

Hi Karen,

Thank you for giving AMD the opportunity to provide a fee quotation for the annual audit of Peel-Harvey Catchment Council Inc ("PHCC") for the year ended 30 June 2020.

Our fee quotation is \$5,300 exclusive of GST (\$5,830 inclusive of GST) inclusive of all disbursements.

The fee quotation is based on the assumption that all accounts are properly reconciled as in prior years; we are provided with all required information and that the books of accounts are in good order. As in prior years, this quote assumes our audit team will complete the audit onsite.

Please advise if our quote is acceptable.

Should you have any questions, please do not hesitate to contact me.

Kind Regards

Sian Manning

Personal Assistant to Tim Partridge & Maria Cavallo



Independent Member of
BKR
INTERNATIONAL



T +61 (8) 9780 7555 | F +61 (8) 9721 8982
PO Box 1306, Bunbury WA 6231

E Sian.Manning@amdonline.com.au
www.amdonline.com.au

Liability limited by a scheme approved under professional standards legislation.



Follow us on
Facebook



Connect
with us

The Information contained in this e-mail, any attachments and related communications is confidential information only for the use of the intended recipient. If the reader of this message is not the intended forward recipient you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail at the originating address. Thank you.

Please consider the environment before printing this e-mail.

From: Karen Henderson [<mailto:finance@peel-harvey.org.au>]

Sent: Monday, 25 November 2019 6:36 PM

To: Sian Manning <Sian.Manning@amdonline.com.au>

Cc: Maria Cavallo <Maria.Cavallo@amdonline.com.au>

Subject: PHCC Organisation Audit for period ending 30 June 2020

Hello Sian,

The Finance & Audit Committee is scheduled to meet next Monday, 2nd December. Is it possible to forward me a quote to conduct the PHCC Organisation audit for period ending 30 June 2020 at our Mandurah Office by 10am Monday morning? It will be very similar to previous years as our funding by the Australian Govt Tender is set for the next 4 years.

Please let me know if you require anything further from me to be able to provide a quote.

Kind regards

Karen

Karen Henderson

Manager Finance and Payroll

My usual work days are Monday to Wednesday and Friday

Peel-Harvey Catchment Council

T: +61 8 6369 8800 | M: 0428 291 880