

AGENDA - GENERAL MEETING



PHCC | Working Together

Peel-Harvey Catchment Council

A General Meeting of the PHCC will be held
from 9.00am to 11.00am on Thursday 18 October 2018
at the Shed, PHCC, 58 Sutton Street, Mandurah

The meeting will be followed by the PHCC AGM from 11.00am to 12.00,
then lunch with PHCC staff between 12.00 and 1.00pm

START	FINISH	DURATION	
8.45	9.00	15 mins	Grab your cuppa & early morning tea
9.00	9.10	10 mins	<ol style="list-style-type: none"> 1. Apologies 2. Declarations of Interest 3. Confirmation of Minutes of Meeting held on 16 August 2018 4. Business arising from previous Minutes 5. Correspondence (available on PHCC website & tabled)
9.10	10.00	50 mins	<ol style="list-style-type: none"> 6. Agency and Member Updates <ol style="list-style-type: none"> 6.1 DPIRD (Agriculture and Food) – Rob Summers 6.2 DBCA (Parks and Wildlife) – Marg Cugley 6.3 DWER (Water and Regulation) – Bob Pond 6.4 PDC (Peel Development Commission) – Andrew Ward 6.5 DPLH (Planning - Peel) - Observer – Scott Haine 6.6 Water Corporation - Observer – Suzanne Browne 6.7 Community Members 6.8 Local Government Representatives
10.00	10.05	5 mins	7. Website Presentation – Julie MacMile
10.05	10.10	5 mins	8. Science Advisor Update (written report)
10.10	10.20	10 mins	9. Endorsement of Policies
10.20	10.30	10 mins	10. Treasurer’s Report (incl Minutes of Finance & Audit Committee)
10.30	10.40	10 mins	11. Chief Executive Officer’s Report
10.40	10.50	10 mins	12. Chairman’s Report
10.50	11.00	10 mins	Morning Tea
11.00	12.00	1 hr	AGM (see separate Notice of Meeting)
Next meeting: Thursday 13 December 2018 NOTE: this meeting will be followed by PHCC End of Year Celebration			

Summary of Actions and Resolutions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1.	<p>Item 6 Chairman's Report [15 December 2016]</p> <p><i>Seek an opportunity for Marilyn Gray to present to the Peel CCI</i></p> <p><i>19 Oct 2017: Marilyn reported that an opportunity for PHCC to host a Business After Hours at Peel CCI had been pencilled in for May 2018.</i></p>	Marilyn Gray	REVIEW IN 2019
2	<p>Item 7.4 Agency and Member Reports [19 April 2018]</p> <p><i>ACTION: Request Eric Lumsden or Department of Planning, Lands and Heritage Peel representative to give a briefing to the Board on future planning proposals.</i></p> <p><i>Update: Seeking meeting with David Caddy, Chairman WAPC</i></p>	Jane O'Malley	PENDING
3.	<p>Item 13 CEO Report [19 April 2018]</p> <p><i>ACTION: Jane to:</i></p> <p><i>a) prepare a paper on behalf of the PHCC outlining our asks of the Government in response to their suspension of the SAPPR process to accompany a public statement, to be endorsed by the Executive Group prior to distribution; and</i></p> <p><i>b) continue meetings across government and industry to try to influence a commitment to implementation of priority SAPPR outcomes.</i></p> <p><i>Update:</i></p> <p><i>See PHCC SAPPR Submission in Correspondence No 30.0</i></p>	Jane O'Malley	COMPLETE
4.	<p>Item 4 Business Arising [21 June 2018]</p> <p>Feral Pig Control</p> <p><i>Jane to contact John Savell of Department of Communities to discuss the management of feral pigs on the Keralup Landholding. DBCA to be invited to be involved in discussions.</i></p> <p><i>Meeting to be held on Thursday 13 September 2018. DBCA and PHCC working with communities for strategy and action (refer Facebook post)</i></p>	Jane O'Malley	COMPLETE

Summary of Actions and Resolutions from meeting held on 16 August 2018

No.	DETAILS	RESP.	COMPLETE
1.	<p>Item 6.3 Agency Reports - Myalup water resource expansion document [16 August 2018]</p> <p>ACTIONS:</p> <ol style="list-style-type: none"> 1. Kim to determine if the Arris report is out for comment and consider providing a submission. 2. Jan to refer Arris report to next Exec meeting to consider a presentation from Rob Summers. 3. Bob to provide Peel Waterways Institute document (CSIRO Water for Regional Development in the Peel Food Zone Stg 2) for circulation. <p>Update: 1 & 2 – Exec considered on 13 September and resolved to ask Rob Summers to present on the Myalup irrigated horticulture managed aquifer recharge – Prefeasibility study Report summary – DWER Report April 2018 at a future meeting, with input from Andrew Ward.</p> <p>3. – PWI document circulated 11 September 2018</p>	<p>Kim Wilson</p> <p>Jan Star</p> <p>Bob Pond</p>	<p>PENDING</p> <p>COMPLETE</p>
2.	<p>Item 6.4 Member Reports [16 August 2018]</p> <p>Mike Schultz raised whether (in light of the recent US Court findings) there are any repercussions that need to be considered in regard to the use of glyphosate (Roundup) in regard to our engagement of contractors and their safety should be considered.</p> <p>ACTION: Executive Committee to consider if any action should be taken in regard to any repercussions that should be considered in regard to the use of glyphosate.</p> <p>Update: PHCC sought advice from WALGA and received a copy of their information sheet for local government on the use of Glyphosate. Jane has referred the WALGA information sheet and topic to the Senior Management Team, who are reviewing PHCC contracts, to ensure that a suitable clause is provided in all levels of contracts/landholder agreements, along the lines of “that PHCC supports industry advice/information regarding safety and that there is an expectation that handling of chemicals is done according to best practice.”</p> <p>WALGA Glyphosate flyer distributed with agenda for 18 October 2018 meeting</p>	<p>Jane O’Malley</p>	<p>PENDING</p>
3.	<p>Item 8 Endorsement of Terms of Reference of Project/Program Steering Sub-Committees [16 August 2018]</p> <p>That the Terms of Reference of Project/Program Steering Sub-Committees be endorsed as presented.</p>	<p>Kim Wilson</p>	<p>COMPLETE</p>

	<i>Terms of Reference circulated to Board and Staff on 4/9/2018.</i>		
4.	<p>Item 9 Endorsement of Project/Program Steering Sub-Committees [16 August 2018]</p> <p>Due to an administrative error in the Project/Program Steering and Organisational Sub-Committees schedule presented for endorsement at this meeting, Paddi Creevey was listed on all Project/Program Steering Committees. The revised schedule was emailed to members on 27 August seeking an out of session endorsement of the revised schedule of the Project/Program Steering and Organisational Sub-Committees and members responded with their endorsement. All respondents (13) endorsed the motion.</p> <p><i>That the Board endorses:</i></p> <ol style="list-style-type: none"> 1. <i>The Project/Program Steering Sub-Committees as presented in the revised Project/Program Steering Committees and Organisational Sub-Committees schedule.</i> 2. <i>The Organisational Sub-Committees as presented in the revised Project/Program Steering Committees and Organisational Sub-Committees schedule.</i> <p><i>Updated schedule of Project/Program Steering Sub-Committees circulated to members and staff on 6/9/2018.</i></p> <p><i>In accordance with the Constitution, Project/Program Steering Sub-Committees will be tabled seeking endorsement at the AGM.</i></p>	Kim Wilson	COMPLETE

