

PHCC (Board & CEO) Representation on External Committees 2019/20

As at AGM 17 October 2019 – to be reviewed at December 2019 meeting

CEO and PHCC Board

| Officer / Member | Name of Group / Committee | Organisation responsible for management of the group | Membership defined by: | Involvement endorsed by: | Financial Implications | Time commitment | Ongoing or has set end date | Comments |
|---|---------------------------------------|--|---|---------------------------|---|---|-----------------------------|---|
| Darralyn Ebsary Sue Fyfe (Proxy) | Conservation Council of WA (CCWA) | CCWA | Jane O'Malley to monitor | PHCC Board at AGM | \$60 p.a. Due June | Meet at least 4 times/year | Ongoing | |
| Jane O'Malley | Dwellingup Futures SWG | Shire of Murray | Initial agreement between the Shire and PDC. Further additions are possible through the Stakeholder Working Group as per the ToR. | Executive Group (14/2/19) | \$0 | Quarterly meetings | | |
| Andy Gulliver | Environmental Defenders Office | EDO WA | Rules for EDO WA (Inc) | PHCC Board at AGM | \$120 p.a. | AGM and other meetings as required | Ongoing | |
| Chairman and CEO | NRM WA | Coordinated by EM on behalf of NRM WA | NRM Region in WA | | Contribution to EO position \$6,500 (2016/17) | Meets 4 times per year + teleconference | Ongoing | |
| CEO | NRM WA CEOs Group | Coordinated by EM on behalf of NRM WA | NRM Region in WA | | Contribution to EO position \$6,500 (2016/17) | Meets 4 times per year + teleconference | Ongoing | |
| Marilyn Gray Howard Mitchell (proxy) | Peel Chamber of Commerce and Industry | Peel CCI | | PHCC Board at AGM | \$370 pa | Various | Ongoing | Free: <ul style="list-style-type: none"> • Membership CCIWA • HR, IR & OH&S advice • Business networking • Discounted training • Networking events |

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| CEO | Peel Regional Leaders Forum – CEO group | Coordinated by EO on behalf of PRLF | Terms of Reference of PRLF (CEO & Chair of PHCC) | Defined in Strategic Directions | Contribution to EO position \$300 p.a. | CEO group bi-monthly PRLF bi-monthly | Ongoing | Important networking at a Peel Region Scale |
| Chairman and CEO | Peel Regional Leaders Forum (Chairs and CEOs) | Coordinated by EO on behalf of PRLF | Terms of Reference of PRLF (CEO & Chair of PHCC) | Defined in Strategic Directions | Contribution to EO position \$300 p.a. | CEO group bi-monthly PRLF bi-monthly | Ongoing | Important networking at a Peel Region Scale |
| Andy Gulliver | Western Australian Landcare Network | WALN | Open to all organisations | PHCC Board at AGM | No cost for membership Board Member time only | Annual Forum and AGM | Ongoing | Important to ensure productive alignment with WALN |

PHCC Staff Representation on External Committees & Ramsar TAG 2019/20

For Information – Approved by CEO

| No. | Officer | Name of Group/Committee | Organisation responsible for management of the group | Membership defined by: | Involvement endorsed by: | Financial Implications | Time commitment | Ongoing or has set end date | Comments |
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| 1. | Steve Fisher | ARC/Linkage Project LP150100451 Balancing estuarine and societal health in a changing environment | Murdoch University | Grant application to Australian Research Council specifies PHCC as a Partner Organisation. | PHCC | \$15,000 cash and \$105,000 in-kind contribution to project (2015/6 – 2018/19) | Approx. 200 hours / year | 2018/19 | Important project closely aligned with key duties and outputs of Science Advisor |
| 2. | Kim Wilson | Coastal Hazard Risk Management & Adaptation Planning (CHRMAP) Reference Group | Shire of Murray | Nominated officer with appropriate skills | CEO | In-kind | 8 meetings to take place 12 to 18 months from November 2019 | June 2021 | Each stage has to be endorsed by the reference group |
| 3. | Kim Wilson | Creery Wetlands Tourism Product Development | Visit Mandurah & consultancy with Curtin University | Nominated officer with appropriate skills | CEO | In-kind | Officer time | June 2020 | 5 stages: the working group endorses each stage |
| 4. | Andrew Del Marco | Dwellingup Futures TAG | Shire of Murray | Initial agreement between the Shire and PDC. Further additions are possible through the Stakeholder Working Group as per the ToR. | Executive Group (14/2/19) | \$0 | Quarterly meetings | | |
| 5. | Jane O'Malley | East Keralup Future Land Uses Working Groups | Department of Communities | Invitation | | None other than in-kind for attendance | Since July 2017 has met 8 times (20 hours total plus travel). | Suspended - Most recent meeting in March 2018 - may resume following announcem | Involvement through review of documents and providing comments estimated at approx. 10 hrs. Meetings also |

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| | | | | | | | | ent of SAPP Review | attended variously by Steve Fisher, Jan Star and Andy Gulliver. |
| 6. | TBC | Friends of Lake McLarty | FOLM | Invitation/Expectation/Partnership role - TBD | CEO/Program Manager? | Attendance; Shed costs for bi-monthly meetings here | Meet monthly, generally one month on site, next in Shed | Ongoing | Additional time commitment depends on actions arising from meetings. PHCC brings neutral, overarching (non-silo) role. |
| 7. | Mel Durack | Friends of the Reserves – Boddington (Inc.) | Friends of the Reserves – Boddington (Inc.) | Invitation | | Officer time | Bi-monthly | | Only attends as needed to update FORB on projects PHCC is involved with, once per year. |
| 8. | Kim Wilson | Harvey River Restoration Taskforce Community Panel – Deputy Chair | HRRT | Constitution of HRRT; PHCC offers HRRT Officer support/mentor | | Officer time; PHCC admin costs related, travel reimbursement | 2 hours plus travel to Waroona every second month – though usually only about 4 or 5 meetings / year | Ongoing | |
| 9. | Mel Durack | Hotham-Williams Catchment Environmental Alliance (HWCEA) | | | | | Not active | | Last meeting called at PHCC request |
| 10. | Ramsar Science Coordinator (TBC) | Lake Clifton Thrombolite Recovery Team (Refer PHCC Project/Program Steering Committees) | DBCA | Not sure of the history but most likely by invitation of DEC / CALM / DPaW. PHCC were not nominated in Interim Recovery Plan as members of | CEO | No cost for membership | Meets at approx. yearly intervals Approx. 5 hours / year plus travel. PHCC hosts the meetings and prepares and | Ongoing | Additional time commitment depends on actions arising from meetings. PHCC brings neutral, over- |

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| | | | | the Lake Clifton Recovery Team | | | circulates minutes and agendas | | arching (non-silo) role. |
| 11. | Ramsar Science Coordinator (TBC) | Lake McLarty TAG | Department of Biodiversity Conservation and Attractions (DBCA) | Invitation | CEO | None other than in-kind for attendance | Meetings once or twice per year in Perth (10 hours / year including travel). | Ongoing | Additional time commitments depending on actions from meetings |
| 12. | Ramsar Science Coordinator (TBC) | Lake Mealup TAG | DBCA | Invitation | CEO | None other than in-kind for attendance | Meetings once or twice per year in Perth (10 hours / year including travel). | Ongoing | |
| 13. | Jo Garvey (pending relevance of agenda items) | Lowlands Advisory & Science Committee | DBCA | Invitation | PHCC | FTE cost | 4 hours every 3 months | Ongoing | The committee discusses the way R2R funds are spent at Lowlands, issues and outcomes of the Lowlands project. Important. |
| 14. | Mel Durack | Newmont Community Reference Group | Newmont Boddington Gold | Invitation | | Officer time | Quarterly (3 hours each meeting inc. travel time) | | Attends as PHCC rep (for Newmont-PHCC Community Investment Agreement) |
| 15. | Mel Durack | Newmont-PHCC Community Investment Agreement | Joint Newmont & PHCC | Invitation & the Community Investment Agreement deliverables | | Officer time | Quarterly (2 hours) | 5 year partnership 2018-2022 | |
| 16. | Steve Fisher | Peel Bright Minds Steering Committee | Regional Development Australia | Invitation | CEO | Approx. \$2000 / year cash contribution | Bimonthly for 2 hrs each (10 hrs). Unsure of future commitments until Governance structure is put in place. | Ongoing | Aligned with key duties and outputs of Science Advisor (Building research networks, science advocacy and leadership) |

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| 17 | Andrew Del Marco | Peel Harvey Biosecurity Group | | | | | | | |
| 18 | Paula Pownall | P-H Environmental Officers Group | PHCC facilitates | Anyone interested who works in NRM | | Officer time; catering (portion) | Every 2 Months, plus facilitation | Ongoing | PHCC play coordinating role and host minutes etc. on members page |
| 19 | Kim Wilson | Peel-Harvey Estuary Trails | City of Mandurah & Shire of Murray | Stakeholder & Shire of Waroona is a stakeholder | CEO | Officer time | TBA | TBA | TBA |
| 20 | Ramsar Science Coordinator (TBC) | Ramsar TAG (Refer PHCC Project/Program Steering Committees) | PHCC (Chaired by Jan Star) | Invitation to relevant stakeholders | Ramsar Management Plan | Officer time to organise; minutes, follow-ups; facilitate ongoing, active Ramsar management actions by stakeholders etc Jan Chairs the TAG | If resourced – 2 meetings per year plus follow ups, minimum annually; ideally, I think, would meet in ‘balance’ with Thrombo Recovery Group i.e. so at least 1 of the groups meets every 2 or 3 months | Ongoing - Last meeting March 2018 | Resource intensive; Dedicated resources/project need to be determined (via NLP) |
| 21 | Jane O'Malley | REI Peel Projects Project Advisory Team | DWER | PMD and Mayfield Project Plan | PHCC & DWER | \$2.35M | 8 hrs per month (2 meetings per year) | June 2020 | |
| 22 | Jane O'Malley | REI Peel Projects Technical Working Group | DWER | PMD and Mayfield Project Plan | PHCC & DWER | \$2.35M | 12 hrs per month (3-4 meetings per year) | June 2020 | |
| 23 | Andrew Del Marco | REI Sustainable Agriculture Project Reference Group | DWER | Invitation and project delivery partner | | Contract delivery up to June 2019 | Attendance at 3 – 4 meetings per year | Dec 2019 | The PRG will also guide delivery of DWER's Smartfarms Project 2019 -2022 |
| 24 | Andrew Del Marco | REI Sustainable Agriculture Project Reference Group (same as above) | DWER | Invitation (and offer to be delivery partner) | TB Determined | Contract delivery (\$50,000 over 4 years) | Attendance at 3 – 4 meetings per year | TBC | Partnership Agreement to be negotiated |

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| 25 | SAPPR ON HOLD | SAPPR Drainage Intervention Working Group | DPC | Invitation | CEO | None, other than in-kind for attendance | | Suspended | |
| 26 | Mel Durack | South 32 Worsley Mine Community Liaison Committee | South 32 Worsley Alumina | Invitation & Terms of Reference | | Officer time | 3 hours (inc. travel) Quarterly | 2 year term | Involved as landcare/NRM rep. |
| 27 | Sharon Meredith | Sustainable Schools WA (AUSSI-WA) Peel Network | Partnership of Australian and State Government. Chaired by Jo Drew, a teacher at Assumption Catholic Primary | Invitation | | None other than in-kind for attendance | Meets quarterly. Approx. 4 hours / year plus travel | Ongoing | A core approx. 6 school teachers. The initiative supports transformative education that embeds sustainability within the culture of the school. |
| 28 | Andrew Del Marco | Water Resources SPP Stakeholder Reference Group | Department of Planning Lands and Heritage | Invitation | CEO | None other than in-kind for attendance | Meets quarterly | Ongoing | Includes revision of SPP 2.1 Peel-Harvey |
| 29 | Kim Wilson | Yalgorup National Park – Recreational Master Plan | City of Mandurah & DBCA | Stakeholder Shire of Waroona is a stakeholder | CEO | TBA | TBA | TBA | TBA |