

AGENDA – PHCC STRATEGIC & GENERAL MEETING

A Strategic and General Meeting of the PHCC will be held at
8.30 am on Thursday 20 February 2020 at
Peel Manor House, 164 Fletcher Road, Karnup (see map)



START	FINISH		GENERAL MEETING
8.30	8.45	15 mins	Grab your cuppa and prepare to start meeting
8.45	8.55	10 mins	<ol style="list-style-type: none"> 1. Acknowledgement of Country 2. Apologies – Cr Cardilini (Coastal), Rob Summers, Andrew Ward (Adrian Parker attending as proxy) 3. Declarations of Interest 4. Confirmation of Minutes of Meeting held on 12 December 2019 5. Business arising from previous Minutes 6. Correspondence (available on PHCC website)
8.55	9.05	10 mins	<ol style="list-style-type: none"> 7. Change of AGM Meeting Date to 22 October 2020 & note resignation Cr McGrath (Local Government Inland Proxy Rep) 8. Reports – As Read only <ol style="list-style-type: none"> a. Chairman’s Report b. Chief Executive Officer’s Report – incl Program Manager Reports c. Treasurer’s Report d. Agency / Member Critical Issues - Highlights
CONCLUSION OF GENERAL MEETING			
9.05	9.10	5 mins	Welcome Guests, grab your cuppa and prepare to start Strategic Meeting
STRATEGIC MEETING			
9.10	9.30	20 mins	9. Review of 2-year Key Achievements – Jane O’Malley, CEO PHCC
Forests & Fire Presentations			
9.30	9.50	20 mins	10. Prof Lyn Beazley, AO - Forest Management
9.50	10.00	10 mins	Question and answer session following presentation
10.00	10.30	30 mins	MORNING TEA
10.30	10.50	20 mins	11. Prof Kingsley Dixon – Fire in our Landscapes (to be delivered remotely)
10.50	11.10	20 mins	12. Dr David Blake, Centre for Ecosystem Management, ECU Fire & Water Quality – An Emergent Issue for Water Catchment Management
11.10	11.20	10 mins	Question and answer session following presentations

Water Availability Presentations			
11.20	11.40	20 mins	13. Daniel Ferguson, Principal Water Planner, Water Supply Planning Branch, DWER Peel Region Water Use and Availability
11.40	12 noon	20 mins	14. Peter Muirden, PHCC Engineering Hydrologist Using Empirical Data to Show the Seasonal Influence of Early Winter Rainfall Change in SW WA & Impacts on Peel-Harvey
12 noon	12.20	20 mins	15. Prof Alex Gardner, School of Law, UWA - Environmental Flows and Wetlands Restoration: Legal Approaches – Case Study of the Peel-Harvey Estuary
12.20	12.40	20 mins	Question and answer session following presentations
12.40	1.25	45 mins	LUNCH
Water Quality Presentations			
1.25	1.45	20 mins	16. Dr Fiona Valesini, Marine Coordinator WA, The Nature Conservancy and Dr Matt Hipsey, Associate Professor, UWA School of Agriculture and Environment ARC Linkage Research Findings
1.45	2.05	20 mins	17. Brad Degens, Senior Soil & Water Scientist & Project Leader, DWER Treating P Loss to Improve Water Quality in Estuaries – Current Science and Future Prospects
2.05	2.25	20 mins	18. Dr Malcolm Robb, Manager Aquatic Science, DWER Impending Peel-Harvey Estuary Protection Plan & Revised Water Quality Improvement Plan (WQIP) for the Peel-Harvey
2.25	2.45	20 mins	Question and answer session following presentations
2.45	3.05	20 mins	AFTERNOON TEA
3.05	3.35	30 mins	19. So What? Discussion around key findings, key messages and where to from here
3.35	3.55	20 mins	Wrap up of Strategic Meeting
RECOMMENCEMENT OF GENERAL MEETING			
Next General Board Meeting: Thursday 16 April 2020, venue to be confirmed			

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present

Summary of actions from previous meetings

No.	DETAILS	RESP.	COMPLETE
1.	<p>Item 11.1 Treasurer's Report & Financial Reports [18 April 2019]</p> <ol style="list-style-type: none"> 1. <i>That the Westpac Term Deposit maturing on 12 June 2019, plus interest, be rolled over with the length of term to be determined by the Treasurer in regards to the best rates available during the period of negotiation with Westpac.</i> 2. <i>That \$1m of Project Funds be placed in an ANZ Term Deposit with length of term to be determined by the Treasurer in regards to the best rates available during the period of negotiation.</i> 3. <i>That PHCC Delegated Authority be amended to reflect that the City of Mandurah has been provided with a Device Digital Certificate (AusKey) to install on their server to enable them to lodge fortnightly payroll data to the ATO on PHCC's behalf as part of the new Single Touch Payroll system requirement.</i> 4. <i>That the new MYOB file changeover date to be delayed until 1 July 2019.</i> <p>UPDATE:</p> <ol style="list-style-type: none"> 1. <i>Marilyn will negotiate once Term Deposit is due on 12 June and should be finalised by 19 June. Caroline will be added as signatory when Term Deposit paperwork is signed. In progress.</i> 2. <i>Completed on 17 June 2019.</i> 3. <i>Delegated Authority Register updated. Complete.</i> 4. <i>Delayed until 1 July 2019.</i> <p>UPDATE: Item 4 – Transition to MYOB still in progress.</p> <p>UPDATE: Marilyn advised that the transition to MYOB would be in the New Year. Jane noted that this can be marked as complete and will be delegated to the Finance and Audit Committee.</p>	Jane O'Malley / Karen Henderson	COMPLETE
2.	<p>Item 7.1 Agency and Member Updates – Mark Cugley [17 October 2019]</p> <p>ACTION: Mark Cugley to speak to colleagues on the Dwellingup Futures Working Group about the mining road that had been constructed near the Munda Biddi Trail, and he will report back to the next meeting of the Board.</p>	Mark Cugley	

Summary of actions from Meeting of 12 December 2019

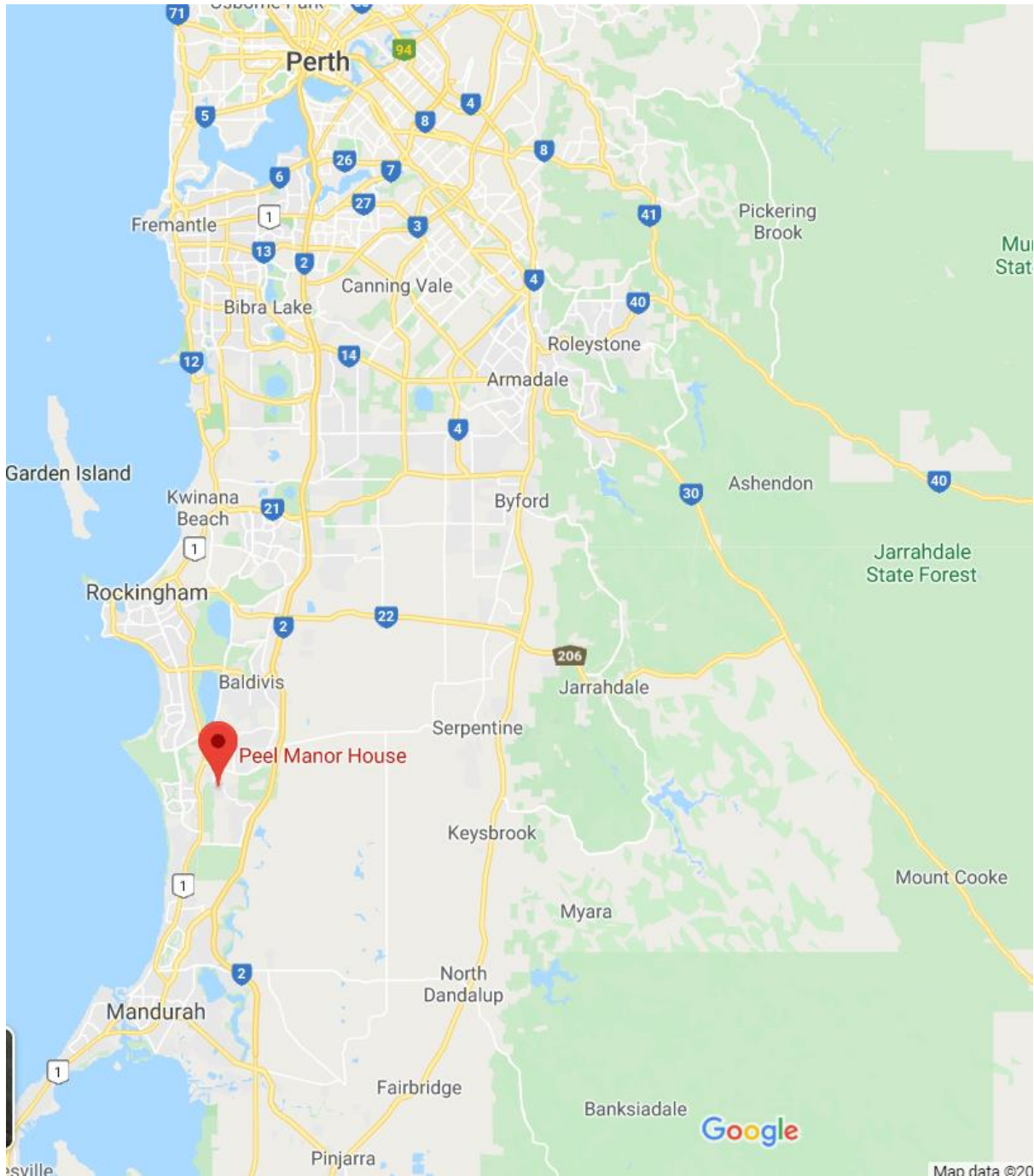
No.	DETAILS	RESP.	COMPLETE
1.	<p>Item 13.1 CEO Report [12 December 2019] Climate Change Submission to DWER</p> <p>ACTION: Jane to write a submission regarding the proposed reforms to the EPA Act. Submissions close on 28 January.</p>	Jane O'Malley / Andrew Del Marco	
2.	<p>Item 8 Ratification of Local Government Representatives [12 December 2019]</p> <p>MOTION:</p> <ol style="list-style-type: none"> 1. That Cr Eliza Dowling from the Shire of Cuballing be appointed as the Inland Local Government representative 2. That Cr Brad Cardilini from the Shire of Murray be appointed as the Coastal representative 3. That Cr William McGrath from the Shire of Boddington be appointed as a proxy Inland Local Government representative. 	Jane O'Malley	COMPLETE – Leanne to arrange welcome letters and inductions
3.	<p>Item 9 Committee Representation – Ratification of representatives [12 December 2019]</p> <p>MOTION:</p> <ol style="list-style-type: none"> 1. That the Organisational Committee Representation be ratified as presented 2. That the Steering Committee Representation be ratified as presented 3. That the External Committee Representation be ratified as presented. 	Jane O'Malley	COMPLETE – Pat updated lists and upload to members page
4.	<p>Item 12 Treasurer's Report [12 December 2019]</p> <p>MOTION:</p> <ol style="list-style-type: none"> 1. That the Board accepts the Financial Statements to 31 October 2019, noting that the November statements are not able to be finalised due to the December meeting being brought forward by one week UPDATE – November Financial Statements are included in agenda for 20 February 2020 meeting. 2. Reinvestment of Project Funds Term Deposit – Account 9108-29176: That on maturity, the Project Funds Principal \$1,000,000 and the interest earned be reinvested in an ANZ Term Deposit account, with the Treasurer negotiating best rates and terms 3. Corporate Funds held in Cash Management Account 5272-85292: That PHCC invest \$500,000 of Corporate Funds in an ANZ (or Westpac) Term Deposit Account, with the Treasurer negotiating best rates and terms 	Karen Henderson	COMPLETE – Delegated to the Finance and Audit Committee. 4.1, 4.2 and 5 still in progress – Karen Henderson

	<p>4. That the following Core Service Staff Movements, roles and responsibilities be noted and delegated to the Finance and Audit Committee as an action:</p> <p>4.1 ANZ Online Banking: Add Patricia Sutton as an Operator</p> <p>4.2 MYOB: Add Patricia Sutton as a User</p> <p>4.3 ATO: Add Patricia Sutton as an authorised User</p> <p>4.4 Credit Card Facility:</p> <p>4.4.1 Reduce Patricia Sutton’s monthly limit from \$4,000 to \$1,000</p> <p>4.4.2 Add Leanne Greene as a Cardholder with monthly limit of \$4,000</p> <p>4.4.3 Delete Allison Owens as a Cardholder; and</p> <p>4.4.4 Add Janine Neeling as a Cardholder with a monthly limit of \$1,000.</p> <p>5. Bank Signatory: That Jan Star to be removed as a signatory on all Banking Institution Accounts due to her Retirement from the Board at the AGM, held on 17 October 2019.</p>		
5.	<p>Item 13.1 CEO’s Report – ACNC Report [12 December 2019)</p> <p>MOTION: That the ACNC Report be ratified.</p>	Karen Henderson	COMPLETE – Jane to submit
6.	<p>Item 15 Confirmation of Board Meetings to be held in 2020 [12 December 2019]</p> <p>MOTION: That the following dates for PHCC Board Meetings to be held in 2020 be endorsed:</p> <ul style="list-style-type: none"> • Thursday 20 February • Thursday 16 April • Thursday 18 June • Thursday 20 August • Thursday 15 October Meeting & AGM • Thursday 10 December Meeting and End of Year Celebration 	Leanne Greene	COMPLETE – Leanne has put appointments in diaries



Events • Accommodation • Weddings
www.peelmanorhouse.com.au

Private • Corporate



164 Fletcher Road, Karnup WA 6176

Correspondence for 20 February 2020 Meeting

No	File No.	Date Sent/ Rec	From (Contact & Org)	To	In / Out	Our Ref / Their Ref	Subject	Response Due Date	Follow Up Date	Date of Action	Action	PHCC Officer/ Member	Complete
1.0	NL_P_02	6/12/19	Neil Riches	PHCC	IN	01_CO_1.0_02_20	Invoice and Merit report ok early for projects but not for core services	06/12/19			Response received from Neil Riches	Jane O'Malley	✓
2.0	NL_P_01	6/12/19	PHCC	Mitch Jeffery Dept of the Environment and Energy	OUT	01_CO_2.0_02_20	RLP-MU35- WA Peel Harvey Region – First Deed of Variation – PHCC Accept Changes	06/12/19			PHCC Accepted the Changes	Jane O'Malley	✓
3.0	BU_A_603	9/12/19	Dept of Primary Industries and Reg Dev	PHCC	IN	01_CO_3.0_02_20	Business Case 2020-21 for Peel Waterways Research Infrastructure Project – PHCC	09/12/19				Steve Fisher	✓
4.0	CM_CS_200	10/11/19	Aaron Grainger -	PHCC	IN	01_CO_4.0_02_20	Recent Application Made against AMG WA Pty Ltd – Lot 3 Buller Rd Waroona	11/11/19	4/12/19		PHCC endeavours where possible to have input when an impact on the health of the Catchment is at risk.	Kim Wilson	✓
5.0	5100_2A_Mayfield	10/12/19	Christina Bullock – Densford Civil	PHCC	IN	01_CO_5.0_02_20	Butler and Hordacre Civil work Tender Submission	6/01/20			CEO to read and consider submission	Jane O'Malley	
6.0	5100_2A-Mayfield	10/12/19	Biju Daniel – Environmental Industries	PHCC	IN	01_CO_6.0_02_20	PHCC MAYF Butler – Quote Submission PHCC MAYF Hordacre – Quote Submission	06/01/20			CEO to read and consider submission	Jane O'Malley	
7.0	CM_CS_100	11/12/19	PHCC	Mr Mike Wood DWER	OUT	01_CO_7.0_02_20	Response to Application for Clearing permit Ref 8691/1				Await a response from Mike Wood DWER	Andrew DelMarco	
8.0	NL_P_04	10/12/19	PHCC	Department of Environment and Energy	OUT	01_CO_8.0_02_20	RLP Work Health and Safety Plan 2018 – 2023 (A world of woodlands – reducing threats to Banksia Threatened Ecological Communities through Land Stewardship Phase 1 & 2 (2018/19 – 2022/23))	6/1/12			Awaiting response from Dept of Environment and Energy	Andrew DelMarco	
9.0	NL_P_05	10/12/19	PHCC	Department of Environment and Energy	OUT	01_CO_9.0_02_20	RLP Work Health and Safety Plan 2018 – 2023 (Greening the Peel Harvey Landscape for Farming, Fodder and Fauna) Phase 1 & 2 (2018/19 – 2022/23)	6/1/12			Awaiting response from Dept of Environment and Energy	Andrew DelMarco	
10.0	CM_CS_400	12/12/19	Vicky Sanford Dept of Water and Environment Regulation	PHCC	IN	01_CO_10.0_02_20	FOI Application DWERT3993 – Third Party Consultation Request	17/12/19			Contact Vicky Sanford to discuss	Kim Wilson Jane O'Malley	
11.0		12/12/19	Native Vegetation Strategy Branch 6364 7000	PHCC	IN	01_CO_11.0_02_20	Department of Water and Environment Regulation				Feedback on the issues and questions	Andrew DelMarco	✓

Correspondence for 20 February 2020 Meeting

No	File No.	Date Sent/ Rec	From (Contact & Org)	To	In / Out	Our Ref / Their Ref	Subject	Response Due Date	Follow Up Date	Date of Action	Action	PHCC Officer/ Member	Complete
							released an issue paper – Native Vegetation in WA					Jane O'Malley	
12.0	NLP-01	16/12/19	National Landcare Program	PHCC	IN	01_CO_12.0_02_20	Regional Land Partnerships Bulletin				CEO to Read and comment	Jane O'Malley	
13.0		16/12/19	Erik van Dissel	PHCC	IN	01_CO_13.0_02_20	Cat Control _ Thank you				CEO Read and forward onto Board Members	Jane O'Malley	
14.0		16/12/19	PHCC	Australian Charities and Not for Profits Commission (ACNC)	OUT	01_CO_14.0_02_20	Submitting PHCC 2019 Annual Information Statement CAS-572709-Y3Y1H8			16/12/19	Submit 2019 Annual Information Statement	Jane O'Malley	
15.0	5100_2A_MAYFIELD	17/12/19	Dept of Water and Environment Regulation Kym Pennefather South West Region	PHCC	IN	01_CO_15.0_02_20	Permit to interfere with the beds and banks of a watercourse PMB203679(1)			From 2 Dec 2019 to 30 June 2020	Permit to Interfere at 547 on Deposited Plan 249197 – Volume/Folio 2013/696 – Lot 547 Thompson Rd Cookernup	Jane O'Malley	
16.0	NLP-01	16/12/19	Keith Armstrong Northwest Team Program Delivery Branch Biodiversity Conversation Division	PHCC	IN	01_CO_16.0_02_20	RLP Movement of Funds request – December 2019	16/01/20			CEO to respond	Jane O'Malley	✓
16.1	NLP-01	20/12/19	PHCC	RLP Western Australia – Keith Armstrong	OUT	01_CO_16.1_02_20	RLP Movement of Funds request – December 2019	16/01/20		20/12/19	Email sent - We will not be seeking a budget movement for 2019/20.	Jane O'Malley	✓
17		19/12/19	PHCC	Kaylee Meerton Mandurah Mail	OUT	01_CO_17_02_20	Tribute to Eric Lumsden	19/12/19			Words for Eric's Tribute	Jane O'Malley	✓
18	BU_A_715	20/12/19	PHCC	Lorna Pritchard LotteryWest	OUT	01_CO_18_02_20	Lottery West Grant Application No 420172557 – Modifications to Application (Feral Cats)	Jan 2020			Await response from LotteryWest	Jane O'Malley	✓
19		19/12/19	Julie Knight	PHCC	IN	01_CO_19_02_20	Concerned about dead Blue Swimmer Crabs at Point Repose	20/12/19			Email response	Steve Fisher	✓
20		30/12/19	Tony France	PHCC	IN	01_CO_20_02_20	Bird List – Waders Myalup	6/1/20			Email Response	Sharon Meredith	✓
21		30/12/19	Hannah Inwood	PHCC	IN	01_CO_21_02_20	National Tree Day 2020	6/1/20			Email Response	Jesse Rowley	
21.1		6/01/20	PHCC	Hannah	OUT	01_CO_21.1_02_20	National Tree Day 2010	6/1/20		6/1/20	Emailed response – Plant Ark details	Janine Neeling	
22		30/12/19	Joanne Ludbrook CoastSWaP	PHCC	IN	01_CO_22_02_20	Coast SWaP AGM Minutes				For our information	Jane O'Malley	
23		30/12/19	Monica Hunter Dept of Biosecurity	PHCC	IN	01_CO_23_02_20	Covenant and Cottonbush Control	6/1/20			Email Response	Andrew Del Marco	
23.1		6/1/20	PHCC	Monica Hunter Dept of Biosecurity	OUT	01_CO_23.1_02_20	Covenant and Cottonbush Control			6/1/20	Response to email from Monica Hunter	Andrew Del Marco	
24		31/12/19	Rachel Watts Extinction Rebellion WA	PHCC	IN	01_CO_24_02_20	Extinction Rebellion Tree Gifting Letter	6/1/20			Email Response	Jesse Rowley	

Correspondence for 20 February 2020 Meeting

No	File No.	Date Sent/ Rec	From (Contact & Org)	To	In / Out	Our Ref / Their Ref	Subject	Response Due Date	Follow Up Date	Date of Action	Action	PHCC Officer/ Member	Complete
25	5500	24/12/19	Alcoa Foundation	PHCC	In	01_CO_25_02_20	Interim Grant Report	13/1/20			For your Information	Jane O'Malley	
26	CM_CS_400	10/01/20	PHCC	Paul Martin CEO Shire of Serpentine/Jarrahdale	OUT	01_CO_26_02_20	Submission on the Shire's Draft Planning Strategy and Planning Scheme	N/A	N/A	N/A	None required	Andrew Del Marco	✓
27	1217-5080-2 1017-0487-02	13/01/20	PHCC	Reporting@dbird.wa.gov.au	OUT	01_CO_27_02_20	RfR: 2019-2020 Q2 reporting templates	14/01/20			Project reporting Templates to be complete	Steve Fisher	
28		16/01/2020	Chris McCombe Minerals Council of Australia	PHCC Boddington	IN	01_CO_28_02_20	Invitation for Mel to attend the Water Stewardship session at ECW 2020 – the Australian minerals industry's premier sustainability event on 31 March – 1 April 2020 in Perth	Confirmation ASAP			Speaker at the Event	Mel Durack	
29		16/01/2020	PHCC	Michael Traill - Albany Advertiser	OUT	01_CO_29_02_20	Comments regarding Randford Pool Vandalism		NA	NA	Copy of Article	Jane O'Malley	✓
30	BU_M_100	20/01/20	PHCC	Cr Eliza Dowling	OUT	01_CO_30_02_20	Local Government Representation (Inland) for PHCC			3/2/2020	Follow-up early in the Year to arrange Induction	Jane O'Malley	
31	BU_M_100	20/01/20	PHCC	Cr Brad Cardilini	OUT	01_CO_31_02_20	Local Government Representation (Coastal) for PHCC			3/2/2020	Follow-up early in the Year to arrange Induction	Jane O'Malley	
32	BU_M_100	20/01/20	PHCC	Cr William McGrath	OUT	01_CO_32_02_20	Proxy Local Government Representation (inland) for PHCC			3/2/2020	Follow-up early in the Year to arrange Induction	Jane O'Malley	
33		23/1/2020	PHCC	Neil Riches and Troy Clarkson	OUT	01_CO_33_02_20	Advertising RLP WA _Andrew Del Marco will not be renewing his contract			03/04/2020	Advertising to fill position – starting process	Jane O'Malley	✓
34.0	OM_F_	24/1/2020	PTC Water Corp_Ben Ludik	PHCC	IN	01_CO_34_02_20	New Water Corp supplier standard purchase order payment terms			N/A	Make note of change	Karen Henderson	
35.0	OM_V_108	20/01/2020	Dept of Transport – Vince Tamigi	PHCC	IN	01_CO_35_02_20	Vehicle License _ Concession			Make Note	Concession approved	Karen Henderson / Jane O'Malley	
36.0		29/01/2020	Josef Herbert (EO) Hon Diane Evers MLC	PHCC	IN	01_CO_36_02_20	Short Film Community Event – Need assistance			13/01/2020	Feedback and Suggestions	Jane O'Malley	
37.0		26/01/2020	Lisa Gorden	PHCC	IN	01_CO_37_02_20	Land for Wildlife Application 19 Adare Pl Coodanup	10/02/2020	Visit Date	TBC	Email/Contact and Site Visit	Jordon Garbellini	✓
38.0		24/01/2020	Linda Cattermole	PHCC	IN	01_CO_38_02_20	Land for Wildlife Application Lot 41 Nicholson Rd Cookernup	10/02/2020	Visit Date	TBC	Email/Contact and Site Visit	Jordon Garbellini	
39.0	ADM	30/01/2020	Chris Littlemore CEO Shire of Boddington	PHCC (Boddington Office)	IN	01_CO_39_02_20	Request for Representative in subcommittee _Green canopy project winter planting 2020	10/02/2020		TBC	Mel to become PHCC Rep on the Green Canopy Project	Mel Durrack	

Correspondence for 20 February 2020 Meeting

No	File No.	Date Sent/ Rec	From (Contact & Org)	To	In / Out	Our Ref / Their Ref	Subject	Response Due Date	Follow Up Date	Date of Action	Action	PHCC Officer/ Member	Complete
40.0	BU_A_301	30/01/2020	PHCC	Alcoa _ Jerrard Suellen	OUT	01_CO_40_02_20	Alcoa _ Request for Quote	30/01/2020		30/01/2020	Contribution Alcoa's Global Sustainability Report	Steve Fisher	✓
41.0	N/A	6/02/2020	PHCC	Rupert Richardson	OUT	01_CO_41_02_20	Sympathy Card for Wife Megan	N/A	N/A	N/A	Andrew Del Marco attending Memorial	Jane O'Malley	✓
42.0		2/02/2020	Iain Clementson	PHCC	IN	01_CO_42_02_20	Nairns Bird Hide (Coodanup) Weather Station	3/02/2020	N/A	3/02/2020	Peter emailed details of sites where Mr Clementson can find information	Peter Muirden	✓
43.0		31/1/2020	Jamie Van Egmond and Sebastian Jones	PHCC	IN	01_CO_43_02_20	Land for Wildlife Application 242 Southern Estuary Rd Herron 6211	14/02/20	Visit Date	TBC	Email/Contact and Site Visit	Jordon Garbellini	
44.0		04/02/2020	Edward Steer and Darralyn Ebsary	PHCC	IN	01_CO_44_02_20	Land for Wildlife Application 2507 North Bannister-Wandering Road	14/02/20	Visit Date	TBC	Email/Contact and Site Visit	Jordon Garbellini	✓
45.0	CM_CS_100	10/02/2020	PHCC	Mr Mike Rowe Dept of Water and Environmental Regulation	OUT	01_CO_45_02_20	Submission on Native Vegetation in WA Issue Paper	24/2/20			Awaiting Response	Andrew Del Marco	✓

Media – Refer Media File

Item No.	File No.	Date	Type	Media organization (ie which newspaper, radio station, TV channel, etc)	Topic	Action	Officer
1.0	CM_MR_400	17/01/2020		Newspaper	Landholders to benefit as wildlife program goes digital		Julie MacMile

Correspondence for 20 February 2020 Meeting

Publications - 20 February 2020

Item No.	Date	Newspaper	Name of Article	Author
1.0	11/12/2019	Coastal Times	Tracking the Future	Kate Fielding
2.0	11/12/2019	Coastal Times	Desire to be Climate Leader	Kate Fielding
3.0	11/12/2019	C/T	New City Vision Makes Statement	
4.0	11/12/2019	C/T	Gift of Recycling	
5.0	11/12/2019	C/T	Animal Harm	Paula Hough
6.0	12/12/2019	Mandurah Mail	Marron Stocks get a boost	
7.0	12/12/2019	M/M	Warnings issued for abalone collectors	
8.0	19/12/2019	M/M	WA uni study findings uses for dead carp	
9.0	19/12/2019	M/M	Assessments to help river	Kaylee Meerton
10.0	26/12/2019	M/M	Early Signs of Recovery	Fisheries WA
11.0	02/01/2020	M/M	Funding to benefit the Peel Region	Paddi Creevey
12.0	02/01/2020	M/M	Fate of Point Grey Decided – Yearly review	
13.0	08/01/2020	C/T	Weeding out pests	PHBG
14.0	08/01/2020	C/T	Marron Crackdown	
15.0	08/01/2020	C/T	Fence is folly	WA Smith
16.0	15/01/2020	C/T	New Arrival a Welcome Gift	Mandurah Cruises
17.0	16/01/2020	M/M	Reef Showing strong signs	Justin Rake
18.0	16/01/2020	M/M	Renewable Hub takes a step forward	Minister Alannah MacTiernan
19.0	22/01/2020	C/T	Rescue Centre in need	Jake Dietsch
20.0	22/01/2020	C/T	City of Mandurah Cat Local Law – Notice of Adoption	Mark Newman
21.0	22/01/2020	C/T	Breaming with hope	Jake Dieytsch
22.0	23/01/2020	M/M	Great Signs for Peel Future	Paddi Creevey
23.0	29/01/2020	C/T	Celebrate our waterways	
24.0	29/01/2020	C/T	To Infinity and Beyond	
25.0	29/01/2020	C/T	High Praise and honour of humble Service	
26.0	30/01/2020	M/M	A Celebration of Environment	Kaylee Meerton
27.0	05/02/2020	C/T	Fire Centre Kicks off	
28.0	06/02/2020	M/M	Leading the Way	Kaylee Meerton
29.0	12/02/2020	C/T	Local recycling sent to Landfill	Sara Brookes
30.0	12/02/2020	Media Release	Agreement Reached on Mandurah Recycling	Rhys Williams
31.0	13/02/2020	M/M	Land for Wildlife goes Digital	

Correspondence for 20 February 2020 Meeting

PHCC Chair's Report – February 2020

Welcome to Boonaroo (Bunura), the season of adolescence. A season of white flowers, with our Jarrah, Marri and Ghost Gums in full bloom. A time of heat and cooling sea breezes, making for a great time to live and fish by the coast, rivers and estuaries.

Welcome to what promises to be another big year at PHCC, I've just returned from leave and what a better way to begin the year than with a fabulous line up of amazing speakers covering topics including fire, water availability and water quality. These are all significant issues that will greatly impact our landscape and I'm proud that at PHCC we are bold enough to raise and discuss these issues that are complex and contentious so that we are best informed as we

As you are aware I have been on leave and I'd like to thank Darralyn for stepping into the Chair's role in my absence.

Meetings and Events

December 2019 saw the Government hold their Regional Cabinet meeting in Murray Wellington. Jane and I attended the community session and Ministerial dinner. At the community session we asked the following question:

"The community worked for 7 years on the Strategic Assessment for Perth and Peel (#SAPPR). As a new Government you paused the process and established an independent Review Panel. You have received the results of the process which show unanimous support across industry for the continuation of the SAPPR.

Given that the ARC Linkage research by Murdoch University and UWA is showing alarming results on the continuing decline of our waterways, which is being exacerbated by declining rainfall and streamflow, will your government:

- 1. Re-instate the SAPPR process and*
- 2. Address the actions identified through the process, the urgency of which is now reinforced by the ARC Linkage research, to protect our waterways, which are worth ~\$3 billion/ annum to our economy?"*

As a result we have been invited to meet with Minister Cook and Minister Kelly which we hope to do early this year.

Minister MacTiernan requested further information from us, in particular a summary of the ARC Linkage findings and our asks for the protection of Estuary.

News

We've been achieving well in our Strategic Direction to engage and communicate with our community. An update on our social media/ e newsletter followers over the last quarter:

Facebook:	1 646 followers up by about 100
Twitter (PHCC):	471 followers up by 12
Instagram:	347 followers up by 43
Wattle & Quoll:	380 subscribers up 62

Our Facebook post on the Rakali reached over 20 000 people with 67 shares which is amazing given our general post reach is between 400 to 600 people. Obviously there is a lot of interest in Rakali out in the community!

There are Connect cards available today and I would encourage you to take some with you to share around in your circles of contacts to further help spread our message.

I'd like to acknowledge the significant contributions of Thelma Crook and Andrew Del Marco to PHCC over many years and thank you both. You've both been very much been a part of our PHCC family, you're going to be greatly missed.

Enjoy today and I look forward to working closely with you in 2020.

Warm regards

Caroline Knight

Staff – Movements, Professional Development and more

- **Andrew Del Marco** has confirmed he will not be renewing his contract and will finish on 3 April ☹️. Interviews for the position will take place Monday 17 February.
- **Thelma Crook**, has resigned and will finish up on 31 May ☹️. Thelma is considering making herself available on a casual basis ~30 days a year to continue to support our Noongar Participation. Jane is not intending to advertise to replace Thelma.
- **Peter Muirden** commenced on 16 January as our REI Drainage Engineer. Peter is on a casual contract working from Mandurah and Victoria.
- **Kristy Gregory** has commenced providing 2 days support in the upper catchment. This is a 'secondment' arrangement with Landcare SJ to 30 June. Mel is considering her needs in the longer term and it is likely that we will need to advertise for a full time support officer in the Boddington office.
- **Kim Wilson** had an accident on her ski holiday in Italy and while she is okay and back in Australia, she sustained some head trauma and fractured several ribs. We are working with Kim on a return to work program, once she has clearance to return from her doctor/s.
- **Christine Townsend** has increased from 2 to 3 days / week (Boddington office).
- **Pat Sutton** has commenced her new role – 2 days a week supporting Karen in Finance.

- We are exploring **options to expand the Mandurah office** to provide more office space, and hopefully a bigger kitchen / lunch area. We are awaiting estimates and then will consider if we want to proceed and apply for a Lotterywest grant. Part of this process is seeking an early extension of our lease to provide certainty of tenure. Investment will be considered carefully given that on some days we are packed to the rafters and others there are many vacant desks/seats.
- The **Nature Conservancy** has requested that the PHCC host a 0.5 FTE, (~ 3yrs from March) we are endeavouring to fill that request as this collaboration is important.

- **Email and Workflow Mastery Workshop** – was held 4 February, for all staff – probably one of the most best training sessions ever and already providing benefits.
- **Fundamentals of Employment (Employure)** – 5 February. Karen and Jane attended this and while we are happy that we have most things covered it highlights the need for us to have our employment contracts reviewed and the opportunity for HR support now that we are a much larger organisation. We had a follow on 1:1 session (11 Feb) and we are seeking quotes from other suppliers to enable us to determine our recommendations in this space.

- We have our **defibrillator** for the Mandurah office (noting there is already one at the Boddington CRC and very close to the Waroona Landcare Centre) and awaiting the City of Mandurah to install.
- We have purchased a 5th **vehicle** (4WD ute). We are now the proud owners of 4 x 4WD (3 at Mandurah and 1 in Boddington) and 1 x 2WD, which are leased from PHCC to our projects. This is providing greater support for project delivery and we have done an evaluation and clarity about vehicle procedures – with some nice new processes in place to help the team manage high demands for vehicles.

Endorsement Required

1. Change of AGM Date – to 22 October, 2020

Members are asked to support a shift of the AGM from the 3rd to the 4th Thursday of October, to enable the Organisational Audit to be presented to the AGM. A shift in AGM date is required, under the constitution, to be adopted by the Board. This request was supported by the Executive Group at their meeting of 6 February.

Projects

Please refer to the Program Manager reports that provide a summary of project status, highlights etc. Our thanks to the project team, but also the support team enabling the project delivery.

2. National Landcare Program – Core Services

We have received an amended copy of our current service agreement, with numerous but minor modifications, basically tidying up aspects of the original agreement. Jane has reviewed and will be advising the Australian Government that we accept the changes and will sign the modified agreement.

- a. **Review of NRM Strategy** – will be progressed in 2020.
- b. **Regional Agricultural Landcare Facilitator** – Refer Land Conservation Report.
- c. **Communications** – We are meeting all obligations for communications, the Boonaroo edition of Wattle and Quoll was released on 5 February.
- d. **Noongar Participation – Thelma Crook**
 - David Prattent is assisting us to review the draft contract with **Indigenous Managed Services (IMS)**, to identify opportunities for local Noongar training and employment.
 - Thelma has arranged a **‘Native Title Settlement Workshop – 21 April’** for agency staff and decision makers, with speakers similar our SHARE event. Members are encouraged to attend.
 - We are continuing to look at what role we can play with Noongar **internships** (via universities);
 - Thelma continues to do a great job supporting the team to genuinely **engage** our Noongar community with the utmost respect.
 - Jane attended lovely **on-country discussion** and story telling with Uncle Harry, George Walley, Joseph Walley, Mayor Rhys Williams, Rhianna (FORM), Thomas Dambo and Alexia re a proposed community engagement project (7 Feb).

3. Regional Estuaries Initiative

Peel Main Drain

- We are continuing to work with DWER and Water Corporation on this project, good to have Peter Muirden on the team.

Mayfield

- Progressing with some adaptive management and post construction works required for previous sites. The 2 new sites are contracted and moving forward.

Strategic Issues (refer also to Chair’s report)

1. SAPPR and PHEMC Update – Suspension of SAPP:

At the Regional Cabinet meeting held in Murray Wellington in December 2019, we raised the following question:

"The community worked for 7 years on the Strategic Assessment for Perth and Peel (#SAPPR). As a new Government you paused the process and established an independent Review Panel. You have received the results of the process which show unanimous support across industry for the continuation of the SAPPR.

Given that the ARC Linkage research by Murdoch University and UWA is showing alarming results on the continuing decline of our waterways, which is being exacerbated by declining rainfall and streamflow, will your government:

- 1. Re-instate the SAPPR process and*
- 2. Address the actions identified through the process, the urgency of which is now reinforced by the ARC Linkage research, to protect our waterways, which are worth ~\$3 billion/ annum to our economy?"*

Following this:

- Minister MacTiernan asked us to prepare a paper outlining the issues, science and what we want to see done. This was provided to the Ministers office and we are awaiting any response. In summary our waterways are sick and going to get sicker (with summary of ARK Linkage findings); summary of legislative and policy changes needed; and \$10.4 million per annum for on-ground works x 10 years (noting this is not an ask for the PHCC, but an ask for the collaborative works in this space), as aligned with the proposed Estuary Protection Plan and new WQIP for the Peel Harvey:
- Minister Kelly invited us to meet with him to discuss further (27 February); and
- Minister Cook (Health) who is facilitating the Review Panel process invited us to discuss further.

2. Other highlights and project updates

1. **Business Case – Peel Waterways Research Infrastructure** – We have submitted a business case (via PDC) for just over \$2 million for Research Infrastructure. Awaiting response but feedback is that there is general support and may need to link with the City of Mandurah's data array project.
2. **Point Grey Channel** – we continue to work with the Shire of Murray and City of Mandurah to look for a more permanent solution to remove the risks of the proposed Point Grey Channel and Marina and have asked the ARC Linkage team to assist with evidence based information to support this, including looking to engage them to prepare an outcomes report specific to risks of the Channel, and undertake modelling of estuary hydrodynamics and sediment transport, should the channel be constructed. We have met with stakeholders and waiting a quote for the proposed work. We are also seeking meeting with Chair of WAPC (with support from Shire of Murray & City of Mandurah).
3. **Feral Cat Working Group Funding Submission** – Lotterywest Board will consider in March. Minister MacTiernan is tentatively locked in for 6 April launch (with Minister Dawson and Kelly). Invitations to the Working and Advisory Group members will be sent shortly (to invite onto the group). We will prepare a JDF shortly in the hope that funding will be successful and we can get moving.
4. The Mandurah **Water Towers**. This project will not progress. Jane is to work with the City to return funding provided for stage one. Very disappointing.

3. PHCC Events – (see events webpage) – loads of great events and activities

4. Operational Issues

Please keep following our Facebook and Twitter accounts for project information, events and more. A huge thank you to the team who are doing a great job.

Jane O'Malley

Chief Executive Officer

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present

Land Conservation Project REPORT

PHCC General Meeting – 13 February 2020

Andrew Del Marco, Program Manager, Land Conservation

Highlights since last Board meeting:

- Launch of new on-Line Land for Wildlife system by Minister MacTiernan involving all seven NRM regions and Department of Biodiversity and Attractions (DBCA). System was developed through PHCC-Managed State NRM Project.
- Twenty-five (25) funding agreements in place for on-ground works for RLP projects Greening Farms (19 agreements) and Banksia Woodlands (6 agreements).
- Launch of the PHCC Lake Clifton Stewardship Grants program for small grants of up to \$1000 per eligible Land for Wildlife landholder.

RLP – Banksia Woodlands TEC Project

Nov 2018- Jun 2023 – \$1,401,428

Planning and delivery of the project is on-track to achieve Year 2 deliverables:

On-ground outputs and outcomes:

- Agreements are in place with project partners to cover delivery of most Year 2 Project Services. These agreements are with private landholders, City of Mandurah, Landcare SJ Inc, and two DBCA units (north and south).
- Planning for outstanding Year 2 Project Services is in progress and on-track. An opportunity is being assessed to locate some of the project's revegetation works with the Serpentine River Project. This is not yet confirmed, but if so will have a great synergistic outcome.

Events:

- Remaining Year 2 events (4 events) will be delivered by PHCC and project partners over the next 4 months. At least one of these events will be with the Noongar community. Initial consultation and discussion with Noongar community representatives has commenced and progressing well.

Woodland monitoring, mapping and related work

- Work has commenced to establish the overall Project Monitoring framework to demonstrate that the project is meeting its 5-year outcomes related to on-ground vegetation condition maintenance and improvement. Advice is being sought from a very-experienced ecologist familiar with the Banksia Woodlands in the Peel-Harvey Catchment to help guide the development of the Monitoring framework.
- Approval has been granted by the Prioritisation Steering Committee for the allocation of funds to further improve the mapping of Banksia Mapping in the Peel-Harvey Catchment. A draft methodology and protocols has been prepared and is currently under external review.

Lake Clifton Catchment Stewardship Project**June 2017 – Jun 2022 – \$262,500**

- Launch of the three-year PHCC Lake Clifton Stewardship Grants Program was announced through the January Project newsletter. Grants of up to \$1000 are being offered to eligible landholders. See https://peel-harvey.org.au/wp-content/uploads/2020/01/2020_01.pdf
- On 15 March, a Heavenly Hectares course in the Lake Clifton Catchment will be held. Promotions for the course are being focused on residents in the Lake Clifton/Herron catchment. Event details: <https://peel-harvey.org.au/events/heavenly-hectares-lake-clifton-herron-residents-only/> The course will be delivered by the Forever Project and meet the objectives of the RLP Ramsar Project and the Lake Clifton Catchment Stewardship Project.
- Planning for the annual Lake Clifton –Herron Seedling Giveaway (June) is in progress and on-track
- For more info on this Project, contact Jordon.Garbellini@peel-harvey.org.au

Land for Wildlife (Lfw) -State NRM funded Project**Feb 2019-Jun 2020 \$80,032**

- The big news is that the new On-line Land for Wildlife system is live and operational. PHCC has already received notice of four (4) expressions of interest from landholders in our catchment to join the Lfw program. PHCC aims to support these landholders through a site visit where they can fit directly under the PHCC project.
- Both Minister MacTiernan and Minister Dawson supported the launch of the on-line system through the media release. See <https://peel-harvey.org.au/landholders-to-benefit-as-wildlife-program-goes-digital/>
- Training of regional NRM staff and the DBCA Lfw Coordinator in the new system has occurred, and a Service Level Agreement between DBCA and Gaia Resources (the system maintenance company) is in place.
- The State NRM Program grant that has funded this project is due to be completed by May 2020, and work is underway by the program manager to substantially acquit the project before this date.
- DBCA's Lfw Coordinator has written to all NRM regions inviting a discussion on how to progress the DBCA-NRMWA partnership for delivery of Lfw going forward.
- For more info on this Project, contact Andrew.delmarco@peel-harvey.org.au or Jordon.Garbellini@peel-harvey.org.au

RLP – Greening Farms Project**Oct 2018-June 2023 \$1,078,254**

- Project is progressing well and is on track to deliver all planned Years 2 Project Services.
- Follow-up work on the Greening Farms Yr2 Quarter 2 invoice has occurred after the Australian Government provided feedback on the evidence to support the invoice. PHCC is awaiting final advice from the Australian Government.
- As reported in the last PM report, there were twenty-one (21) on-ground Greening Farms projects approved through the Community Environment Grants program. Nineteen (19) agreements have now been reached (executed) with farmers and on-ground works are scheduled for completion by the end of May 2020.
- A Pigs, Pests and Biosecurity public seminar will be held at 2pm, 5 March 2020 in Cuballing as part of the Greening Farms Project. This will bring together speakers from the local and regional community, government and industry to discuss biosecurity management relevant to the Hotham-

Williams catchment community including feral pigs, roadside weeds and emerging threats. Contact the PHCC RALF, Paula Pownall to register for the event or for more info: paula.pownall@peel-harvey.org.au

- On-farm visits have commenced by RALF and UWA direct seeding researchers. These trials will value-add existing CEG Greening Farm projects.
- For more info on this Project, contact paula.pownall@peel-harvey.org.au

uPtake: REI Fertilising the Farm (Whole Farm Nutrient Mapping- WFNP) 2016–2020 (2019/20 - \$46,000 and DWER Smartfarms Project (2019-2022 \$90,000)

- Face-to face pre-surveys of the 24 farmers involved in the 2019/20 Soil Testing program are complete.
- Soil Testing Results Reports have been compiled and will be presented to all farmers at a workshop in Waroona on 18 February 2020. The Workshop is one of the highlights of this Project, and brings together significant work by DPIRD, DWER and PHCC.
- Planning is underway to hold an Accuspread Field Day in the Catchment in late-March. This field day offers an opportunity to farmers to calibrate their fertiliser spreader machinery so that they evenly and accurately spread granulated fertiliser on their paddocks. For more info, see this very short video: <https://www.youtube.com/watch?v=sxGgn5khl40>
- Work has been completed on the first Dairy Effluent upgrade in our catchment (Cookernup), and opportunities to promote this achievement are in progress.
- For more info on this project, contact megan.leroy@peel-harvey.org.au

Regional Agriculture Landcare Facilitator (RALF) & Sustainable Agriculture projects – NLP2, \$130,000 p.a.

Over the past 2 months, our RALF and Sustainable Agriculture program have:

- Continued to support the Greening Farms Project (above). This represents a significant achievement for both the Land Conservation and Hotham-Williams Teams
- Planned the Pigs, Pests and Biosecurity event in Cuballing on 5 March. See events. Arranged Biosecurity and Greening Farms signage, to be distributed to event attendees and CEG recipients.
- Facilitated planning for on-farm trials by the UWA ERIE Research Group (Ecosystem restoration and Intervention Ecology) on farms in the catchment as part of Greening Farms on-ground projects.
- Continued to provide support to the Talkin' Soil Health conference (see events below). PHCC staff will attend the event, and Board members are encouraged to attend if they are interested in soil health and regenerative agriculture.
- Commenced planning for the delivery of RALF services while Paula undertakes her Nuffield Scholarship over 2020.
- Met with representative of Southern Dirt to negotiate a PHCC-Peel Hub Southern Dirt agreement for the mutual benefit of both organisations. Southern Dirt has been awarded a Regional Economic Development (RED) grant to provide networking activities and deliver three pilot projects in the Peel Region looking at opportunities within the premium beef supply chain, the future food conference and a protected cropping pilot.

- Commenced negotiations with Serpentine-Jarrahdale Food and Farm Alliance to support the 2020 Food and Farm Fest through sponsorship and in-kind support.

Other Major Projects – proposed Black Cockatoo Project

- PHCC has received an Additional Services Work Order (ASWO) from the Australian Government. Similar ASWO's have been offered to four other NRM regions. The budget for each region's projects has been set by the Australian Government.
- Work is in progress to develop the Project Plan and Monitoring Evaluation Reporting Improvement (MERI) Plan.
- The project will involve Birdlife Australia as Key Subcontractors. PHCC considered, and has declined, the unfunded role of managing the Birdlife contract.

Events (PHCC and/or PHCC sponsor or presenting)

Soil Nutrient Mapping Workshop -18/02/2020 | 9:45 am - 2:00 pm. This is an invitation only event for farmers that have participated in the Regional Estuaries Initiative Soil Testing program. Board members may attend with RSVP to Megan.Leroy@peel-harvey.org.au

Pigs, Pests, and Biosecurity 05/03/2020 | 2:00 pm - 5:30 pm, Cuballing - Open to the public.

Heavenly Hectares (Lake Clifton/Herron residents only) 15/03/2020 | 9:30 am - 12:30 pm – (RSVPs to event may be expanded closer to the event, subject to numbers)

Talkin' Soil Health Conference – 11 -13 March, York, WA, Convened by Wheatbelt NRM with support of all 7 WA regional NRM groups.

Work Health Safety

There are no incidences to report.

Planning submissions, advocacy, support to partners

Since the October Board meeting, the following submissions have been lodged:

- DWER Native Vegetation Issues Paper – submitted 10 February
- Comment to DWER on Preliminary Draft Peel-Harvey Estuary Protection Plan action table
- Interview with the Dwellingup Futures project consultants – Farlane Consultants and Roberts Day Group – 29 January

Andrew Del Marco

Program Manager, Land Conservation

Science & Waterways Project REPORT



PHCC General Meeting – 20 February 2020

Steve Fisher, Program Manager, Science & Waterways

RLP – Wetlands and people: A community restoring the ecological character of the Peel-Yalgorup Ramsar 482 Wetlands (The Ramsar Project) Nov 2018 – June 2023 \$4,996,221

Year 2 Quarter 2 Reporting

Coordinated by Kim Wilson

- MERIT reporting and invoicing (\$227,246 exc. GST) for Quarter 2 of Year 2 completed 20 December 2019.

Component 1: Science and Collaborative Management

Managed by Rick James, Coordinator Wetlands Science and Management, supported by Kim Wilson

- **Yalgorup Lakes Surface Water Quality Monitoring (YLSWQM) Program**
 - **19 sites area being assessed** covering the seventeen discrete waterbodies that comprise the Yalgorup Lakes system.
 - **Regular monthly monitoring has commenced** (December, January and February rounds completed).
 - Water quality (pH, electrical conductivity, dissolved oxygen and temperature) and lake surface water level data gathered.
 - The January assessment round included taking samples that were sent to a **laboratory for analysis (electrical conductivity, total dissolved solids and major ions)**.
- **Lake Clifton Thrombolites Groundwater Assessment (LCTGA) Program.**
 - **Planning for a detailed assessment of groundwater flow to the thrombolites** along the north-east shore of Lake Clifton has commenced, in consultation with CSIRO and DWER and Peter Muirden.
 - **A piezometer groundwater sampling kit and associated accessories have been ordered.** Commonly referred to as a “spear probe” **this portable equipment will be used to assess groundwater movement** at multiple locations along the north-east shoreline.
 - **Results from the spear probe assessment** work will be used to determine the locations for **permanent piezometers that will be installed for long-term monitoring.**
 - An assessment has also been conducted of **all the current groundwater sampling sites** in this area to determine what, if any, may be utilised in the future.
 - **The auto-logger (“diver”) instrument,** which measures **changes in lake surface water level** has been retrieved from the **Kiln Site at Lake Clifton** for **data download and cleaning.** It is anticipated that this instrument will be **re-located into one of the new permanent piezometers to be installed** through the LCTGA program.
- **Lake McLarty aquatic invertebrate assessments (macroinvertebrates & microcrustaceans)**
 - This work will help to **identify the fundamental food resource that attracts migratory shorebirds to Lake McLarty** (in-kind NLP2 funds to the State NRM Lake McLarty project).
 - The initial assessment round was completed in November 2019 and a **second round was carried out in January 2020.**
 - **Preferred shorebird feeding areas** on the lake were initially assessed to identify sites **targeted for invertebrate sampling.**
 - **Samples are being processed by Wetland Research & Management,** with the full results due by the end of April. Results will be **interpreted by DBCA’s Ecosystem Science Program staff.**

- **Annual Ramsar TAG Meeting (#18): Thursday 19th March 2020**
 - **Initial planning undertaken** including a phone-around of the primary contacts from each representative body.
 - **Notice of meeting sent out.**

- **Ecological Character Description for the Peel-Yalgorup Ramsar Site (ECD)**
 - **Comments received from the Department of Environment and Energy** have been annotated on the latest version of the Addendum to the ECD along **with final comments from Kim Wilson and Steve Fisher**. This document has been sent to the **author Jen Hale (Aquatic Ecologist) to produce the next version**.
 - The updated version will be sent to Mike Coote (DBCA, Wetlands) for his comments prior to finalising the draft and final proof reading.

Component 2: Wetlands & People (Community Engagement)

Managed by Sharon Meredith, Coordinator, Ramsar Community Engagement supported by Jesse Fenelon

- **Coordinated and delivered the Shorebird Count (8 December 2019)** for the Peel Region for BirdLife’s National Shorebird Monitoring Program, the largest Citizen Science Program in Australia. The count:
 - aims to gain a better understanding of the populations of the nation’s shorebirds by **surveying key sites around Australia**. The Peel-Yalgorup wetland system is one of these sites.
 - is run on an annual basis, in the Peel region, it involved over **60 volunteers counting shorebird over the duration of a weekend**.
 - Is coordinated by PHCC in consultation with BirdLife WA. Numbers were tallied over January, totalling **55,461 Waterbirds**. This included the highest number (**7230**) of Red-necked Stints recorded at the Peel-Yalgorup System since the count was initiated in 2008.

- **Attended ‘Thinking with Thrombolites’** (17th of January), a research project run by Dr Jane Merewether from Edith Cowan University which involved experts conducting talks at the thrombolites with children in a 2-hour session. Steve Fisher presented to the group and the researchers documented the children’s responses to the thrombolite environment using audio-recording, video-recording, photographs, and notes (see also 1FTE, Science Advisor project summary).

- **Supported World Wetlands Day Environmental Festival (2 February)**
 - The event was coordinated by Mandurah Environmental Volunteers Association and supported by the **City of Mandurah and PHCC** with the intention to **showcase the variety of local environmental groups** and their good work in a series of interactive stalls along the Mandurah eastern foreshore.
 - **24 groups** attended the Festival hosting **interactive stalls**, including **PHCC, Peel Preservation Group, Mandurah Environment and Heritage Group, Coastal Waste Warriors**.
 - **PHCC ran the flock activity at their stall**, a creative awareness-raising activity that involves painting wooden stencils in the shape of shorebirds. This activity is designed to educate participants about the local shorebirds that inhabit the wetland and ways people can help to conserve the wetland habitat along with the shorebirds.

- **Coordinated a Wetland tour for artist Tomas Dambo and FORM (5 February)**
 - **Danish artist** Thomas Dambo hand-builds mythical, characterful **reclaimed wood “Trolls”**. He places them in overlooked corners of the natural world, to **tell a story about the importance of protecting our natural environments**. His previous Troll projects have brought enormous visitation and economic benefit to their host areas.
 - FORM and the City of Mandurah, with support from the Peel Harvey Catchment Council, are **embarking on this new cultural tourism initiative for the Peel region**.
 - PHCC introduced FORM and Tomas to our Peel-Yalgorup Wetlands including **leading a reconnaissance of various sites (See also 1FTE, Science Advisor)**

- **Coordinated the stakeholder consultation on the Coodanup Foreshore Redevelopment (6 February)**
 - Led by **City of Mandurah Landscape Architects** with **BirdLife WA, OTS Services and Ways to Nature (Sarah Way)** also in attendance.
 - Issues **with bird disturbance and vandalism were highlighted** along with how the foreshore could be **better designed and equipped to decrease impacts** from these issues.
 - Other points for discussion were **ongoing maintenance** of the site to prevent litter spreading and the **need for interpretive signage that includes information on the Ramsar Site and its environmental significance**.
 - The **Nairns Bird Hide** was discussed in detail and in particular **ongoing issues with vandalism, unsociable behaviour, and disuse of the hide**.
 - Recommendations were made on how to overcome these problems, with stakeholders encouraging the City to modify the current hide and revitalise the area directly around it. **Comments will be formally lodged with The City of Mandurah in a fortnight**.

- **Coordinated and delivered the Shorebird Celebration (6 February)**
 - PHCC **celebrated the hard work of all the volunteers who participated** in 2019/20 count for the **National Shorebird Monitoring Program** for the Peel-Yalgorup Ramsar Wetland.
 - The data from the count was presented on the night and **Vicki Stokes from BirdLife WA gave a presentation about the shorebird data trends across Australia**.
 - This count was a significant milestone. Over a decade ago BirdLife Australia initiated the count with the year 2020 set as the target for completion. **The Peel-Yalgorup Ramsar Wetland has been part of this program since 2008 and is one of the sites across Australia that have been able to successfully hit this target**.

- **Conducted a review of the Wetlands Weekender (10 February)**
 - with **Jane O’Malley, Steve Fisher, Jessie Fenelon, Sarah Way (Ways to Nature) and Jennie Beeson (Peel Bright Minds)**.
 - Presented a cost analysis on the festival, and discussed different modes for delivery for this year.
 - Explored the **highlights and challenges of the festival and captured suggestions to improve the festival**.
 - **Will organise a workshop to brainstorm new activities for the festival and a small working group to review the specific events and make recommendations about what should be included in the 2020 program**.

- Coordinated the Micro Plastic Program (18 February)
 - Kate Born will facilitate an excursion with **Year 12 students from Coodanup College** and lead the group to conduct **micro-plastic surveys of the wetland shoreline**.
 - Partnered with **Mandurah Cruises** to allow students to travel by boat to **Boundary Island to conduct the survey**.
 - **Samples will be analysed by UWA** and results presented back to the Coodanup students in late March 2020.

Component 3: On-Ground

Managed and delivered by Mike Griffiths, Wetlands Restoration Officer with support from Rick James and Kim Wilson

– Removing Weeds

- Site works specifications developed after extensive negotiations with partner organisations to engage contractors for control of weeds at four Ramsar-listed sites: (1) **Spiny Rush (*Juncus acutus*) at Lake Preston**; (2) **cottonbush and Eastern States acacias at Harvey Estuary**; (3) **cottonbush, Brazilian Pepper and Wild Fig in Shire of Waroona-managed Reserve at Preston Beach**; and (4) **cottonbush in Yalgorup National Park** in vicinity of Ellis Road, Myalup.
- Follow-up control work on cottonbush treated in adjoining areas (Ellis Road) in 2019 is also due to start within weeks with the same contractor.
- Two patches of Spiny Rush at Lake Preston are currently known but large areas of shoreline must be searched, presenting considerable logistical challenges. Methodology has been discussed in detail, and the plan is to use quadbikes or equivalent vehicles with more detailed foot searches in targeted areas. Drones were tried on-site but found to be unsuccessful.
- **Follow-up weed control work is due to start within days on cottonbush sprayed in 2019 across large areas of Kooljerranup Nature Reserve and Yalgorup National Park**
- **Follow-up work on Brazilian Pepper and Wild Fig in Yalgorup National Park, Lake Clifton, that was cut, mulched and treated in 2019 is due to start in coming weeks.**
- It is now clear that **Wild Fig and Brazilian Pepper** present a **serious threat** to wetland vegetation in several location in our Ramsar Site by forming **extensive impenetrable thickets**.

– Establishing & Maintaining Agreements

- **Landholder Works Agreements (LWAs)** covering on-ground works are **being negotiated** with three landowners adjoining Ramsar sites. These include **City of Mandurah** as **freehold owners of Hexham Reserve** (main portion), adjoining Harvey Estuary where **revegetation is planned to rehabilitate large open areas of woodland**.
- Negotiations with a **landholder adjacent to Hexham Reserve** have also been positive, indicating that he is ready to negotiate a LWA. He is committed to **managing cottonbush on the property** though has found this to be challenging on his own.
- **Another LWA is being negotiated** with the owner of the **property adjacent to Nairns** in Coodanup Foreshore Reserve for **weed control and fox and cat control** in conjunction with planned works at Nairns. This **property includes a wetland used by migratory waders** and has been identified as being of **high conservation value**; negotiations so far have been very positive, landholder was previously unengaged.
- **Follow-up on-ground works are also set to start in coming weeks under six LWA's from 2019 for weed control in the Lake Clifton area (Wild Fig and Brazilian Pepper) and Myalup area (cottonbush)** to be completed alongside works in **Yalgorup National Park and Kooljerranup Nature**

Reserve (see also Removing Weeds, above). All six landholders with which LWAs were signed in 2019 have been **re-engaged and are very positive about results so far**.

– **Access Control**

- Initial plans for **fencing to exclude four-wheel-drive vehicles** from a section of high-conservation woodland in **Kooljerranup Nature Reserve had to be modified in late January** due to changes in DBCAs plans beyond PHCC's control.
- Plans are now in place to construct similar **exclusion fencing in the south-western section of Lake McLarty Nature Reserve where 4WD vehicles and trail bikes have been damaging environmentally-sensitive bushland** close to the Harvey Estuary.

– **Controlling Pest Animals**

- DBCA has nominated a preferred contractor with a proven record of feral animal control on DBCA lands for **pig control work in Kooljerranup Nature Reserve**.
- Plans have been developed for his work to cover a large portion in the south-east of the Reserve **monitoring for feral pig activity and removing pigs with pre-feeding and the aid of versatile movable traps, and removing foxes, cats and rabbits** as encountered. DBCA will manage the contractor.
- The project will **run in conjunction with and be complemented by Peel-Harvey Biosecurity Group** coordinating landholders in adjacent areas with other certified trappers.
- **At Nairns (Coodanup Foreshore Reserve), plans have been developed to engage City of Mandurah's contracted feral animal professionals to control foxes and cats in identified wooded areas** in conjunction with fox and cat work on the neighbouring property.

Alcoa Foundation: Connecting Corridors and Community: Restoring the Serpentine River

Oct 2017 – Oct 2020 US\$ 750,000

Managed by Jo Garvey, Coordinator Healthy Waterways, supported by Jesse Rowley

– **Community Environment Grants and On grounds**

Most activities within the Community Environment Grants have been completed. Unfortunately in January **some of the properties where activities have and are being undertaken were badly impacted by fire**.

- **Chris McRobert of Wilkinson Rd, had fire damage to fencing and some of the revegetated areas**. A site visit is scheduled for the week of the 17th Feb. Chris has busy **protecting wetlands across his property** and is part way through **fencing areas of waterways and revegetation areas with sedges**. In addition he has completed weed **control of Arum lily and Cottonbush across 16 ha** to protect the 24 ha site.
- **Lowlands and Riverlea Farms were impacted by the fire**. Landholder Rupert Richardson said **paddocks, and some of the river foreshore areas were mostly effected**. There was **damage to more than 30km of fencing**, much of which was internal, that had been **installed over the past few decades to protect waterways and drains from stock**. A site visit is scheduled in for later in the month. Rupert and Mark Angeloni have both **raised concerns about the fire risks from old streamlining landcare projects and has asked for a meeting with the PHCC to discuss**.

– **Feral Animal Control on Serpentine River private properties**

- PHCC organised a **meeting with Peel-Harvey Biosecurity Group, and Landcare SJ officers** to discuss opportunities and synergies and adapted the **baiting program to an awareness raising program.**
- As a result of joining forces and collaborating with other like organisations, **four landholders are participating in the project as citizen scientists**, monitoring feral animals seen on their properties via **remote sensor cameras** that have been installed.
- Since this uptake, **the four property owners along River Road abutting Serpentine River**, have also shown a keen **interest in the Dung Beetle Breeding Program** and are interested in using their properties for the **release site for the dung beetles** if numbers are sufficient.

- **Dolphin Monitoring Camera project**
 - The **cameras are yet to be installed** as DBCA is negotiating strategic placement of cameras with various stakeholders.

- **Serpentine River Action Plan (RAP)**
 - A **draft has been provided by Urbaqua to the PHCC for review.** It is currently setting priority actions for future works along the Serpentine River. We are working currently with local elders and reps to inform the cultural components of the actions and recommendations.
 - As a result from the RAP, **Hymus Creek and south of the confluence at Karl (Karu) Bilya project site have been flagged as a priority areas.** Unfortunately Hymus creek areas are on hold due to the fires.
 - **Karl (Karu) Bilya project restoration activities are now underway.** A site visit was undertaken with Local Elder Harry Nannup, who has endorsed works and looks forward to seeing the results.

- **River Health Assessments:**
 - **Five River Health Assessments** were undertaken late November focused at the **priority areas identified from the RAP** to investigate at a more detailed level the **current in-stream condition of the river.**

- **Cultural Engagement and knowledge sharing:**
 - A Cultural Workshop was undertaken in collaboration with DWER to inform both the ‘Bindjareb Noongar Water Perspectives Plan’, and the future onground works identified in the RAP.

- **Future Funding:**
 - The ‘**Alcoa Foundation, the next three years’ Concept Plan** is currently with Alcoa to present to Alcoa Foundations president Rosa Garcia (**See also 1FTE, Science Advisor project update**)

Royalties for Regions: Peel-Harvey Estuary Grants

Jun 2018 – Sep 2021 \$750,000

Managed by Jo Garvey, Coordinator Healthy Waterways, supported by Jesse Rowley

- **Fish Friendly Farms: Restoring habitat for native wildlife in the Murray River**
 - **Site visits have been completed along the mid Murray River** to identify priority areas to **enhance instream and terrestrial habitat for native species.** It has been identified that **weeds are main issue** impacting on the river system.
 - **Mussels in farm dams:** PHCC has provided Alan Lymbery (Murdoch University) with information from a **desktop (GIS) study which identifies dams as potential sites for Carter’s freshwater mussel populations.** These might be useful locations to **(i) test the effectiveness of the mussels in improving water quality** and **(ii) become refuges for this threatened species.**

- **Re-snagging Rivers** Feasibility study: a **desktop study is currently with OzFish Unlimited**. The PHCC recently provided a template to assist with the feasibility study. Content will include, **issues, tenure, costings and recommendations to help streamline processes for this type of work into the future.**

- **Stock Enhancement of Black Bream in the Murray River:**
 - **Two release events were held in December 2019.** In total approximately 2500 juvenile black bream were released into the Murray River at Murray Bend, not far from where their parents (brood stock) were captured (**see also 1FTE, Science Advisor project report below**).
 - The project now has a **long-term home at John Tonkin College** after a system relocation. Funding is secure for **another release in Dec 2020**. We are **seeking further funding to support this project beyond 2020**.
 - **The core of students** who raised black bream from larval stages to juveniles **demonstrated their knowledge** gained throughout the process leading a tour of the facility (**see also 1FTE, Science Advisor project**).
 - **Local TAFE aquaculture student Andrew McNaughton** was **engaged to support** and add value to the project.

- **Harvey River Demonstration Reach / Marron - more than a meal:**
 - **Revegetation for 2020 is still in the planning stages** as final approval needs to be provided by relevant land managers. However, in anticipation of approval we have **ordered seedlings to cover an area of 8 ha** and will be working in **partnership with Greening Australia** to achieve this output.
 - A Variation request has been submitted to the PHCC to extend the due date for the Social Values survey. This includes engaging a consultant to assist with re-development of a survey instrument or similar so that the team may develop a suitable approach to more effectively address the outcomes of this project (i.e. work with landowners and managers to improve habitat, ascertain how the river is valued, and understand barriers to adoption of habitat improvement activities).

Royalties for Regions: 1FTE Science Advisor

May 2018 – Oct 2021 \$345,000

Managed by Steve Fisher, Program Manager, Science and Waterways (in addition to oversight of the projects above)

- **Attended the following key meetings:**
 - **Peel Development Commission Board** with Jane O'Malley and Fiona Valesini (The Nature Conservancy) at their 29 January meeting to discuss the implications of the **proposed Point Grey Marina Development for the health of the Peel-Harvey Estuary and current state of play**. We also provided context on the current state of the estuary by presenting outcomes from the Ramsar Report Card and the recently completed **ARC Linkage Project 'Balancing estuarine and societal health in a changing environment'**
 - **Murdoch University** represented by Dr Adrian Gleiss (**Megafauna Research Node Leader**), Dr Simon McKirdy (Pro Vice Chancellor) and Prof. Neil Loneragan (Marine Ecology and Conservation) and Michelle DiLello (Development Officer) on 23 January with Myri Riddy and Nat Goddard (Mandurah Cruises), Sally Kirby (Mandurah Volunteer Dolphin Rescue Group); Bonnie Beal (City of Mandurah) and Kristy Tonkin (Peel Development Commission) to discuss future dolphin research directions in the Peel-Harvey Estuary.
 - **Dr Fiona Valesini and Rhys Williams (Chair, Peel Alliance)** on 22 January to discuss The Nature Conservancy's Alcoa Foundation-funded project "*Revitalising the Peel-Harvey Estuary through nature-based solutions (Phase 2)*" and to brief Rhys prior to his meeting with Hon Dave Kelly regarding

the Peel Waterways Research Infrastructure Program and PHCC's priorities in the Peel Alliance's package of potential election commitments.

– **Made the following presentations**

- **Interviewed by the Nature Conservancy** on 10 December regarding our collaborations with them through the Three Rivers, One Estuary initiative and the benefits of the work they are proposing through their *Revitalising the Peel-Harvey Estuary through Nature-based solutions* project. This interview will be used in part for a promotional video produced by TNC.
- **Soft launch of the Ramsar Baseline Report Card** with students from John Tonkin College at PHCC's End of Year Celebration 12 December.
- **Thinking with Thrombolites:** a walk and talk at the Lake Clifton thrombolites on 17 & 30 January with (combined) approximately 35 parents, students and friends from the home schooling community. This supported a research study led by Dr. Jane Merewether (Edith Cowan University) investigating **how young people learn through their interaction with nature**. Apart from meeting a deliverable for the NLP/RLP Ramsar Project through community engagement, outcomes from this research might offer us some tools to **measure our success in the work PHCC does in leading excursions for Greenfields Primary School students**.
- **Health of the Peel-Harvey Estuary, impacts of Point Grey Marina and ARC Linkage Research Findings** on 29 January to the Peel Development Commission Board.(see meetings above)
- Provided **commentary on the natural assets of the Ramsar 482 Site** during a **boat tour of the Peel-Harvey Estuary** on 6 February to representatives from **FORM** (Lynda Dorrington, Rhianna Pezzaniti and others) and Danish artist Tomas Dambo. The purpose of the tour was to **identify sites at which Tomas' 'Trolls' created from reclaimed wood creations might be installed to tell a story about the importance of protecting our natural environments**. Suggested installing a troll artwork at each of the different components of the Ramsar Site i.e. Lower reaches of the rivers, the estuary, freshwater lakes (McLarty and Mealup) and the saline Yalgorup lakes themed around the different values of each.

– **Provision of Advice / driving projects to assist in the restoration of Peel Waterways**

- **Assisted Jo Garvey in submitting a Draft Project Concept Paper** to Alcoa Australia outlining PHCC's vision for the next phase of the Connecting Corridors and Communities – Restoring the Serpentine River (**see Alcoa Foundation project report above**). This was developed with valuable input from Thelma Crook and following preliminary discussions with Suellen Jerrard (Alcoa Australia) about **activities the Alcoa Foundation might fund in our region. Our ask was for USD\$ 700,000 over three years 2021-2023** to:
 - implement priority actions identified in the **Serpentine River Action Plan and Lower Murray River and Mid Murray River Action plans**; and
 - establish a demonstration site near the Peel Main Drain water diversion and treatment site **showcasing best management practices for riparian restoration** i.e. the Karl (Karu) Bilya Project; and
 - build on the collaborative relationships established with Greening Australia, The Nature Conservancy and BirdLife WA to **continue the momentum of the Three Rivers, One Estuary Initiative**.

Suellen will discuss the draft paper with Rosa Garcia Piñeiro (President, Alcoa Foundation) in mid-February then provide us with feedback on how to progress to the next stage of the proposal.

- Provided the following documents to Malcolm Robb (DWER) on 17 January about previous actions and current **actions implemented in the Peel-Harvey estuary and catchment that align with the**

2008 Water Quality Improvement Plan. This information provides some background for the new WQIP and the Estuary Protection Plan

- The first decade - Peel-Harvey Catchment 2000-2010
- Peel-Harvey Catchment Water Quality Improvement Plan Implementation Review 2008-2011
- PHCC's annual reports 2012-13 to 2018/19
- **Other**
 - Attended the **End of Year Assembly at Greenfields Primary School** on 17 December to **present Environmental Awareness** awards sponsored by PHCC to three of the students who I accompanied on excursions during 2019.
 - Organised and attended a **tour of the John Tonkin College aquaculture facility and the release of approximately 2500 black bream fingerlings** into the Murray River as part of the **Peel-Harvey Estuary Grants Project (see report above)**.
 - These took place over two days, 10 & 18 December.
 - Attendees included special guests **Hon David Templeman (Member for Mandurah) and Prof. Lynn Beazley (Science Ambassador), Suellen Jerrard (Alcoa Australia)**; staff and students from **John Tonkin College; Murdoch University** scientists Dr Alan Cottingham and Dr Ben Roennfeldt; **TAFE Student Andrew MacNaughton** and representatives from **Peel Development Commission (Adrian Parker and Simone Hutton), Recfishwest (Leyland Campbell), The Nature Conservancy (Dr Fiona Valesini) and PHCC (Jane O'Malley, Caroline Knight, Jesse Rowley; Jo Garvey and Rick James)**.
 - **These were inspiring events!**
 - Provided (30 January) a **quotation for Alcoa's Global Sustainability Report** regarding Alcoa's role (through the Alcoa Foundation) in supporting the **stewardship of waterways in our region**.

Events (PHCC sponsoring or presenting)

- **Previous events (12 December to 19 February):**
 - 10&18 December 2019 **Tour of John Tonkin Aquaculture facility and release of black bream fingerlings** (see 1FTE Science Advisor)
 - 2 February 2020 **World Wetlands Day Festival** (see Wetlands & People Community Engagement)
 - 5&6 February 2020 **"Trolls" tour of wetlands with Tomas Dambo and FORM** (see Wetlands & People Community Engagement; 1FTE Science Advisor)
 - 6 February 2020 **Shorebird 2020 Count Celebration** (see Wetlands & People Community Engagement)
 - 18 February **Plastic Micro Fibre Excursion** (see Wetlands & People Community Engagement)

Work Health and Safety

- **No incidents or near-misses to report**

Hotham-Williams Project REPORT

PHCC General/Strategic Meeting February 2020

Melanie Durack, Program Manager, Hotham Williams

RLP – Numbat Neighbourhood

Jul 2018 – Jun 2023 \$2,174,505

- Community Environmental Grant Round for 2019-20: All landholder agreements were signed for 14 projects, a total of \$132,626.82 of funding committed (Landholders in-kind contribution is approx. \$195,000). Planned works includes 25 km fencing, 230 hectares protected, 29 ha weed control and 24,000 seedlings planting, as well as large scale feral animal control through a project coordinated by the Wandering Hotham Declared Species Group. Of note is collaboration project to occur between three farmers which links to the East Yornaning Reserve.
- Farmers for Fauna project is ongoing, interest in loaning of cage traps continues with all 40 PHCC/DBCA traps out with landholders. Increased reporting of feral cats culled which is great to see. Working with DBCA to share this data and also learn of feral cats reported directly to the Narrogin office. Numbers and locations entered into FeralScan. Landholder's efforts continue to be rewarded with vouchers.
- We were privileged to be invited to the release of 4 Numbats into Dryandra Woodland on 9th December. A total of 9 Numbats were released into Dryandra in December from the Perth Zoo's Bred for Release Program which PHCC now supports.
- The next S.H.A.R.E "Numbats in the Neighbourhood" will be on 17th March in Dryandra Woodland.
- Planning underway for approx. 10 ha disease management (mapping) to occur which will benefit management of threatened species habitat. Currently in discussion with DBCA and Shire of Cuballing on mapping a Shire managed reserve adjacent to Dryandra woodland.
- Continued collaboration with upper catchment Noongar Elder, Mr Travis (Jock) Abraham. A proposal is being prepared to support the protection of an Abraham family member's grave site next to the Fourteen Mile Brook near Dryandra Woodland.
- PHCC will be supporting the Wandering Community Fox Hunt which is scheduled for 21/22 February.
- Christine Townsend has increased from 2 days to now 3 days per week as of 3rd February to support this project.

Newmont - Hotham-Williams NRM & Conservation Project

Jan 2018 - Dec 2022 \$500,000

- Following the completion of the field component of the River Action Plan in October, a draft report was received from Urbaqua in early January. PHCC have provided a first round of comments and work continues on the desktop review. A second draft is due shortly.
- Kristy Gregory from Landcare SJ is assisting with this project 2 days per week, until a permanent replacement is found for Kate Barr who unfortunately resigned due to relocation to Perth.
- The Autumn River Health Studies are planned to occur in mid-March. Landholders will be contacted and memorandum of understandings in place to access private property.
- A Newmont project update meeting was held on 11th January. Newmont are in the process of preparing several variations to the agreement for PHCC review. These are due to improvements made to the project. Annual reporting is in progress.
- Mel Durack will continue to represent PHCC at the quarterly Newmont Community Reference Group meetings in 2020.
- Mel has been invited to present at the Minerals Council of Australia Environmental and Community Workshop on 31st March in Perth. The request is for the presentation to be focused on water stewardship following on from the joint presentation by Mel and Newmont's Cath Pattenden at the 2018 MCA Melbourne conference about the Newmont-PHCC partnership.

- Planning is currently in place for the 4th round of weed spraying.
- A field day on *Juncus acutus* control is being planned for mid-year to demonstrate the work which been undertaken to control the invasive weed within a natural creekline and on farm land. This will be a jointly coordinated workshop with the Greening Farms project.
- Mel Durack will continue to represent PHCC at the quarterly South32 Mine Community Liaison Committee meetings in 2020. South32 will be undertaking extensive consultation for their expansion project ahead of a public environmental review period which is due the second half of this year.
- An annual progress report is in preparation for stage 3 and 4 of the project.
- Helen Parsons assisting with this project and additional other project support 2 days per week.

Hotham-Williams Shires MOU (subject to annual budget approvals) Aug 2018 – Aug 2023 \$180,000*

- Continue to support the Friends of the Reserves Boddington (Inc.) and Shire of Boddington with the coordination of the Boddington Ranford Pool restoration project. The project is funded by South32 Worley Alumina. Additional funds for the project have recently been approved due to costs being higher than originally anticipated. An opening event for the project will be planned for the coming months. The project recently made the media via the Narrogin Observer due to vandalism which occurred at the site.
- PHCC will be assisting Friends of the Reserves Boddington (Inc.) with the final acquittal for the Camballing Reserve Project in February. This project has had three stages of funding from State NRM and the aim was to control Bridal Creeper control in Camballing Reserve (Boddington) and other locations in the Boddington Shire.
- Mel met with Cuballing Shire CEO Gary Sherry on 10th February to discuss upcoming PHCC projects, events and synergies with the Shire.
- PHCC has been invited to be a representative on the Boddington Green Canopy Project. Jane to formally respond and advise Mel Durack can be the PHCC representative.

Other Projects - RLP Black Cockatoo Project

- Mel will be assisting Andrew with the preparation of the MERI plan for the “Protecting WA Black Cockatoos” project which PHCC has received a draft “Additional Services Work Order”.

Events (to December) (and/or PHCC sponsor or presenting) – check website

- S.H.A.R.E – Numbats in the Neighbourhood: 17th March 2020 in Dryandra (Numbat Project).
- 1080 Accreditation Workshop: 25th February in Narrogin (Numbat Project).
- Pigs, Pest and Biosecurity Workshop (focus on feral pigs): 5th March in Cuballing (Greening Farms Project: Paula Pownall). Mel to present on PHCC support to Hotham-Williams Community.
- Fodder Workshop/Field Day: Early April (Greening Farms Project: Paula Pownall).
- *Juncus acutus* Workshop: TBC mid year (Tunbridge Gully & Greening Farms Projects: Helen Parsons & Paula Pownall).

Communications – See most recent issues of “*Landcare Matters: Hotham Williams*” February 2020 *Edition* attached.

Work Health Safety

There are no incidences to report.

Melanie Durack

Program Manager, Hotham-Williams

Landcare matters

Hotham-Williams sub-catchment update



PHCC Working Together
Peel-Harvey Catchment Council

Edition 39
February 2020



NRM is the management of natural resources such as land, water, soils, plants and animals. It brings together land use planning, water management, biodiversity conservation and sustainability of industries such as agriculture, mining, tourism, fisheries and forestry.



Numbat Release in Dryandra Woodland

Nine numbats were released into Dryandra Woodland on the ninth of December and PHCC, Project Numbat and local farmers were fortunate to be invited to be involved in the release of 4 of these.

These nine numbats will be a great for genetic diversity and help to boost the population of numbats in Dryandra Woodland.

The numbats came from the Perth Zoo breeding facility which PHCC supports through the Numbat Neighbourhood project which is funded by the Australian Government's National Landcare Program.



H - W Snippets

1. Mel and Christine recently met the new Project Numbat president, Adam Cross, at the Farmers for Fauna Project update, with Peter Lacey from Parks and Wildlife Services also in attendance. We look forward to continuing to deliver the Farmers for Fauna Project with Parks and Wildlife Services and Project Numbat into the future.
2. The RHDV1-K5 rabbit virus was recently released into the Shires of Boddington, Williams, Cuballing and Wandering. We will keep you informed as to when the next release will occur. Please send through expressions of interest.
3. The Hotham Williams River Action Plan report is currently being finalised following the fieldwork component. We look forward to sharing the recommendations from this report.

1080 Accreditation

We are seeking expressions of interest from landholders who would like to participate in a free 1080 baiting accreditation workshop in February 2020. Please contact Christine Townsend on 6369 8801 or 0455 166 780 or email christine.townsend@peel-harvey.org.au

Wandering Productivity Group

There will be a Wandering Productivity Group meeting in early March to discuss the group's future.

If you would like input into the future of the Wandering Productivity Group please contact Max Watts on 0428 841 069 or maxwatts@skymesh.com.au by 27 February.

Champion Farmer

Are you the 2020 Peel-Harvey Champion Farmer? Would you like to attend the 2020 Talkin' Soil Health Conference in York on the 11th-13th March?

We are calling for nominations for Peel-Harvey Champion Farmer to represent our region at the 2020 Talkin' Soil Health conference. A Soil Health Champion is a farmer who is an inspiration to those around them. They embody the principals of sustainable agriculture and natural resource management.

This year's conference has the theme 'Building Natural Capital' and will include

presentations from WA farmers Rob Grylls, Brad Jones, Stuart McAlpine and Nick Kelly, as they share their stories on soil health. Well known industry professionals will talk about the latest research and practices that will lead us on the next wave of agricultural innovation.

To nominate yourself or others to be Peel-Harvey's 2020 Champion Farmer, and be in the running for a conference attendance package, see: <https://peel-harvey.org.au/wp-content/uploads/2020/01/Soil-Health-Champion-application-form.pdf>

Coming Up...

- FEB 1080 accreditation**
contact christine.townsend@peel-harvey.org.au
 - EARLY MAR Wandering Productivity Group**
contact Max Watts 0428 841 069 or maxwatts@skymesh.com.au
 - 5 Pigs, Pests and Biosecurity**
in Cuballing contact paula.
pownall@peel-harvey.org.au
 - 10 Fodder/pasture workshop**
in Williams contact paula.
pownall@peel-harvey.org.au
 - 11-13 Talkin' Soil Health Conference**
MAR contact paula.pownall@peel-harvey.org.au
 - MID S.H.A.R.E. Numbats**
MAR contact christine.townsend@peel-harvey.org.au
- Do you have an NRM event you would like us to promote? Please contact Mel Durack at melanie.durack@peel-harvey.org.au or 0455 166 780 or **6369 8801**



These projects are supported by the Peel-Harvey Catchment Council through funding from the Australian Government's National Landcare Program, Newmont Goldcorp and the Shires of Boddington, Cuballing, Wandering and Williams

melanie.durack@peel-harvey.org.au
www.peel-harvey.org.au



TREASURER'S REPORT

General Meeting to be held on 20 February 2020

Welcome to 2020 and a big welcome to Pat Sutton who has transitioned very nicely into her new role as Finance Support working 2 days a week for Karen. Solid progress has been made into creating new and updating existing finance procedures and induction presentations.

Completing actions from the previous Finance & Audit Steering Committee/General Meeting have been actioned and the majority completed.

ANZ Term Deposit Reinvestment of Project Funds Term Deposit

In December I successfully negotiated a new Term Deposit rate of 1.55% for 7 months for the Project funds being rolled over (1,010,278.08). The F&A Committee agreed out-of-session to add the \$500,000 to this term deposit rather than managing a separate account, therefore, the amount reinvested on 17 December 2019 was \$1,510,278.08 and will mature on 17 July 2020. Karen has prepared a spreadsheet to manage the interest accrued for both Corporate and Project funds held within the Term Deposit.

Asset Purchase

In December, PHCC purchased its 5th vehicle being a second-hand 2013 Automatic Toyota Hilux from Stockman Holden in Harvey at a cost price of \$28,965. Thank you to Karen Henderson for recommending the Broker from Harvey to Jane, and through negotiations Jane has been able to purchase a vehicle with low kilometres and meeting the selection criteria.

In February, PHCC purchased a TASKalfa 255ci Colour Copier (same as Mandurah Office) at a cost of \$2,850 from Coastal Business Equipment for the Boddington Office which has been very welcomed by Mel and staff. The old Epson Inkjet printer has been donated to the Peel-Harvey Biosecurity Group.

Project Summary:

Below is a summary of what has happened during the past 2 months:

1. RLP Core Services Year 2, payment 3 tax invoice being for \$75,653.00 ex GST sent to DoEE on 7 January and remains outstanding.
2. RLP Project: The 4 RLP Project Q2 invoices totalling \$484,914.50 ex GST were sent to DoEE on 20 December with Ramsar, Banksia and Numbat projects being paid in January. A query with the Greening Farms Report by the RALF Team has held up the payment of \$97,550 ex GST. Community Environment Grants have continued to roll out with the majority of Landholders receiving their 1st Milestone payment of 50% of cost of project.
3. 4100 – New Project: SouthCoast NRM Surface & Sub-surface Runoff System – Milestone 2 Payment of \$392.50 ex GST sent in January and remains outstanding.
4. 9700 – Peel-Harvey Estuary FishRec Grant: Received payment of \$250,000 + GST in December.
5. 9879 – State NRM Land4Wildlife Project: Final payment of project, \$11,000 +GST invoiced and payment received in January.
6. 1600 – POE: A contribution of \$3,000 +GST received from Peel-Harvey Biosecurity Group for GIS services provided by Colleen Archibald.
7. 5000 – REI Projects: Quarter 2 Financial Reports for the 3 components of REI Project submitted to DWER by due date 14 January 2020.

Bank Statement Balance as at 31st January 2020:

ANZ Corporate Online Saver Account	\$71,802.83
Westpac Term Deposit	\$650,047.86
ANZ Term Deposit	\$1,510,278.08
ANZ Project Online Saver Account	\$3,326,304.05
ANZ Project Cheque Account	\$77,601.51
ANZ Transaction Account	\$4.19
Petty Cash	\$253.30
Merchandise	\$150.00
ANZ Visa Card	-\$3,239.63
Total Cash at Hand:	\$5,633,202.19

PHCC Equity as at 31 January 2020 **\$1,269,772.17**

The next Finance & Audit Steering Committee Meeting is scheduled for Monday 9th March 2020.

Marilyn Gray
Treasurer

Peel-Harvey Catchment Council Inc

58 Sutton Street
MANDURAH WA 6210

Balance Sheet

As of January 2020

		31/01/2020	31/01/2019
1-0000	Assets		
1-1150	ANZ 4942-31182 (Project Chq)	\$71,802.83	\$33,773.12
1-1155	ANZ 4637-83443 (Transaction)	\$4.19	\$20.44
1-1158	Merchant Account	\$0.00	\$0.00
1-1160	ANZ - 5272-85292 (Corp Online)	\$77,601.51	\$493,650.94
1-1170	ANZ - 5272-85559 (Proj Online)	\$3,326,304.05	\$3,225,257.51
1-1175	ANZ Term Deposit	\$1,510,278.08	\$0.00
1-1180	Westpac Term Deposit	\$650,047.86	\$633,142.94
1-1185	Merchandise	\$150.00	\$150.00
1-1190	Petty Cash	\$253.30	\$130.90
1-1400	ATO Holding Account	\$0.00	\$5,545.00
1-2000	Trade Debtors	\$190,955.05	\$649,443.19
1-5150	IT Equipment	\$9,000.00	\$9,000.00
1-5200	Less IT Accumulation Depn	(\$9,000.00)	(\$9,000.00)
1-6100	PHCC Vehicle at Cost	\$125,928.64	\$96,963.64
1-6200	Less PHCC Vehicle Accumulation Depn	(\$64,130.00)	(\$51,000.00)
1-9100	HRRT Vehicle at Cost	\$24,428.18	\$24,428.18
1-9200	Less HRRT Vehicle Accumulation Depn	(\$15,000.00)	(\$10,000.00)
	Total Assets	\$5,898,623.69	\$5,101,505.86
2-0000	Liabilities		
2-1100	VISA ANZ4564807000473072	\$3,239.63	\$3,064.20
2-2000	Trade Creditors	\$56,787.02	\$126,862.23
2-3000	GST Liabilities		
2-3010	GST Collected	\$137,075.21	\$59,041.94
2-3030	GST Paid	(\$36,540.98)	(\$15,875.18)
	Total GST Liabilities	\$100,534.23	\$43,166.76
2-6000	Employee Entitlements		
	Total Employee Entitlements	\$235,522.73	\$202,495.33
2-7000	Unspent Project Funding	\$4,232,767.91	\$3,692,627.06
	Total Liabilities	\$4,628,851.52	\$4,068,215.58
	Net Assets	\$1,269,772.17	\$1,033,290.28
3-0000	Equity		
3-3201	PHCC Support	\$1,059,799.98	\$954,889.80
3-3204	Member Remuneration	\$5,300.00	\$5,300.00
3-4100	Asset Replacement - Vehicle	\$64,130.00	\$51,000.00
3-4200	Asset Replacement - IT	\$45,462.93	\$45,462.93
3-4300	Asset Replacement - Office Equipment	\$46,047.54	\$32,857.00
3-8000	Retained Earnings	\$0.00	\$0.00
3-9000	Current Earnings	\$49,031.72	(\$56,219.45)
	Total Equity	\$1,269,772.17	\$1,033,290.28

NB. This report prepared with data provided as at 31 January 2020

This report is generated by MYOB which is Accrual Accounting. PHCC is "Cash Accounting" for GST purposes.



PEEL-HARVEY CATCHMENT COUNCIL INC
Distribution of Unspent funds as at 31/01/2020

Code	Account	Equity 1/7/2019	2-7000 Unspent Funding Liability 31/01/2020	Funded by:	3-9000 Current Earnings 31/01/2020	PHCC EQUITY 31/01/2020
1000	PHCC Support	\$ 1,059,799.98	\$ -		\$49,031.72	\$ 1,108,831.70
	PHCC Asset Replacement - Vehicle	\$ 64,130.00				\$ 64,130.00
	PHCC Asset Replacement - IT	\$ 45,462.93				\$ 45,462.93
	PHCC Asset Replacement - Office Equipment	\$ 46,047.54				\$ 46,047.54
	Members Remuneration	\$ 5,300.00				\$ 5,300.00
1600	POE		\$ 821,321.93	Project funds tfr to Proj Officer Employment		
2050	Project interest		\$ 21,187.57	Project Interest earned		
2700	PHCC Merchandise		\$ 5,455.64	Merchandise Sales		
3600	Lake Clifton Community Engagement		\$ 28,334.97	City of Mandurah		
4100	SouthCoast NRM Surface & Sub-surface systems		\$ -	SouthCoast NRM		
5100	REI Schedule 2A Mayfield Project		\$ 334,886.07	Department of Water		
5200	REI Schedule 2B Peel Main Drain		\$ 443,526.62	Department of Water;Water Corporation		
5300	REI Schedule 3A Fertilising the Farm		\$ 25,429.12	Department of Water		
5400	Smartfarm Partnership Project		\$ 11,091.46	Department of Water		
5500	Alcoa Foundation: Connecting Communities & Corridors		\$ 474,835.81	Alcoa Foundation		
6300	Newmont: HW Rivers & Tributaries NRM & Conservation		\$ 37,446.67	Newmont Boddington Gold		
6600	South32 Returning Mussels to Tunbridge Gully		\$ 13,031.03	South 32		
6700	Local Govt Water Strategy		\$ 35,980.67	City of Mandurah		
7700	Water Towers Project		\$ 40,000.00	City of Mandurah		
7870	Future Partnership Funding		\$ 218,993.90	Past Rivercare;DoW;Shire of Waroona		
7900	HRRT Funds		\$ 65,789.12	Landcare Australia		
7995	HRRT_PEG_Improved Habitat HR		\$ 29,307.78	Peel-Harvey Catchment Council Inc		
9500	Peel-Harvey Estuary: Scientist FTE Position		\$ 68,282.00	DPIRD & CoM		
9600	HW - MOU 4 Local Govts		\$ 5,000.00	Shires of Boddington,Cuballing,Wandering & Williams		
9700	Peel-Harvey Estuary: FishRec Projects		\$ 414,702.82	Dept of Primary Industry & Regnl Development		
9800	RLP Core Services		\$ 222,169.85	Dept of Environment & Energy		
9830	RLP Ramsar		\$ 184,071.25	Dept of Environment & Energy		
9840	RLP Banksia Woodlands		\$ 25,043.13	Dept fo Environment & Energy		
9850	RLP Numbat Neighbourhood		\$ 39,188.71	Dept of Environment & Energy		
9860	RLP Greening Farms		\$ 91,215.00	Dept of Environment & Energy		
9870	CSGL18127: State NRM Land4Wildlife		\$ 30,100.04	DPIRD		
9880	CSGL18059: State NRM Lake McLarty		\$ 55,014.00	DPIRD		
9890	SWCC		\$ 10,000.00	South West Catchment Council		
9900	Regional Landcare Partnerships		\$ 481,362.75	Regional Landcare Partnership		
	Total:	\$ 1,220,740.45	\$4,232,767.91		\$ 49,031.72	\$ 1,269,772.17

FINANCIAL REPORT FOR PEEL-HARVEY CATCHMENT COUNCIL INC - JANUARY 2020**Cashflow Analysis for January 2020**

Please find below the Peel-Harvey Catchment Council Financial Report for January 2020

OPENING CASH AT HAND 01 December 2019 **\$5,609,414.51**

MONTHLY TRANSACTION ACTIVITY REPORT - JANUARY 2020

Income Received:	\$736,442.56
Expenditure Disbursed:	\$712,654.88
Total Transaction Activity:	\$23,787.68

CASH AT HAND AS AT 31 JANUARY 2020

ANZ Corporate Online Account: 5272-85292:	\$77,601.51
ANZ Project Cheque Account: 4942-31182:	\$71,802.83
ANZ Project Online Account: 5272-85559:	\$3,326,304.05
ANZ Transaction Account: 4637-83443	\$4.19
Westpac Term Deposit Account: 201531:	\$650,047.86
ANZ Term Deposit Account: (\$500k Corp + \$1010,278.08 Proj Funds)	\$1,510,278.08
Petty Cash	\$253.30
Merchandise Account	\$150.00
ATO Account	\$0.00
ANZ Visa Card:	(\$3,239.63)
Total Cash at Hand 31 JANUARY 2020	\$5,633,202.19

Plus:**OUTSTANDING INVOICES AS AT 31 JANUARY 2020**

INV 766 DoEE (Greening Farms)	\$107,305.00	Paid Outstanding
INV 768 South Coast NRM	\$431.75	Outstanding
INV 769 DoEE (Core Services)	\$83,218.30	Outstanding
Total Outstanding Invoices: Debtors	\$190,955.05	

Less:**OUTSTANDING PAYMENTS AS AT 31 JANUARY 2020**

Total Outstanding Payments: Creditors:	\$56,787.02
Less Payroll Liability:	\$129,774.58
Less ATO Liability	\$55,337.79
<u>CASHFLOW POSITION AT 31 JANUARY 2020</u>	<u>\$5,582,257.85</u>

Peel-Harvey Catchment Council Inc

58 Sutton Street
MANDURAH WA 6210

Receivables Reconciliation [Summary]

31/01/2020

Name	Total Due	0 - 30	31 - 60	100	90+
Department of the Environment & Energy	\$190,523.30	\$83,218.30	\$107,305.00	\$0.00	\$0.00
South Coast NRM	\$431.75	\$431.75	\$0.00	\$0.00	\$0.00
Total:	\$190,955.05	\$83,650.05	\$107,305.00	\$0.00	\$0.00
Aging Percentage		44%	56%	0%	0%
Receivables Account:	\$190,955.05				
Out of Balance Amount:	\$0.00				

Peel-Harvey Catchment Council Inc

58 Sutton Street
MANDURAH WA 6210

Payables Reconciliation [Summary]

31/01/2020

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Armsec WA	\$60.50	\$60.50	\$0.00	\$0.00	\$0.00
AWMA Pty Ltd	\$3,461.70	\$3,461.70	\$0.00	\$0.00	\$0.00
Boddington Community Newsletter	\$20.00	\$20.00	\$0.00	\$0.00	\$0.00
City of Mandurah	\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$0.00
Coastal Business Equipment	\$3,280.76	\$3,280.76	\$0.00	\$0.00	\$0.00
Cranston Pty Ltd	\$9,713.00	\$9,713.00	\$0.00	\$0.00	\$0.00
Docu-Shred	\$104.50	\$104.50	\$0.00	\$0.00	\$0.00
Eagle Couriers	\$19.80	\$19.80	\$0.00	\$0.00	\$0.00
Email Media	\$165.00	\$165.00	\$0.00	\$0.00	\$0.00
EnviroTune Auto Centre	\$311.20	\$311.20	\$0.00	\$0.00	\$0.00
H.M. Freebairn & Co	\$3,890.37	\$3,890.37	\$0.00	\$0.00	\$0.00
Hamel Nursery	\$9,526.80	\$0.00	\$9,526.80	\$0.00	\$0.00
Motorcharge Limited	\$1,259.35	\$1,259.35	\$0.00	\$0.00	\$0.00
O'Malley, Jane	\$102.00	\$0.00	\$102.00	\$0.00	\$0.00
One World Garden & Cleaning Service	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
Peel Manor House	\$890.00	\$890.00	\$0.00	\$0.00	\$0.00
Shire of Wandering	\$7,700.00	\$7,700.00	\$0.00	\$0.00	\$0.00
Tangaroa Blue Foundation Ltd	\$660.00	\$660.00	\$0.00	\$0.00	\$0.00
Urbaqua Ltd	\$12,430.00	\$12,430.00	\$0.00	\$0.00	\$0.00
WA Horticultural Developments Pty Ltd	\$694.38	\$694.38	\$0.00	\$0.00	\$0.00
Water Corporation	\$322.66	\$322.66	\$0.00	\$0.00	\$0.00
Total:	\$56,787.02	\$47,158.22	\$9,628.80	\$0.00	\$0.00
Total:	\$56,787.02	\$47,158.22	\$9,628.80	\$0.00	\$0.00
Ageing Percent:		83%	17%	0%	0%
Payables Account:	\$56,787.02				
Out of Balance Amount:	\$0.00				

Peel-Harvey Catchment Council Inc

58 Sutton Street
MANDURAH WA 6210

Balance Sheet

As of November 2019

		30/11/2019	30/11/2018
1-0000	Assets		
1-1150	ANZ 4942-31182 (Project Chq)	\$81,708.33	\$59,084.14
1-1155	ANZ 4637-83443 (Transaction)	\$0.94	\$10.90
1-1158	Merchant Account	\$0.00	\$4.64
1-1160	ANZ - 5272-85292 (Corp Online)	\$494,817.98	\$493,315.69
1-1170	ANZ - 5272-85559 (Proj Online)	\$3,388,193.19	\$3,682,845.50
1-1175	ANZ Term Deposit	\$1,000,000.00	\$0.00
1-1180	Westpac Term Deposit	\$650,047.86	\$633,142.94
1-1185	Merchandise	\$150.00	\$150.00
1-1190	Petty Cash	\$222.60	\$247.65
1-2000	Trade Debtors	\$277,811.60	\$33,772.20
1-5150	IT Equipment	\$9,000.00	\$9,000.00
1-5200	Less IT Accumulation Depn	(\$9,000.00)	(\$9,000.00)
1-6100	PHCC Vehicle at Cost	\$96,963.64	\$67,418.19
1-6200	Less PHCC Vehicle Accumulation Depn	(\$64,130.00)	(\$51,000.00)
1-9100	HRRT Vehicle at Cost	\$24,428.18	\$24,428.18
1-9200	Less HRRT Vehicle Accumulation Depn	(\$15,000.00)	(\$10,000.00)
	Total Assets	\$5,935,214.32	\$4,962,965.48
2-0000	Liabilities		
2-1100	VISA ANZ4564807000473072	\$5,726.39	\$2,879.61
2-2000	Trade Creditors	\$70,125.72	\$41,065.71
2-3000	GST Liabilities		
2-3010	GST Collected	\$79,037.69	\$18,482.01
2-3030	GST Paid	(\$17,246.62)	(\$22,744.14)
	Total GST Liabilities	\$61,791.07	(\$4,262.13)
2-6000	Employee Entitlements		
	Total Employee Entitlements	\$225,536.24	\$204,996.03
2-7000	Unspent Project Funding	\$4,413,209.49	\$3,674,145.10
	Total Liabilities	\$4,776,388.91	\$3,918,824.32
	Net Assets	\$1,158,825.41	\$1,044,141.16
3-0000	Equity		
3-3201	PHCC Support	\$1,059,799.98	\$954,889.80
3-3204	Member Remuneration	\$5,300.00	\$5,300.00
3-4100	Asset Replacement - Vehicle	\$64,130.00	\$51,000.00
3-4200	Asset Replacement - IT	\$45,462.93	\$45,462.93
3-4300	Asset Replacement - Office Equipment	\$46,047.54	\$32,857.00
3-8000	Retained Earnings	\$0.00	\$0.00
3-9000	Current Earnings	(\$61,915.04)	(\$45,368.57)
	Total Equity	\$1,158,825.41	\$1,044,141.16

NB. This report prepared with data provided as at 30 November 2019

This report is generated by MYOB which is Accrual Accounting. PHCC is "Cash Accounting" for GST purposes.



PEEL-HARVEY CATCHMENT COUNCIL INC
Distribution of Unspent funds as at 30/11/2019

Code	Account	Equity 1/7/2019	2-7000 Unspent Funding Liability 30/11/2019	Funded by:	3-9000 Current Earnings 30/11/2019	PHCC EQUITY 30/11/2019
1000	PHCC Support	\$ 1,059,799.98	\$ -		-\$ 61,915.04	\$ 997,884.94
	PHCC Asset Replacement - Vehicle	\$ 64,130.00				\$ 64,130.00
	PHCC Asset Replacement - IT	\$ 45,462.93				\$ 45,462.93
	PHCC Asset Replacement - Office Equipment	\$ 46,047.54				\$ 46,047.54
	Members Remuneration	\$ 5,300.00				\$ 5,300.00
1600	POE		\$963,546.79	Project funds tfr to Proj Officer Employment		
2050	Project interest		\$10,984.96	Project Interest earned		
2700	PHCC Merchandise		\$5,230.72	Merchandise Sales		
3600	Lake Clifton Community Engagement		\$75,972.97	City of Mandurah		
4100	SouthCoast NRM Surface & Sub-surface systems		\$3,532.50	SouthCoast NRM		
5100	REI Schedule 2A Mayfield Project		\$369,765.28	Department of Water		
5200	REI Schedule 2B Peel Main Drain		\$498,653.06	Department of Water;Water Corporation		
5300	REI Schedule 3A Fertilising the Farm		\$35,417.84	Department of Water		
5400	Smartfarm Partnership Project		\$18,887.96	Department of Water		
5500	Alcoa Foundation: Connecting Communities & Corridors		\$497,454.85	Alcoa Foundation		
6300	Newmont: HW Rivers & Tributaries NRM & Conservation		\$91,219.17	Newmont Boddington Gold		
6600	South32 Returning Mussels to Tunbridge Gully		\$17,850.03	South 32		
6700	Local Govt Water Strategy		\$ 35,980.67	City of Mandurah		
7700	Water Towers Project		\$40,000.00	City of Mandurah		
7870	Future Partnership Funding		\$223,993.90	Past Rivercare;DoW;Shire of Waroona		
7900	HRRT Funds		\$69,771.73	Landcare Australia		
7995	HRRT_PEG_Improved Habitat HR		\$30,039.79	Peel-Harvey Catchment Council Inc		
9500	Peel-Harvey Estuary: Scientist FTE Position		\$101,675.00	DPIRD & CoM		
9600	HW - MOU 4 Local Govts		\$ -	Shires of Boddington,Cuballing,Wandering & Williams		
9700	Peel-Harvey Estuary: FishRec Projects		\$444,555.04	Dept of Primary Industry & Regnl Development		
9800	RLP Core Services		\$146,821.87	Dept of Environment & Energy		
9830	RLP Ramsar		\$118,326.04	Dept of Environment & Energy		
9840	RLP Banksia Woodlands		\$6,007.08	Dept fo Environment & Energy		
9850	RLP Numbat Neighbourhood		\$5,342.53	Dept of Environment & Energy		
9860	RLP Greening Farms		\$36,702.92	Dept of Environment & Energy		
9870	CSGL18127: State NRM Land4Wildlife		\$19,100.04	DPIRD		
9880	CSGL18059: State NRM Lake McLarty		\$55,014.00	DPIRD		
9890	SWCC		\$10,000.00	South West Catchment Council		
9900	Regional Landcare Partnerships		\$481,362.75	Regional Landcare Partnership		
	Total:	\$ 1,220,740.45	\$4,413,209.49		-\$ 61,915.04	\$ 1,158,825.41

FINANCIAL REPORT FOR PEEL-HARVEY CATCHMENT COUNCIL INC - NOVEMBER 2019

Cashflow Analysis for November 2019

Please find below the Peel-Harvey Catchment Council Financial Report for November 2019

OPENING CASH AT HAND 01 November 2019 **\$5,324,154.93**

MONTHLY TRANSACTION ACTIVITY REPORT - NOVEMBER 2019

Income Received: \$769,429.05
Expenditure Disbursed: \$484,169.47
Total Transaction Activity: \$285,259.58

CASH AT HAND AS AT 30 NOVEMBER 2019

ANZ Corporate Online Account: 5272-85292: \$494,817.98
ANZ Project Cheque Account: 4942-31182: \$81,708.33
ANZ Project Online Account: 5272-85559: \$3,388,193.19
ANZ Transaction Account: 4637-83443 \$0.94
Westpac Term Deposit Account: 201531: \$650,047.86
ANZ Term Deposit Account: \$1,000,000.00
Petty Cash \$222.60
Merchandise Account \$150.00
ATO Account \$0.00
ANZ Visa Card: **(\$5,726.39)**
Total Cash at Hand 30 NOVEMBER 2019 \$5,609,414.51

Plus:

OUTSTANDING INVOICES AS AT 30 NOVEMBER 2019

INV 751	DPIRD	\$275,000.00	Paid Outstanding
INV 762	South West Catchments Council	\$2,750.00	Outstanding
INV 761	Mandurah Visitors Centre	\$61.60	Outstanding
Total Outstanding Invoices: Debtors		\$277,811.60	

Less:

OUTSTANDING PAYMENTS AS AT 30 NOVEMBER 2019

Total Outstanding Payments: Creditors: \$70,125.72
Less Payroll Liability: \$202,376.84
Less ATO Liability \$42,623.09
CASHFLOW POSITION AT 30 NOVEMBER 2019 \$5,572,100.46

Peel-Harvey Catchment Council Inc

58 Sutton Street

MANDURAH WA 6210

Receivables Reconciliation [Summary]

30/11/2019

Name	Total Due	0 - 30	31 - 60	100	90+
Dept of Primary Industries & Regional	\$275,000.00	\$0.00	\$275,000.00	\$0.00	\$0.00
South West Catchments Council	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$0.00
Visit Mandurah Co: Mandurah Visitors	\$61.60	\$61.60	\$0.00	\$0.00	\$0.00
Total:	\$277,811.60	\$2,811.60	\$275,000.00	\$0.00	\$0.00
Aging Percentage		1%	99%	0%	0%
Receivables Account:	\$277,811.60	\$0.00	\$0.00	\$0.00	\$0.00
Out of Balance Amount:	\$0.00				

Peel-Harvey Catchment Council Inc

58 Sutton Street

MANDURAH WA 6210

Payables Reconciliation [Summary]

30/11/2019

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Arteil (WA)	\$225.50	\$225.50	\$0.00	\$0.00	\$0.00
Boddington Community Resource Centre	\$3,139.40	\$2,039.40	\$0.00	\$1,100.00	\$0.00
Boddington Hardware & Newsagency	\$255.60	\$255.60	\$0.00	\$0.00	\$0.00
Coastal Business Equipment	\$253.82	\$253.82	\$0.00	\$0.00	\$0.00
Eagle Couriers	\$27.50	\$27.50	\$0.00	\$0.00	\$0.00
Elite Graphix Sign Innovations	\$60.39	\$60.39	\$0.00	\$0.00	\$0.00
Focused Vision Consulting Pty Ltd	\$3,300.00	\$3,300.00	\$0.00	\$0.00	\$0.00
Gaia Resources	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00
GHD Pty Ltd	\$1,385.40	\$1,385.40	\$0.00	\$0.00	\$0.00
Giraud, Matthew	\$12,622.50	\$12,622.50	\$0.00	\$0.00	\$0.00
Hotham Mechanical	\$530.64	\$530.64	\$0.00	\$0.00	\$0.00
iiNet Limited	\$315.16	\$315.16	\$0.00	\$0.00	\$0.00
Kearing, Gloria	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Landcare SJ INC	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00
Lasar Computers	\$3,150.40	\$3,150.40	\$0.00	\$0.00	\$0.00
Lions Club of Falcon (Inc)	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00
Motorcharge Limited	\$1,587.23	\$1,587.23	\$0.00	\$0.00	\$0.00
Nannup, Harry	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00
Nannup, Mark	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Neverfail Springwater Ltd	\$55.25	\$55.25	\$0.00	\$0.00	\$0.00
Ornithological Technical Services	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00
Roz D'Raine Photography, Roz	\$425.00	\$425.00	\$0.00	\$0.00	\$0.00
Rural Press Regional Media [WA] Pty Ltd	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00
Scavenger Pty Ltd	\$248.60	\$248.60	\$0.00	\$0.00	\$0.00
Shire of Cuballing	\$180.00	\$180.00	\$0.00	\$0.00	\$0.00
Shire of Wandering	\$7,324.35	\$7,324.35	\$0.00	\$0.00	\$0.00
Shire of Waroona	\$22,231.83	\$22,231.83	\$0.00	\$0.00	\$0.00
Snap Mandurah	\$768.24	\$768.24	\$0.00	\$0.00	\$0.00
St John Ambulance Australia	\$640.00	\$640.00	\$0.00	\$0.00	\$0.00
Sterling's Office National	\$858.54	\$858.54	\$0.00	\$0.00	\$0.00
Water Corporation	\$340.37	\$340.37	\$0.00	\$0.00	\$0.00
Total:	\$70,125.72	\$69,025.72	\$0.00	\$1,100.00	\$0.00
Ageing Percent:		98.4%	0.0%	1.6%	0.0%
Payables Account:	\$70,125.72				
Out of Balance Amount:	\$0.00				

PHCC – Strategic Directions – Progress against Key Achievements for 2019-21

Report from the CEO to the Board (20 February, 2020)

O	Ongoing
C	Complete
P	Progressing
X	Not Commenced

G1	Governing, Leading & Managing the PHCC		
	1.1	Governance, Leadership & Management	
	1.1.1	Develop and Implement an effective Strategic Project Reporting System	P We have implemented a new framework for budgeting and finance management at various levels and tracking deliverables. The team are gradually shifting to this and it has been used for reporting to some steering committees. It is not yet something that can be used for across the organisation reporting, but is progressing towards this.
	1.1.2	Meet performance expectations of all Funding Bodies	O This is ongoing and we are meeting this very well. We have requested and received an extension for 1 State NRM project (Lake McLarty), which was approved. This will enable us to maintain our preferred level of quality.
	1.1.3	Attract a diversity of Board Members , providing mentoring and support with a view of succession planning	O We welcome David Prattent and Claire Reid. We have 1 community member vacancy that enables us to expand to meet any skill gaps.
	1.1.4	Introduce and maintain an effective contact database	C This is complete. The team still have training wheels on but this is in place and operational.

G2	Securing our Future		
	2.1	Business Model	
	2.1.1	Review our suite of products and services to determine feasibility of alternative revenue streams	X It has been suggested we consider e.g. managing covenants, maintenance of land or other. The team is at capacity at the moment delivering on current projects and this has not been prioritised for commencement
	2.1.2	Advocate for an institutional funding framework for Catchment Management	O We continue to advocate for institutional funding framework, e.g. advocacy for SAPPR
	2.1.3	Review and Update our NRM Strategy	P We are required to have this complete by 19 July, 2021 (Aust Govt tender). We have commenced surveying community and are on track to meet required timeframe.
	2.1.4	Market the PHCC brand and value add across a broad audience	O We continue to do this with a broader “economic value” of the environment, e.g. Chamber of Commerce & Industry “Business After Hours” held at PHCC, presentations and engagement with PDC and various politicians. We are being sought out for comment/engagement and similar more and more as our value becomes more widely recognised. Our communications play an enormous part in this – across various forms of media. We have a great reputation and we need to work hard to maintain it across project delivery, advice, advocacy etc.
	2.2	Workforce Plan	
	2.2.1	Provide a safe and effective work environment to secure and maintain quality staff, providing resources and development opportunities as well as flexibility to support work/life balance	O We continue to provide WHS support systems, training and awareness with no incidents. We have been actively working with the team to identify needs for project and respond. Training across the team continues. We are

				progressively improving the facilities at the Boddington office. We have sought a broad estimate to determine if we can extend the Mandurah office space. We have the courage to performance manage where needed. We have a great team who have the skills, experience and knowledge to drive and deliver the operational needs. We do have heavy workloads and actively endeavour to support a work/life balance.
	2.2.2	Establish and support a pool of volunteers	P	We are utilising 'professional' and occasional volunteers on a more regular basis but aspire to improve this process to make better use of the increasing number of volunteers asking to be involved with PHCC activities.
G3	Influencing Key Decision-Makers			
	3.1	Shaping the Political Environment		
	3.1.1	Maintain representation and influence strategic planning processes to embed a collaborative governance structure for effective catchment management, including drainage reform	O	We continue to maintain representation and endeavour to influence strategic planning, as per our list of members and staff representation (e.g. Peel Alliance, Dwellingup Futures, WA Feral Cat Working Group, NRM WA). Advocacy across Government agencies has been made more challenging now that the PHEMC and SAPPR process are stalled.
	3.1.2	Engage with key stakeholders, decision-makers and elected representatives with strong advocacy and ambassadorship by all PHCC members with restoration of the Peel-Harvey as a priority, embedding the economic value of environmental assets in decision making	O	We continue in this space with regular meetings with stakeholders, including politicians, EPA and similar. We continue to strengthen our relationships with our broader community, who are advocates in their own right.
G4	Facilitating Collaborative Adaptive Management			
	4.1	Science Leadership		
	4.1.1	Establish Stage 1 of the Peel Waterways Institute	P	We have prepared and submitted a business case for stage 1 (Waterways infrastructure) to Minister MacTiernan. With strong advocacy this \$2 million ask is getting good support.

4.1.2	Publish and communicate Report Cards on the condition of the Peel-Harvey catchment and estuary	P	The Report Card was launched in December 2019. We need to prepare and communicate this with formal media and also to provide a link to the Report Card on the website.	
4.1.3	Establish & maintain effective science communication networks and pathways	O	This is a priority and is progressing well across various networks and pathways. Steve received the inaugural Science Communicator for the Peel in 2018.	
4.1.4	Embed science into PHCC activities, including impacts of a changing climate	O	This is ongoing and we aspire to improve by further engaging science and evidence based decision making into our planning and investments.	
4.1.5	Advocate for monitoring as a critical means for adaptive management	O	We are doing this at every opportunity.	
4.1.6	Undertake a 10 year review of the Science Strategy for the Peel-Harvey Estuary	P	We have completed a gap analysis of the original strategy and commenced discussions with the authors. We now have the results of the ARC Linkage project (Dec 2019). We will look to contract an external consultant to undertake the review.	
4.1.7	Develop a greater understanding of the Forest Subsystem and its priority needs	P	We have commenced discussions to assist in informing us in this space (including speakers at this Strategic Meeting). We need to understand the state of the forest and our ability to influence/act.	
4.2	Ramsar Values			
4.2.1	Facilitate regular Ramsar TAG meetings and implement and report on priority actions of the Ramsar Management Plan	O	We facilitate this TAG meeting in March each year. There is a marked invigoration now that we have consistent funding and resources. This is evidenced by the increase in attendance and participation.	
4.2.2	Implement priority recommendations of the Wetlands and People Plan , to increase knowledge of environmental values of our Ramsar system, across stakeholders	O	This is progressing well, with RLP 5 year funded project and dedicated staff. 2019 saw our inaugural Wetland Weekender with 2020 planning underway. Our Water	

				Towers project will not progress but we are working closely with partners to continue to implement our WPP.
	4.2.3	Develop the concept of a Ramsar Ambassador Program to raise the profile of our Ramsar system	X	This has not commenced.
	4.2.4	Facilitate the development of an economic case for avitourism in the Peel-Yalgorup Ramsar Site	P	We have had initial discussions with a consultant who has assisted in preparing a draft proposal for a discussion paper, presentation and budget. Should we accept this, we will engage the consultant to prepare the proposal and present this to the Peel Alliance (PRLF), seeking their financial support to prepare an economic case for avitourism in the Peel-Yalorup, based on the proposal.
G5	Delivering Quality Environmental Outcomes			
	5.1	On-Ground Project Portfolio		
	5.1.1	Identify, establish and promote projects to protect and manage priority environmental assets/systems	O	Ongoing and involving a review of prioritisation process for natural assets. Kicking goals in this space with e.g. being invited to extend existing projects, new projects and quality delivery of existing contracts/agreements.
	5.1.2	Review effectiveness of past practices to inform future investment and share knowledge	X	We have not had the capacity nor the funding to do this in a structured manner where we are formally reviewing effectiveness, beyond evaluations we are contracted to deliver. We aspire to do this, across project and spatial areas, e.g. effectiveness of on-ground works. Evaluating effectiveness in community engagement resulting in the changing of behaviour over extended time periods will be undertaken with another periodic survey (original completed in April 2018).
	5.1.3	Support partners and land managers in the delivery of projects, with an increased focus and presence in the upper catchment	P	This is progressing well with increased support (people), but reduced funding (direct funding for employment in landcare centres etc). Support can always be increased with increased capacity. We aspire to conduct a survey to

				measure how our partners/land managers see our support and if they have any suggestions for improvement.
5.1.4	Deliver current contract obligations to a high quality, including adaptive management and evaluation of outcomes	P		This is arguably the most important thing for PHCC to maintain our reputation as a quality delivery agent. We are doing exceptionally well across our projects, however we have had some challenges with our REI drainage project (noting we will meet obligations).
5.1.5	Support and collaborate on projects that lead to an improvement in water quality and biodiversity through improved drainage management	P		This is a challenging space. We need stronger commitments from partners for collaborative delivery if we want to continue working in drainage at a meaningful scale. Science needs to inform investment in this space into the future.
G6	Engaging and enabling communities			
6.1	Local Community Engagement and Capacity Building			
6.1.1	Support and strengthen communities knowledge and attitudes to protect our natural assets	O		Refer 4.2.3
6.1.2	Support and strengthen landcare networks throughout the Catchment	O		Refer 5.1.3
6.1.3	Implement priority actions of our community engagement plan, including introduction of e-newsletter	C		Wattle & Quoll (our e-newsletter) has commenced and is being prepared and distributed bi-monthly (380 subscribers – an increase of 62 people in last quarter). Engagement and communication is progressing and all forms are increasing in engagement numbers: Facebook: 1,646 followers up about 100 (in quarter) Twitter (PHCC): 471 followers up 12 (please note: Staff tweet from their own Twitter accounts, so this is not really an accurate reflection of who our tweets are reaching) Instagram: 347 followers up 43
6.1.4	Support Noongar participation and employment opportunities , in line with our Noongar Participation Plan	P		Working with Indigenous Managed Services to assist with employment challenges (hope to have contract by March 2020) to enable more direct employment on project

				delivery; Supporting preparation of application for Noongar Rangers; Amended our procurement policy; Working with our regular contractors to provide incentives to bring on board Noongar staff; continue to employ for ceremonies and sharing of stories/information.
	6.1.5	Prepare a Sustainable Agriculture Overview for the Peel-Harvey Catchment	X	This has not commenced but may be done as part of the NRM Strategy or stand alone
	6.1.6	Prepare a Biosecurity Strategy for the Peel-Harvey Catchment Council	X	This has not commenced but will draw on previous information and collaboration with the Peel Harvey Biosecurity Group and others. This may be done as part of the NRM Strategy, with more detail on specific species via our website or similar
	6.1.7	Support and promote Citizen Science opportunities	O	We continue to kick goals here, e.g. continuing Shorebird 2020 and the Bream project with John Tonkin College. This is predominately across the Science & Waterways program.
	6.2	Local Government and Industry Engagement		
	6.2.1	Continue to work with Local Government and Industry to increase engagement and capacity in natural resource management	O	We continue to have good working relationships and are hoping to extend existing MOU's / agreements etc. and introduce new programs and projects.
	6.2.2	Continue to deliver and build on established projects with local government and industry	O	We are delivering well here and building value and profile for PHCC and our partners.