

AGENDA - PHCC FORUM and GENERAL MEETING

A Forum and General Meeting of the PHCC will be held
at 8.45am on Thursday 16 February 2017, at
Pinjarra Paceway, Paceway Pavilion (Preux Chevalier Lounge)
Cnr Sth West Highway & Paceway Court, Pinjarra



PHCC Working
Together

Peel-Harvey Catchment Council

START	FINISH	DURATION	
8.45	9.00	15 mins	Grab your cuppa and prepare to start meeting
9.00	9.10	10 mins	PHCC Meeting: 1. Apologies 2. Declarations of Interest 3. Confirmation of Minutes of Meeting held on 15 December 2016 4. Business arising from previous Minutes 5. Correspondence (available on PHCC website)
9.10	9.20	10 mins	6. Chairman's Report [10mins]
9.20	9.30	10 mins	7. Chief Executive Officer's Report [10 mins]
9.30	9.40	10 mins	8. Treasurer's Report [10 mins]
9.40	9.45	5 mins	9. Science Update – Steve Fisher, Science Advisor – highlights & handouts [5 mins]
9.45	10.15	30 mins	10. Agency / Member Reports [30 mins]
10.15	10.30	15 mins	MORNING TEA
10.30	10.45	15 mins	11. Science Council : Steve Fisher to give an overview
10.45	11.15	15 mins + 15 mins Q&A	12. MZI Resources : An overview of Keysbrook operations – Piers Goodman Environment and Compliance Manager and Jordeana Cain External Affairs Manager, MZI
11.15	11.45	30 mins	13. Key Influencing Factors and priorities for 2017 : Jane O'Malley
12.00	12.45	45 mins	LUNCH
12.45	1.00	15 mins	14. Finance Manager : Understanding the Financial Statement
1.00	2.15	75 mins	15. Governance / Board Structure / Function / Performance 15.1 Policies : Endorsement [35 mins] 15.2 Risk Management Plan 2017 – 2020 : Endorsement [20 mins] 15.3 Modifications to Delegations of Authority [5 mins] 15.4 Stipends Review [5 mins] 15.5 Water Corporation Partnership [10 mins]
2.15	2.30	10 mins + 5 Q&A	16. Biodiversity Project – Mike Schultz
2.30	2.45	15 mins	AFTERNOON TEA
2.45	3.15	15 mins + 15 Q&A	17. Karen Priest – CEO Mandurah and Peel Tourism Organisation (MAPTO) an overview of MAPTO
3.15	3.35	20 mins (5 mins ea + 10 Q&A)	18. Regional Centres Development Plan : Brett Flugge, Executive Manager Strategic and Economic Development Shire of Murray and Adam Denniss, Manager Economic Development & Projects City of Mandurah

58 Sutton Street, Mandurah
Western Australia 6210
T: +61 8 6369 8800

www.peel-harvey.org.au

Summary of actions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1.	Item 7 SAPPR Report [18 August 2016] Jane to ask DPC for a summary of the main issues that have come from the submissions on the Green Growth Plan and how they are addressing them. Awaiting summary. General presentation made at September SHARE meeting	Jane O'Malley	PENDING
2.	Item 8 CEO Report [18 August 2016] - Organisational Professional Excellence self-assessment. 1. Circulate to all members the Organisational Professional Excellence self-assessment, as required by the Australian Government. Organisational Professional Excellence self-assessment document 2. Members' performance management to be discussed at a future meeting. Andy to report at October meeting	Jane O'Malley Andy	COMPLETE
3.	Item 8 CEO Report [18 August 2016] Eliza Dowling to send information to PHCC concerning the Shire of Cuballing's experience with eco-tourism.	Eliza Dowling	
4.	Item 8 CEO Report [20 October 2016] Arrange for impacts on Banksia Woodlands to be discussed with Peel local governments at the Peel Regional Leaders Forum. <i>Requested to be listed for meeting of 20 February</i>	Jane O'Malley	COMPLETE

Summary of actions from meeting of 15 December 2016:

No.	DETAILS	RESP.	COMPLETE
1.	Item 6 Chairman's Report [15 December 2016] Add to February 2017 Strategic Meeting agenda to discuss opportunities when direct flights from London to Perth commence in 2018 <i>Listed on Agenda for discussion with Karen Priest (Item 17)</i>	Jane O'Malley	COMPLETE
2.	Item 6 Chairman's Report [15 December 2016] PHCC to consider providing comment on the Perth and Peel Master Bike Plan	Jane O'Malley	
3.	Item 6 Chairman's Report [15 December 2016] Seek an opportunity for Marilyn Gray to present to the Peel CCI	Jane O'Malley	
4.	Item 8 CEO Report [15 December 2016] The Community Engagement Steering Committee to consider co-opting a member of the community as a representative on that Committee <i>Date of Steering Committee meeting to be determined.</i>	Julie MacMile	IN PROGRESS
5.	Item 12.5 Members' Reports [15 December 2016] Invite Water Corporation to be an observer on the Peel-Harvey Catchment Council	Jane O'Malley	
6.	Item 12.5 Members' Reports [15 December 2016] Invite Mark Newman and Dean Unsworth to the February Strategic Meeting to present and discuss the Regional Centres Development Plan <i>Mark Newman and Dean Unsworth not available. Brett Flugge (SoM) and Adam Denniss (CoM) to attend (Item 18)</i>	Jane O'Malley	COMPLETE