 ha, 1900 seedlings linked to Karak habitat (Cockatoo) and food resources plus undertake 4 fauna surveys (2 baseline and 2 follow up) and 4 flora surveys with the Mandurah herbarium to measure project outcomes.
6	Visitor and tourism management. Share 4 cultural knowledge activities and undertake track and recreational facility maintenance with DBCA to improve access and increase cultural knowledge of sites to the broader community. Identify opportunities for cultural signage.
7	Strengthen Winjan's and the broader Aboriginal communities knowledge and capacity to undertake skills and services to increase capacity and income

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	opportunities through 6 skills based training activities, 6 knowledge sharing events and 12 tourism walks and talks. Improve the facilities at Winjan to increase capacity for tourism events.
8	Improve research and knowledge sharing skills through involvement with 3 River Health Assessments while sharing cultural knowledge of the significance of the Rivers to Noongar people.

Project activities

Please indicate the main land and sea management and tourism activities for your project by completing Attachment 3.

Land and sea management and tourism activities undertaken by Aboriginal rangers may include biodiversity monitoring and research, traditional knowledge transfer, fire management, cultural site management (e.g. from detrimental impact of fire, weeds, feral animals and people), feral animal and weed management, guided welcome to country tours or talks for visitors, cultural awareness and immersion experiences for visitors, management of visitors or tourists and education programs and mentoring. The program will also assist Aboriginal communities to identify land management priorities, build community and organisational capacity and invest in direct training opportunities. Integrated weed, feral and fire management programs will be highly regarded during assessment.

Project context

Will the project be undertaken on an area of special conservation significance or need? If so, please advise what the area's significance or need is and how this will contribute to identified conservation priorities, e.g. existing or proposed national park, nature reserve, conservation park; World Heritage Area; Ramsar wetland; threatened ecological community or threatened species habitat (200 words maximum):

We will be undertaking works on, Binjareb Boodja, a very significant place for our people. We will be working on sites of cultural significance and value as well as the internationally recognised Ramsar listed wetlands (International listing 482, national listing 36). This area of Binjareb Boodja is listed nationally as a biodiversity hotspot. Within the proposed work area are a number of threatened species including the Ring Tailed Possum, migratory shorebirds, Black Cockatoos and rare plants. We will be working within state and federally listed Threatened Ecological Communities including Banksia Woodlands, Temperate Saline Marshland and claypans. The activities we undertake will help to protect cultural sites and improve the condition of these areas through revegetation and by the removal of threats such as rubbish, weeds, feral animals, unmanaged fires and recreational site maintenance. By sharing our cultural knowledge we will raise awareness of the significance of these areas to the Noongar and broader communities and help protect them into the future. The project will also provide opportunities for employment and training for our community.

Ongoing benefit

Describe how and when the positive benefits from this project could become self-sustaining after the funding period – i.e. become non-reliant on Aboriginal Ranger Program funding through development of partnerships, community support and identification of other funding opportunities. (200 words maximum):

The ongoing benefit of the project is to increase and maintain cultural knowledge and stories, and to build confidence, skills and capacity for our people to gain long term employment linked to working on country and tourism.

We will also be building a business enterprise so we can subcontract ourselves to other groups and organisations to undertake work on country, provide education and tourism opportunities linked to our culture and country.

The aim and ongoing benefit is that by the end of the 2 years, our people will have increased employment skills and Winjan will have the opportunity to build a long term sustainable business to create employment opportunities for our people.

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By diversifying our skills in areas such as sharing cultural knowledge, working on country, weed control, revegetation, building structures, use of small machinery, (such as chain saws and brush cutters), research and fire management, plus education and tourism ventures we will diversify the employment opportunities for our people.

This will help build the cultural knowledge of our young people and the broader community. We are hoping that after 5 years we have built the partnerships, skills, and knowledge and business capacity for our community to become self-sustaining.

Capacity to deliver

Describe how the applicant has the capacity to deliver this project using the headings below:

Governance	Winjan Aboriginal Corporation is registered with ORIC ICN 822. The Board of Directors meet fortnightly to oversee and manage the organisation.
Staff and resources	Winjan will administer the project. The partnership organisations, DBCA, City of Mandurah and Peel-Harvey Catchment Council have agreed to undertake a risk management process and meet on a regular basis to work together to support Winjan in supporting and coordinating this project Winjan has a property at 19 Alderly PI Mandurah with a building including a hall with toilets and a commercial kitchen. Currently work for the dole participants are maintaining the grounds and upkeep of the buildings.
Training and mentoring	Cultural training and mentoring will be delivered by local Elders and community members. Training for working on country has been identified with DBCA, Winjan and our partners. Support for skills based training will be provided with and by our partners and identified accredited training organisations. There are a range of training opportunities which can take place at Winjan Corporation. There are experienced supervisors available within the Aboriginal community in Mandurah with track records in mentoring and training
Safety management	The emerging rangers will be required to complete a range of training days before commencing work under the supervision of the employed supervisor and/or the organizations that control the land areas. A Work Health and Safety Plan will be developed with our project partners. All PPE will be provided and worn onsite A JSA will be completed before work commences at each site.
Project and work planning	Planning for this project would be done in consultation with Peel-Harvey Catchment Council, City of Mandurah and the Swan Coastal District Department of Biodiversity, Conservation and Attractions officers. The role of the supervisor will be crucial in this process as they will meet, consult, and organize training, equipment and timetable the works to suit the requirement other groups and weather conditions.
Project administration	Winjan has employed an Office Administrator (Denika Meehan) who will assist in managing the day to day running of the project with support from the Winjan Board members, the Rangers supervisor and the project partners. Winjan will administer the funding for this project with the support of our paid book keeper – Legends Bookkeeping, who have been contracted to us this year.

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Financial reporting	Winjan has successfully reported to ORIC for the past 4 years. Winjan has electronic banking at Bendigo Bank in place with electronic invoices being produced and payment slips for all reimbursements. The supervisor’s schedules and training regime will help to form the reporting information. The Office Administrator with Legend Bookkeeping have installed all the accounts onto MYOB and will be using this package for administration of the project, including wages.
Monitoring and reporting on outcomes achieved	Winjan will establish templates and data bases to collect reporting materials and to report back to the funding body. An excel sheet will be set up to provide information on deliverable timelines and budget by which the project progress can be monitored. The Supervisor will be responsible for the onsite monitoring and providing information against commitments. The Project Manager and the supervisor will be responsible for sending in the reports on time and on budget.

Conflict of interest

Detail any known or perceived conflicts of interest between the applicant and the State Government, including the Department of Biodiversity, Conservation and Attractions (DBCA).
(200 words maximum)

N/A

PART B: CO-CONTRIBUTIONS TO THIS PROJECT

Please describe the co-contributions to this project from the applicant.

Funding: \$10,000

Describe what activities the funding will contribute to: Office Administrator wages and Book keeping services

Other contributions (e.g. in-kind/voluntary labour) please specify if applicable: The Board have committed to meet with the supervisor regularly to assist with the management of the project. Our secure facilities are available for the project – this includes a hall with data projector installed, toilets, commercial kitchen and 1 hectare of land currently local bush. Storage sheds and parking facilities for 30 vehicles.

PART C: PARTNERSHIPS

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

Is this a partnership project? (Yes/No). If so, with whom? (Partners are those organisations that provide financial or in-kind contributions.)

We have non Aboriginal organizations who have offered support – Bendigo Bank, Peel-Harvey Catchment Council, City of Mandurah and the DBCA

Partner funding contribution:

~ \$ 43,860

In-kind contribution:

~ \$42,106

Describe partner contributions, including how these will be used: (If more than one partnership for this project, please detail separately each funding or in-kind contribution and how these will be used)

Bendigo Bank - Public Liability Insurance
 City of Mandurah – technical advice, project support, supervisory support for working on country, seedlings
 Winjan – Housing of trainees, training, administration and accounts processing and support of the supervisor
 PHCC - technical support, project support, support for Under current circumstances - Rangers working on country, min of 30 days per annum work on country
 Department of Biodiversity, Conservation and Attractions - Technical support and advice. Supervisory support for working on country.

- Letters of support from partner organisation/s, including a description of partner contributions and how rangers will be supported, are attached (tick box).
- Peel-Harvey Catchment Council
 - City of Mandurah
 - Winjan
 - Department of Biodiversity, Conservation and Attractions.

- The following person/s from partner organisations have been consulted during the preparation of this application and can be contacted to verify their support (tick box).

Organisation:	City of Mandurah	Peel Harvey Catchment Council
Contact person:	Eryn Jackson. Senior Environmental Management Officer	Thelma Crook – Noongar participation Coordinator
Telephone:	95503777	63698800
Fax:		
Nature of relationship to the project:	Technical support	Technical support

PART D: OTHER FUNDING⁷

Are you currently receiving funding, or have sought funding for Aboriginal ranger work⁸ in the past 12 months and when does any current funding cease (please provide details)?

N/A

Where other funding has been received for Aboriginal ranger work, please provide information on significant outcomes that you/your organisation has achieved/delivered to demonstrate that you have been effective in meeting your objectives.

N/A

PART E: APPROVALS and INSURANCE

Please provide details of any approvals that may be required under State and Commonwealth legislation⁹:

Approvals requirements will be sought by our project partner as required.
Where Winjan is subcontracted to undertake works with other organizations, we will make sure that approvals have been obtained where required.
Approvals such as:
 Aboriginal Heritage Sites
 Interference with Bed and Banks
 Dial Before You Dig
 Owner/vesting authority approval for public lands
 Clearing regulations
 Others as required
 DBCA Statutory Regulations including Regulation 17

Will be sought when required.

Winjan will purchase the correct insurances such as Workers Compensation when funding is approved.

Letters of approval/support from approving authorities (e.g. COM and DBCA) are attached (tick box)

⁷ All financial information is treated confidential and will not be disclosed.

⁸ Aboriginal ranger work includes biodiversity monitoring and research, traditional knowledge transfer, fee-for-service contracts, fire management, cultural site management, feral animal and weed management, cultural awareness and immersion experiences for visitors, guided welcome to country tours and/or talks for visitors, management of visitors or tourists and school education programs and mentoring.

⁹ Note that applications over Aboriginal Lands Trust reserves, Unallocated Crown Land or unmanaged reserves may require the appropriate permits/licences from the Department of Planning, Lands and Heritage.

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

Appropriate insurance is required to obtain funding under the Aboriginal Ranger Program. Please indicate the insurance cover you have:

Public liability Workers' compensation Professional indemnity

Based on individual projects,
other insurances may be required
(please specify if applicable):

Winjan has requested a quote for additional public liability and workers compensation insurance. As per the paragraph below, these insurances will be paid on the success of this application and a copy will be sent through to DBCA.
We have advice that this is acceptable, as purchasing all the insurances now, prior to the success of this funding application, could place our organization in financial distress.

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If this application is successful, I/my organisation, or the joint applicants, agree to provide evidence of relevant documents, including insurances; to use the funding for the purposes and in the timeframes specified in the application; to maintain a separate record of the financial administration of the funding; and to acknowledge State Government support through the Aboriginal Ranger Program in any publicity related to a funded, or partially funded, project.

I/my organisation, or the joint applicants, agree to provide progress, annual and acquittal reports and financial statements to the Department of Biodiversity, Conservation and Attractions in accordance with a funding agreement.

Signed (applicant): Date:

Name of applicant (please print):

Signed (joint applicant, if applicable): Date:

Name of joint applicant (please print):

Applications close at 5pm 27 March 2020.

Completed application forms and supporting documentation must be lodged online at dbca.wa.gov.au/aboriginalrangerprogram

If unable to lodge online, please post three copies of applications to:

Aboriginal Ranger Program Coordinator
Department of Biodiversity, Conservation and Attractions
Locked Bag 104
BENTLEY DELIVERY CENTRE WA 6983

CHECKLIST FOR APPLICANTS

Please use the following checklist to ensure that you have completed and supplied all of the relevant information supporting your application.

- Supplied your ABN number (if relevant)?
N/A Filled in joint applicant details, if applicable?
- Attached a map/aerial photograph of your project location and area? (if submitting your application via email please ensure that the total size of the email – with all attachments to be included – does not exceed 10MB)
- Attached relevant letters of support (e.g. joint applications, partnerships and land owner, registered native title representative body or claimant)? Note that a letter of support from a Prescribed Body Corporate is not required if your application is submitted from the Prescribed Body Corporate (see Section 3 of the EOI Guidelines for information on eligibility requirements).
- Signed the application?
N/A Supplied three copies of your application (mailed applications only)?

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ATTACHMENT 1

Please provide a breakdown of the calculation of costs for your project using the format provided in the table below. As a guide, suggested costs for administration and pay rates for rangers, ranger coordinators and camping is shown in Attachment 2.

	Explanation	Cost per unit		2020-21	2021-22	Total
EMPLOYMENT		\$		\$	\$	
Ranger jobs¹⁰:	E.g. 2 Rangers 3 days per week for 48 weeks/annum	\$200 per person per day	Per day	\$57,600	\$57,600	\$115,299
Project supervision	Employment of 1 supervisor 4 days per week for 48 weeks per annum	\$480 per day per annum	Per day	\$92,160	\$92,160	\$184,320
Subtotal				\$149,760	\$149,760	\$299,520
OPERATIONAL						
Administration	15% administration costs including appropriate insurances, phone, project coordination, reporting, printing, meeting costs.			\$25,196	\$25,196	\$50,392
Training	1 "Wildfire Awareness Plus" accredited training per annum 1 small engine training, chain saws. Additional training will be provided by other agencies and groups.	\$250 x 6 people = \$1,500/annum	Per cours e/an num	\$1,500	\$1,500	\$3,000
		\$275 x 6 people = \$825/annum	Per cours e/an num	\$1650	\$1650	\$3,300
Equipment hire	(include details of equipment) Chain saws, whipper snippers, bins, mowers	\$250/day for 15 days	Per annu m	\$3,750	\$3,750	\$7,500

¹⁰ A job includes operational work under a funding agreement, fee-for-service with DBCA or direct employment basis with DBCA. Operational work can include identification of cultural values, traditional knowledge transfer and cultural awareness and immersion experiences for visitors. Operational work does not include sitting fees or heritage surveys.

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

Vehicle hire	Pay/ km @ average of 110km/day x 144days/annum = 288 days /annum x \$0.68/km	Per annum	Per km	\$10,771.20	\$10,771.20	\$21,542.40
Materials	(include details of materials) Herbicides, spray packs, hand tools PPE including boots, gloves, glasses, first aid kit.	\$2,150/annum	Per unit	\$2,150	\$2,150	\$4,300
Camping	E.g. 2 rangers, 1 coordinator 2 Elders for 6 days	\$81	Per day	\$1,215	\$1,215	\$2,430
Catering	E.g. \$2.50 per person per day	\$2.50	PP/ day	\$720	\$720	\$1440
Subtotal				\$43,361.80	\$43,361.80	\$86,723.60
TOTAL				\$196,712.20	\$196,712.20	\$393,424.40

ATTACHMENT 2

In the 2017-18 Round of the Aboriginal Ranger Program, there was considerable variation in the cost of administration and pay rates for employment of rangers and ranger coordinators and camping allowance. Accordingly, the following is a guide for maximum pay rates that applicants may use for their projects. Applicants should also note that cost effectiveness of projects will be considered as part of the Assessment Criteria.

Administration

The suggested cost of administration should be up to a maximum of 15 percent of total project costs.

Employment of rangers

The suggested pay rates for rangers is up to \$200 per day (salary only) or \$289 per day (including overheads).

The suggested pay rates for established rangers is up to \$229 per day (salary only) or \$332 per day (including overheads).

Employment of ranger coordinators

The suggested pay rates for experienced ranger coordinators is up to \$331 per day (salary only) or \$480 per day (including overheads).

Camping allowance

The suggested pay rates for camping allowance is up to \$81 per day south of 26 degrees south latitude and \$99 per day north of 26 degrees south latitude.

ATTACHMENT 3

In this section, describe the activity that will be undertaken during the project and how which program outcome it relates to from the list below.

Breakdown the activity into the outputs expected to be delivered, how this will be measured (performance measure) and when you expect to complete it.

If your application is successful, these outputs will be used to develop a funding agreement and delivery of these outputs and milestones will be monitored over the project period.

Program outcomes:

1. **Enhanced protection of cultural values** e.g. transfer of knowledge, Aboriginal site and heritage protection or management, elder engagement, etc.
2. **Improved weed and feral animal management** e.g. weeding, baiting, trapping, cattle fencing, etc.
3. **Improved fire management** e.g. prescribed burning and bushfire suppression, etc.
4. **Improved native plant and animal management** e.g. flora/ fauna surveys, monitoring, threatened species or TEC mapping, etc.
5. **Improved soil and vegetation management** e.g. habitat rehabilitation, dieback control, erosion management, etc.
6. **Visitor and tourism management** e.g. track management, maintenance of recreational facilities, etc.
7. **Enhanced cross-cultural engagement between Aboriginal people, the broader community and government** e.g. educational activities, workshops, guiding, etc.
8. **Strengthened capacity to facilitate and provide a range of services enabling ongoing employment and income generation opportunities** e.g. partnership projects, fee-for-service contracts with external parties, development of tourism opportunities, etc.

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

ACTIVITY 1

<p>Description</p>	<p>Describe what the activity aims to achieve and the land and/or sea management action to be undertaken (up to 50 words)</p> <p>2 Binjareb Elders engaged on a casually basis to provide cultural knowledge, advice and mentoring to raise cultural knowledge, awareness and guidance (both on-country and at Winjan) to the 2 casual Rangers and 1 part time Coordinator, the vesting agencies and stakeholders and the broader community linked to project planning, delivery and management to better understand, manage and protect sites of cultural value and significance along the Serpentine River, Kooljerrenup and Carrabungup</p>		
<p>Program outcome</p>	<p>1. Enhanced protection of cultural values e.g. transfer of knowledge, Aboriginal site and heritage protection or management, elder engagement, etc.</p>		
	<p>Action / output</p>	<p>Performance measure</p>	<p>Completion date</p>
<p>1</p>	<p>On-country visits engaging 2 Elders, Rangers, Coordinator and interested youth and stakeholders/partners to share traditional knowledge and protect cultural values and sites of significance</p>	<p>4 on country visits involving 2 Elders, 2 Rangers, 1 Coordinator and 6 Bindjareb community member, 6 partners/stakeholders</p>	<p>2 by June 2021 2 by December 2021</p>
<p>2</p>	<p>Cultural sharing events for the Noongar Rangers and Coordinator to share and pass on information relating to cultural values and sites of significance for the Bindjareb people</p>	<p>2 activities at Winjan with 2 Elders and recommended Representatives to share cultural knowledge for 8 Bindjareb community members</p>	<p>1 by December 2020 1 by July 2021</p>
<p>3</p>	<p>Meet regularly with stakeholders and partners to plan, delivery and manage projects</p>	<p>10 meetings held with 3 stakeholders to improve cultural knowledge and values, plan, implement, review and report on project delivery</p>	<p>May 2022</p>
<p>4</p>			

ACTIVITY 2

Description	Describe what the activity aims to achieve and the land and/or sea management action to be undertaken (up to 50 words) Control weeds within 1950 ha on 2 Reserves, the Serpentine River foreshore and Winjan to improve bushland health and reduce threats to native flora and fauna species of significance to the Noongar people plus protect Threatened Ecological Communities and areas listed under the Ramsar convention, the EPBC and/or IUCN listings.		
Program outcome	1. Improved weed and feral animal management e.g. weeding, baiting, trapping, cattle fencing, etc.		
	Action / output	Performance measure	Completion date
1	Control P4 listed cotton bush at 2 locations over 10 days to reduce the impact of weed species on native flora and fauna and improve biodiversity values	10 days of weed management 150 ha of area protected across 2 sites	February 2021 and 2022 May-June 2021 and 2022 as per attached work Schedule)
2	Control within 1,200 ha of invasive weeds at 3 locations over 20 days to reduce the impact of weed species on native flora and fauna and to improve biodiversity values	20 days of weed management 1,200 ha of area protected across 3 sites	March 2021 and 2022 May-June 2021 and 2022 August 2021 and 2022 (as per attached work schedule)
3	Undertake seasonal weed control as required	10 days of weed management 600 ha of area protected across 3 sites	June to Sept 2021 and 2022 Feb to April 2021 and 2022 (on demand)
4			

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

ACTIVITY 3

Description	Describe what the activity aims to achieve and the land and/or sea management action to be undertaken (up to 50 words) Undertake flora and fauna surveys and river health assessments to share cultural knowledge on plant and animal species and the significance flora, fauna and the waterways are to the Noongar people and to set baseline data from which the outcomes of the activities we undertake can be measured.		
Program outcome	1. Improved native plant and animal management e.g. flora/ fauna surveys, monitoring, threatened species or TEC mapping, etc.		
	Action / output	Performance measure	Completion date
1	Undertake 4 flora surveys with 2 partners and the Regional herbarium staff across 4 sites	4 flora surveys with 1 Elder, 2 Rangers and 1 coordinator at 4 sites to set baseline data for the project	2 by September 2020 2 by September 2021
2	Undertake 2 fauna surveys at 2 sites with partners and interested participants	2 fauna with 1 Elder, 2 Rangers and 1 coordinator at 2 sites to set baseline data for the project	By May 2021
3	Undertake 4 follow up flora surveys with the 2 partners and the Regional herbarium staff across 4 sites	4 flora surveys with 1 Elder, 2 Rangers and 1 coordinator at 4 sites to measure outcomes for the project	2 follow up by September 2021 2 follow up by June 2022
4	Undertake 2 follow up fauna surveys at 2 sites with partners and interested participants	2 fauna with 1 Elder, 2 Rangers and 1 coordinator at 2 sites to measure outcomes for the project	2 completed by May 2022
5	Undertake 2 revegetation projects to protect river bank and native bushland health, connectivity and extent	Over 1,900 seedling planted within 150ha to improve habitat and food for cockatoos and other native fauna	1 completed by August 2021 1 completed by June 2022

ACTIVITY 4

Description	Describe what the activity aims to achieve and the land and/or sea management action to be undertaken (up to 50 words) Undertake a minimum of 6 education, training and increase and build capacity for employment & business opportunities linked to working on country and tourism. Involvement in research projects that will inform future decision making. Training opportunities include cultural knowledge sharing, fire management, chemical handling, small engine (such as chainsaw), seed collection, water quality monitoring, revegetation and cultural, fauna and fauna surveys.		
Program outcome	1. Strengthened capacity to facilitate and provide a range of services enabling ongoing employment and income generation opportunities e.g. partnership projects, fee-for-service contracts with external parties, development of tourism opportunities, etc.		
	Action / output	Performance measure	Completion date
1	Undertake 6 skills based training activities to build capacity and competencies linked to working on country	24 participants engaged in 6 training activities to increase skills	2 by May 2021 2 By December 2021 2 By April 2022
2	Undertake 12 exclusive guided tours and experiences with visitors linked to the Noongar season and tourism opportunities	120 participants engaged in 12 guided tour activities across 3 sites. Increase capacity for 2 tour guides	1 Aug 2020 + 1 Aug 2021 1 Oct 2020 + 1 Oct 2021 1 Dec 2020 + 1 Dec 2021 1 Feb 2021 + 1 Feb 2022 1 April 2021 + 1 April 2022 1 June 2021 + 1 June 2022
3	Work with additional partners to build knowledge and capacity and undertake employment activities linked to working on country	6 fee for service activities undertaken with 1 additional stakeholder, engaging 15 participants across 3 additional sites	3 October 2021 3 May 2022
4			

APPLICATION FORM FOR EXPRESSIONS OF INTEREST

ACTIVITY 5

ACTIVITY 5			
Description	Undertake trail, track and recreational facility maintenance at identified sites plus share cultural knowledge at these sites to embed cultural information along the trails, tracks and at facilities		
Program outcome	1. Visitor and tourism management e.g. track management, maintenance of recreational facilities, etc.		
	Action / output	Performance measure	Completion date
1	Involve Elders, Rangers and Coordinator in sharing cultural knowledge and information at recreational sites.	Undertake 4 outdoor knowledge sharing activities to share cultural knowledge at specified tourism sites with 1 Elder and 1 community Representative	2 by June 2021 2 by June 2022
2	Place cultural signage at specified recreational and tourism sites	4 signs erected acknowledging cultural heritage at 4 sites	4 by May 2022
3	Undertake maintenance of trails, tracks and recreational facilities	2 km of track and 3 recreational facilities maintained.	November 2020 and 2021
4			

Note: Additional activities may be added if required.

This was not recorded in the last spreadsheet. Check to see if it was reported on.