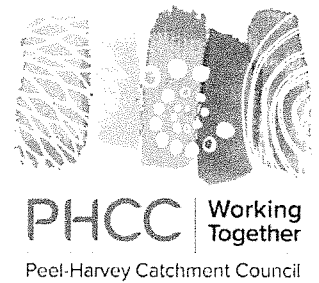


MINUTES OF WATERWAYS (RIVERCARE & RAMSAR STEERING COMMITTEE)

Held on 15 November 2018
at PHCC Shed
58 Sutton Street Mandurah WA 6210



Jo Garvey opened the meeting at 11:00am.

1. Welcome

In Attendance:

Johanne Garvey
Steve Fisher
Jesse Rowley
Michael Schultz
Marilyn Gray
Mark Cugley
Rob Summers
Bob Pond (Chair)

2. Apologies:

Rick James
Howard Mitchell

3. Appointment of Chair
Bob Pond appointed Chair

4. Declarations of Interest
Nil.

5. Confirmation of Minutes of Meeting held on 26 July 2018
The Minutes of the meeting held on 26 July 2018 be confirmed as a true and correct record of the meeting.

ACCEPTED (by Rob Summers)

6. Business Arising from Previous Minutes
Summary of actions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1	Provide current Alcoa budget for members to ratify and endorse	Jo Garvey	Complete
2	Provide Steering Committee with draft criteria sheet for future Alcoa Foundation devolved grants	Jo Garvey	Complete
3	Provide Rob Summers with digital copies of Murray RAPs	Jo Garvey	Complete
4	Provide Final Project Plan for the Key Enabler and all four Component Projects	Steve Fisher	Complete

7. Terms of Reference
Jo went through Terms of Reference and reminded committee of its purpose.

8. Ramsar NLP 2
 - Steve gave an overview of the on-grounds component of the Ramsar project
 - The Monitoring Evaluation, Reporting and Improvement (MERI) plan has been approved by the Australian Government and a Project Work Order issued. In the meantime Rick has been meeting community groups and other organisations that may be potential project partners in the future

9. Alcoa Foundation
 - Jo gave overview of how the project is tracking so far
 - Rob Summers commended Jo on the Stage 1 Report
 - Jo gave overview of Jul-Dec 2018 budget commenting that it needs to be finalised with Karen
 - Jesse gave overview of how the Community Environment Grant (CEG) devolved grants is tracking
 - A Sub-Committee comprising Bob Pond, Mark Cugley & Michael Schultz was established to assess landholder applications as follows:
 - Action 1: Jo to send out an invitation date to sub-committee members for final assessment of grant applications
 - Action 2: Jo to provide applications and supporting documents to sub-committee before sub-committee meets
 - Action 3: Jo to notify all steering committee members with results of sub-committee decisions for endorsement
 - From the CEG summary, discussion was held around the topic of vandalism and 4WD access in and around Karnup Road, Baldivis
 - Bob suggested all relevant owner/managers meet and discuss current issues retaining to the area, making sure to include City of Rockingham, Shire of Serpentine-Jarrahdale, Water Corporation, WA Planning Commission, Department of Planning Lands and Heritage, Department of Biodiversity, Conservations and Attractions, Department of Water and Environmental Regulation, PHCC)
 - Jo is currently in discussion with Water Corp and DPLH
 - Action 4: Jo will update committee outcomes from those discussions.

10. Rivercare (DPIRD and PDC)

- Steve gave overview of the 2017 State Election Commitment projects
- Mark asked Steve about the Component Project 5: (Assessment of Estuarine Health) and whether it was similar to the approach in the Swan-Canning in assessing the health through the Fish Community Index. Steve confirmed that it was an identical approach. He added that that this component did not receive funding through the State Election Commitment however much of the preliminary sampling and data analysis would be completed through the ARC Linkage Project *Balancing estuarine and societal health in as changing environment*.
- Bob suggested PHCC speak with the Shire of Murray about a proposed movement of the Pinjarra weir upstream, to allow boat access on the Murray River (when the time comes to engage with private landholders)
- Bob asked Steve to prompt The Nature Conservancy (again) to contact DWER in regards to bivalves and mussels projects
- Action 5: Steve to follow up TNC about contacting DWER with regards to bivalves/mussels projects
- Marilyn indicated how the upcoming Dolphin Forum and Mandurah Volunteer Dolphin Rescue Group application (through Alcoa Foundation CEG program) can be linked to other Rivercare projects
- Jo gave overview of Contracts for Components 2 (Stock enhancement of black bream), 3 (Harvey River Restoration) and 4 (River Health Assessments)

11. Other Business (purchasing of equipment)

- Jo requests purchase of laptop/s through Alcoa Foundation project that can be used in the field as well as the office
- Marilyn deems it appropriate to be purchased out of the Alcoa Foundation Equipment budget and that Steve makes this decision in consultation with Karen Henderson and Jane O'Malley.
- Bob suggests to look into robust laptops (Tough Books) that can be used out in the field
- Rob commented that costs could be saved if office laptops were purchased with robust covers to protect office computers in the field.

12. Actions Summary from 15 November 2018 Meeting

No.	DETAILS	RESP.	COMPLETE
1	Send out date to Sub-Committee for grant assessments	Jo Garvey	Complete
2	Collate application data and send to Sub-Committee before meeting date	Jo Garvey	Complete
3	Notify all steering committee members of sub-committee decisions to endorse	Jo Garvey	Complete
4	Update committee of progress with other land holders re: Karnup Road vandalism and 4WD access	Jo Garvey	Complete
5	Follow up TNC about contacting DWER in regards to bivalves/mussels projects	Steve Fisher	Complete

13. Next Meeting:

The next Steering Committee meeting is scheduled for 21 March 2019. Meeting(s) may be scheduled in the interim depending on need.

The meeting closed at 12:45pm

Chairman: 

Date: 