

1.4 BOARD RECRUITMENT

Supporting Procedure:	1.4.1 Board Recruitment Procedure	
Other Related Documents:	PHCC Constitution (2018) Community Membership Nomination Form Local Government Representative Nomination Form	
Category:	Board	
Type:	Strategic	Dates:
1st Review By:	Steve Fisher and Patricia Sutton	08/08/2017
2 nd Review By:	Patricia Sutton and Jane O'Malley	16/04/2019
3 rd Review By:	Patricia Sutton and Jane O'Malley	30/04/2020
Approved By:	Board	18/06/2020
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Introduction

This policy sets out the requirements for recruiting and inducting new Members (also known as Board Members) to Peel Harvey Catchment Council (PHCC).

These requirements are dictated in the Constitution of PHCC.

Definitions

For the purposes of this Policy:

'Board of Management' means the Association Members of PHCC and has the same meaning as the word 'Council' in the Constitution

'Board' means Board of Management

'Resolution' means a decision

'Community' means any person in the broader community

'Government Agencies' or **'Agency'** or **'Government-owned Enterprise'** means any public sector organisation at local, state or federal level that has statutory responsibilities for agriculture, environment, water or planning that may affect the natural resource management of the Catchment. This includes the Peel Development Commission

'Local Government' means a local government authority that is fully or substantially located within the Peel Harvey catchment

'Selection Committee' is a standing Committee of the Board responsible for the Board Member selection process

Policy Statement

1 Profile of Board Membership

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1.1 The Membership shall consist of the following categories, as defined in the PHCC Constitution (2018):

- Community Members (4 Year term)
- Agency Members (indefinite term)
- Local Government Members (2 Year term).

2 Recruiting Community Members

2.1 The term of Community membership shall be four (4) years after which the Community member is eligible to re-nominate for a further term

2.2 All Community members shall hold office in a private capacity

2.3 An invitation to nominate for Community membership shall be advertised prior to the AGM each year, with a requirement to meet one or more of the following skills

2.3.1 An interest in natural resource management

2.3.2 Knowledge of, or experience in, sustainable natural resource management practices

2.3.3 Good local knowledge of social, economic and environmental issues in the Peel-Harvey catchment

2.3.4 An ability to communicate and use community networks effectively

2.3.5 An ability to work cooperatively across a wide range of complex issues

2.3.6 Experience in coordinating and managing projects and/or business programs

2.4 If there are insufficient nominations to fill all required positions, then by resolution of the Board one or more individuals may be invited to become a member for a term not to exceed the next AGM

2.5 The Selection Committee shall assess all nominations and make a recommendation to the Board in regard to appointment of Community Members

2.6 Appointment of Members shall be confirmed through a resolution of the Board

3 Recruiting Agency Members

3.1 Any Agency, with natural resource management responsibilities, not already a member may be invited to nominate for membership prior to the AGM each year and nominate a representative to attend meetings

3.2 Membership will be confirmed through a resolution of the Board

3.3 All new and existing Agency Representatives will be confirmed through a resolution of the Board at the AGM

3.4 Agency membership is perpetual and Agency Members may nominate new representatives at any time

4 Recruiting Local Government Members

4.1 Local Government membership is for a term of two (2) years and Local Government Members may nominate new representatives at any time

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- 4.2 All local Governments will be invited to nominate for membership every second year, or following a local government election
- 4.3 The Selection Committee shall assess all nominations and make a recommendation to the Board in regard to appointment of the Local Government Members with consideration to geographic representation of the coastal and the inland wheatbelt areas
- 4.4 Membership will be confirmed through a resolution of the Board.