

MINUTES OF PHCC GENERAL MEETING

Held on Thursday 17 August 2017
at The Shed, PHCC, 58 Sutton Street, Mandurah

The Chairman opened the meeting at 9.05am

1. Attendance

Present:	Andy Gulliver	Chairman
	Jan Star AM	Deputy Chairman
	Marilyn Gray	Treasurer
	Paddi Creevey OAM	Secretary
	Bob Pond	Executive Committee (DoW)
	Dr Peter Hick	Member [until 12.05pm]
	Howard Mitchell	Member
	Cr Caroline Knight	Local Govt Member (Coastal)
	Cr Stephen Lee	Local Govt Member Proxy (Coastal)
	Rob Summers	DPIR
	Scott Haine	DPLH (Peel) – Observer
In Attendance:	Steve Fisher	Acting CEO
	Neil Dixon	Healthy Waterways Program Manager
	Kim Wilson	Program Manager
	Karen Henderson	Finance Manager
	Patricia Sutton	Office Manager (Minutes)
	Jane Townsend	HRRT Rivercare Officer [from 9.20am]
	Francis Smit	Landcare SJ Inc
	Dr Liz Barbour	CRC for Honey Bee Products [from 10.40am to 11.10am]
Apologies:	Darralyn Ebsary	Member
	Michael Schultz	Member
	Brett Dunn	PDC
	Brett Fitzgerald	DBCA
	Louise Oorschot	DWER
	Andrew Ward	PDC
	Cr John Allert	Local Govt Member (Inland)
	Cr Eliza Dowling	Local Govt Member (Inland) Proxy
	Suzanne Brown	Water Corporation – Observer
	Jane O’Malley	Chief Executive Officer

2. Declarations of Interest

Andy Gulliver advised that he owns a business on the southern border of Keralup.

3. Confirmation of Minutes of Meeting held on 15 June 2017

Moved: Paddi Creevey Secoded: Howard Mitchell

That the Minutes of the meeting held on 15 June 2017 be confirmed as a true and correct record of the meeting.

CARRIED

4. Business Arising from Previous Minutes

Summary of actions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1.	Item 6 Chairman's Report [15 December 2016] <i>Seek an opportunity for Marilyn Gray to present to the Peel CCI</i>	Marilyn Gray	
2.	Item 7 CEOs Report [20 April 2017] <i>Jane to seek a meeting with Minister MacTiernan.</i>	Jane O'Malley	IN PROGRESS
3.	Item 14.2 Agency / Member Reports [20 April 2017] <i>Brett to provide information on the Tuart recovery program and the Wandoo project. Brett was absent from the June meeting. Brett to report at the August meeting</i>	Brett Fitzgerald	
4.	Item 14.7 Agency / Member Reports [20 April 2017] <i>Jane to write to the Threatened Species Commissioner, Gregory Andrews, with a copy to his Minister, thanking him for attending the Farmers for Fauna forum held at Dryandra Woodland.</i>	Jane O'Malley	COMPLETE

Summary of actions from meeting of 15 June 2017:

1.	Item 7 Chairman's Report [15 June 2017] <i>Executive Committee to form a small working group to strategically think about how to change behaviours. This will be used as a package to politicians describing the value of NRM to the Peel Region.</i>	Andy Gulliver	
2.	Item 12.1 Endorsement of Policies – Code of Ethics [15 June 2017] <i>1. The Board to review Policy 4.1 Code of Ethics and provide comment to the CEO before the next general meeting. 2. PHCC staff to revise the Code of Ethics Policy for presentation at the next General Meeting.</i>	Board Jane O'Malley	COMPLETE

Discussion:

1. Item 6 Chairman's Report [15 December 2016]
Steve suggested that due to the time elapsed, this item be removed from the Action list, but there was a reluctance to do so. Members said there were opportunities to engage with local businesses through Peel CCI and a joint Business After Hours could be considered with, for example, Dolphin Cruises and Mandurah Boat Hire.
2. Item 7 CEOs Report [20 April 2017]
No success yet with an appointment with Alannah MacTiernan.
3. Item 14.2 Agency / Member Reports [20 April 2017]
Brett Fitzgerald was an apology and Steve Fisher advised that he would report at Item 6 of the Agenda.
4. Item 7 Chairman's Report [15 June 2017]
Andy explained the purpose of this was to change behaviour towards NRM funding. Steve added that it was a combined action between NRM regions to notify each of the other regions of opportunities to meet with, and outcomes of meetings with influential public servants and politicians to send a consistent message to the Government regarding funding of NRM in WA. Sharing notes from our meeting with Minister Frydenburg with other regions is one example..
5. Item 12.1 Endorsement of Policies – Code of Ethics [15 June 2017]
This Policy was listed for endorsement at Item 14 of the agenda.

5. Correspondence

Moved: Bob Pond Seconded: Rob Summers

That Correspondence In and Correspondence Out be accepted.

CARRIED

6. Agency and Member Updates

6.1 Bob Pond – DWER

- Bob advised that a dredging application had been received for the Point Grey channel.
- Bob will be on leave from today and Brett Dunn would be acting in his role for five weeks.
- Members discussed the recent fish kills at length. Analysis of fish samples collected was inconclusive as to the cause of the kill. Results from the analyses of water and phytoplankton samples collected during the kill are not yet available. Members expressed the view that PHCC should have a position on the cause of the fish kills and what needed to be done to prevent them. Steve replied that in response to the fish kills PHCC contacted Department of Fisheries and Department of Water as the responsible government agencies and Murdoch University researchers to ascertain the facts, and to Recfishwest and recreational fishers from the community to get anecdotal evidence. There was a desire within the community for more information and engagement. Suggestions for engaging with the community were:
 - Fact sheets
 - An app where people could report their observations
 - Information sessions, e.g. a SHARE event (preferably scheduled for when fish kills are less likely so as not to stretch resources) in partnership with fishing groups, Recfishwest, Estuary Guardians schools and others

ACTION: Steve Fisher, Rob Summers and Howard Mitchell to meet to discuss how to best keep the community engaged in relation to fish kills and identify opportunities and the next steps to take. Consider setting up a working group.

6.2 Scott Haine – DPLH (Observer)

Current strategic planning projects being examined include:

- Boddington Local Planning Strategy –the Shire has forwarded this document to WAPC for endorsement
- City of Mandurah – draft Local Planning Strategy and draft Local Planning Scheme – the City has forwarded these documents to WAPC for consent to advertise
- Pinjarra Town Centre Revitalisation Strategy – the Shire has forwarded this document to WAPC for approval.

6.3 Rob Summers – DPIRD

Regional Estuaries Initiative (REI):

- Soil testing 20 farms in the Peel-Harvey this year (Fertilise the Farm project, 29 expressions of interest to date)
- Workshops will be held delivering results in Feb and Mar 2018.
- Results in the form of stoplight red, amber, green format showing the current condition of every paddock has been well received.
- Moving to the private sector by certifying, training and contracting agronomists and soil samplers.
- Ag and Food division of DPIRD (Formerly DAFWA) is moving towards being certified as Fertcare Accredited by Fertcare Australia to set the benchmark for soil testing.

Peel Integrated Water Initiative (PIWI):

- The aim is to reduce nutrient loss from the Peel Food Zone by 50%
- This project is working with the wider farming community to improve nutrient management and with mineral sands operation at MZI to improve the nutrient retention in the landscape as a result of their land rehabilitation works.

Prevention

- Nutrient management in the Peel Food Zone
 - Soil testing program identical to the REI Fertilise the Farm project
 - Added 20 farms in the PFZ to the 20 in Peel-Harvey from the REI. DWER, Ag and Food and PHCC are in discussion to determine how this will be delivered.
 - Workshops

Retention

- Soil amendment with clay from mineral sands mining
- Initial results-
 - rapid field assessment of clay using a modified pH test
 - P retention of clay is high (PRI 500 to 1300) and initial mixtures in the sand give are in some cases as high as horticultural requirements (up to 7.7)

Removal

- Nutrients traversing the mine site in runoff.
 - Water quality monitoring commenced. The program implemented by MZI gives sufficient and relevant data for the purposes of this project so there is no need to replicate this effort.

- Modification of the landscape after mineral sands mining
- Increased drainage through raising ground level
- Increased water retention in artificial lakes
- Modification of the drains to increase P retention

6.4 Brett Fitzgerald – DBCA

Steve Fisher presented the first page (including abstract) of two papers on Brett's behalf – "*Investigating the cause(s) of the eucalyptus gomphocephala (tuart) decline epidemic in Western Australian native forest*" and "*Does woodland condition influence the diversity and abundance of small mammal communities?*" (Attached to these minutes).

These, together with the text below taken from an email from Brett go some way to addressing the outstanding Action Item 3 from the meeting 20 April - *Brett to provide information on the Tuart recovery program and the Wandoo project.*

"I have attached two papers which you might like to circulate to the Committee members.

It appears that a range of factors are contributing to the decline in both Tuart and Wandoo. Earlier this year I discussed the decline of both species with Dr Lachie McCaw and Lachie's response with regard to Tuart was that there is no neat story regarding the decline. The attached paper describes a range of biotic and abiotic factors which appear to be involved in Tuart decline. I understand that Giles Hardy from Murdoch University may have some more recent information available and I will contact Giles and provide a further update at a future meeting.

The other paper involves Wandoo decline and is authored by Tracey Kreplins (nee Moore). The paper speaks very briefly with regard to reasons for decline but does list drought and pathogens as possible causes.

I have not had a chance to speak to Tracey regarding her current research on Wandoo decline but I will endeavour to contact Tracey and provide a further update at a future meeting.

Please pass on my meeting apologies and those of Megan Sheehan to the Chair for tomorrow's meeting. Pat has sent me through a meeting reminder for future meetings. I will not be able to attend the October meeting but will have a representative from our Department attend and provide an update on current works.

ACTION: Steve Fisher and Brett Fitzgerald to summarise the content of the two papers regarding Tuart and Wandoo research into a short paper for circulation prior to the PHCC October meeting

7. Staff Updates – Neil Dixon, Healthy Waterways Program Manager: REI Projects

Neil Dixon presented an update on REI projects. The presentation is attached to these minutes.

[Peter Hick left the meeting at 10.10am and returned at 10.40am]

8. Science Advisor Update

Steve Fisher spoke to his report:

Building Research Networks

1. *ARC-Linkage project: Balancing estuarine and societal health in a changing environment*
 - *I continued the role of facilitating research activities and acting as the conduit between researchers and industry partners by meeting with the project Team on 28 June to listen to updates from the various components of the project i.e. modeling, hydrology, source- to-fate nutrient tracing and ecology.*
 - *The team from Southern Cross University team (SCU, Dr Naomi Wells and Mustefa Reshid) undertaking tracing nutrients from source to fate using isotopes of nitrogen and oxygen was also present, so I had the opportunity to influence planning and selection of monitoring sites as follows:*
 - *In June, prior to the arrival of the SCU Team, Luke Rogers and I obtained permission from six landholders previously engaged through the REI Fertilise the Farm project for further collection and testing of soil and water and greenhouse gas emissions from streams on their properties. This work was completed by the SCU Team over a four week period during July.*
 - *worked with Nat Lees and Neil Carrol (City of Mandurah) to identify eight sites representative of urban drainage to the estuary, then organized for Jesse Rowley to assist SCU with sample collection (August 8). Analysis of the isotopic composition of nutrients at these sites will provide a signature for urban nutrient input to the estuary.*
 - *arranged access to the Waroona Waste Water Treatment Plant (WWTP) and Drakes Brook Drain through Water Corporation, and provided assistance in sampling through Jesse Rowley. Analysis of these samples will give a signature representative of nutrients in waste water. Access to and sampling of the Gordon Rd WWTP could not be arranged during this round of sampling but will be pursued in August.*
 - *suggested and supported sampling of water from the Peel Main Drain, groundwater bores at the Regional Estuaries Initiative Peel Main Drain site and surface water from Punrak Drain.*
 - *The Research Team will provide an update of progress to the Partner Organisations in September or October when the results from this sampling should be available.*
2. *Disturbance of birds by human activity the Peel-Yalgorup Ramsar System*
 - *I worked with Helen Bryant and Mike Bamford (Birdlife WA) and Dr Nic Dunlop (Conservation Council WA) to complete and submit a proposal for funding to the State NRM Office via the Community Action Grants round on 6 July. The proposed project would assess the physical disturbance of birds by (human) users of the Ramsar system, including recreational fishers. This would provide useful information for the audit of the MSC Certification (see 3 below) and would overlap with the 2018 Shorebird 2020 count.*
3. *Marine Stewardship Council (MSC) Certification of the Peel-Harvey Estuarine Fishery*
 - *In participating in the first annual audit of the MSC Certification, I:*
 - *submitted written comments to the Conformity Assessment Body (CAB) on 25 July. The comments were mostly regarding Conditions 8 and 9 to the MSC Certification for the commercial and recreational fisheries respectively, namely: By the 1st surveillance audit DoF to demonstrate that consultation processes have been amended to provide opportunity for all interested and affected parties to be involved. Generally DoF (now DPIRD) have consulted extensively with PHCC.*

- queried Condition 3 By the 3rd surveillance audit provide evidence that the harvest strategy for sea mullet is achieving its objectives and Condition 4 By the 3rd surveillance audit, provide evidence that well defined harvest control rules are in place for sea mullet that are consistent with the harvest strategy and ensure that the exploitation rate is reduced as limit reference points are approached, with regards to management response to the exceedance of the threshold for yellowfin whiting.
- made the CAB aware of the proposal by Birdlife Australia and supported by PHCC and Conservation Council WA to monitor bird disturbance in the estuary (see above); an unsuccessful proposal by DoF to monitor recreational fishing activity using a roving night vision camera; and the component of the ARC-Linkage project led by Murdoch University monitoring submerged aquatic vegetation, sediment quality and benthic infauna and how they will assist in meeting Condition 7 of the MSC Certification By the 4th Surveillance audit provide evidence that the scoop net sector is highly unlikely to reduce habitat structure and function to a point where there would be serious or irreversible harm. This should include consideration of overlap with habitat for bird species with emphasis on listed threatened species.
- The CAB represented by Dr Sabine Daume and Dr Sandy Morrison followed up by interviewing me on 3 August when I expanded on my comments.

4. Peel Knowledge Council

I attended two further meetings of the Steering Group (18 July and 11 August) organised by Regional Development Australia (Peel Region) and facilitated by Rhys Williams (The Makers) to discuss and shape the function, form and name of the Peel Knowledge Council.

5. Others

- *The Nature Conservancy:*
 - *Jane O'Malley and I met with Dr Chris Gilles (Marine Manager) and Simon Habel (Associate Director of Development) on 5 July as part of continuing discussions regarding potential for partnership or complementary projects. In particular we discussed the proposal to the Alcoa Foundation Connecting Corridors and Communities: Restoring the Serpentine River.*
- *WA Biodiversity Science Institute*
 - *Similar to the above, Luke and I met with Peter Zurzolo (CEO) on 1 August to discuss the potential to partner on projects and enter into a collaborative agreement with PHCC and/or NRM WA.*
- *Recfishwest*
 - *I met with Michael Tropiano (Habitat Officer) on 7 July to discuss the potential for a Fish Friendly Farms initiative on the Murray River. This initiative would involve on ground work on demonstration properties owned by landholders with an interest in sustainable fishing as well as an education component to engage recreational fishers in habitat restoration in the Peel Region.*

Advice (Integrating Science into PHCC Projects)

6. Regional Estuaries Initiative (REI)

- *Neil Dixon (PHCC Healthy Waterways Program Manager) manages these projects with my role to provide advice, especially regarding water quality. Here I:*
 - *proposed a sampling and analysis plan to monitor the effectiveness of the Peel Main Drain project in removing nutrients from the drain. The plan includes analysis of regular grab samples and event-*

based samples of surface water using autosamplers and sampling and analysis of groundwater, sediments and soils. Analytes include nutrients, suspended solids, metals, and indicators of drainage from acid sulfate soils. This SAP was used to estimate the costs of monitoring and evaluation, used in final negotiation of the funds allocated to the project on 6 July.

- attended a meeting of the Peel Main Drain Technical Working Group (TWG) on 19 July with Neil Dixon to present alternative scenarios for diverting the water from the main drain to the wetland to increase the volume of water treated and to avoid the Claypans of the Swan Coastal Plain TECs at the southern end of the site. Hydraulic models of these scenarios have been produced by DWER but the TWG has not yet met to consider these.*
- met with Peter Sandilands (Water Information, DWER) on 8 August to negotiate the process for PHCC to submit samples from the "Mayfield Project" to the laboratory and DWER to enter the results into the WIN Database. This process is very important as it ensures ongoing custodianship and curation of the data after the project is complete.*
- attended the Nutrient Summit in Mandurah on 15 August, organised by DWER through the Sustainable Agriculture theme.*

7. Lake McLarty Technical Advisory Group

- I attended the meeting of this TAG on 22 June where we discussed:*
 - the hydrology of Lake McLarty (presented by Peter Muirden)*
 - the feasibility of diverting water from Coolup Drain and McLarty Drain into Lake McLarty according to the review of the hydrology performed by Peter Muirden*
 - strategies to manage expressions of acid sulfate drainage (with Steve Appleyard (DWER), Michael Craig (UWA) and others.*
- A subset of this TAG will meet again in August to develop a sampling and analysis plan for the lake and catchment*

8. Alcoa Foundation proposal for funding: Connecting Corridors and Communities: Restoring the Serpentine River(see also CEOs report)

- I helped Thelma Crook write this submission, especially regarding the monitoring and evaluation of the effectiveness of the project. Specific contributions were:*
 - including River Health Assessments for the Serpentine River using Lowlands farm as a near-pristine reference site through collaboration with DWER Water Science Branch (Dr Tim Storer).*
 - considering outcomes of, and explicitly referring to, current projects and initiatives that would complement the proposed works, e.g. REI Drainage projects in the Serpentine River catchment; Transform Peel Food Zone and Peel Integrated Water Initiative; The Nature Conservancy.*

9. Preparation of report cards of estuary and catchment health

- I updated Draft Framework for the Assessment of Catchment and Estuarine Health in the Peel-Harvey Region as a precursor to producing report cards. This framework is a work in progress, updated as more information becomes available. It now includes information from:*
 - The assessment of condition against the Limits of Acceptable Change set for the Peel-Yalgorup System Ramsar site (Ramsar TAG)*
 - Catchment water quality reports (DWER)*
 - Peel region environmental measures study: measuring trends in environmental condition in the Peel Region (Ironbark Environmental 2013)*

- *Biotic indicators of estuarine condition (ARC-Linkage Project :Balancing estuarine and societal health in a changing environment and MSC Certification)*
- *Estuarine sediment quality (ARC-Linkage Project)*
- *Integrated Ecological Condition Assessment (IECA) – Peel-Yalgorup Case Study (see CEO’s report for detail)*

10. Others

- *SAPPR -Drainage Intervention Workshops*
 - *I attended a teleconferences on 14 June and 26 July with Matt Giraudo and Neil Dixon to discuss potential drainage intervention sites in the Peel-Harvey Catchment. These were organised by DPC and attended by DWER, DPIRD and BC&A. The purpose of the workshops is to identify and prioritise sites in the SAPPR footprint in the Peel-Harvey catchment at which drainage interventions can be implemented to achieve a water quality improvement. We have maintained throughout both meetings that the approach should be to identify sites based on their potential suitability to intervention technology / practices then to perform a cost benefit analysis.*
- *Drainage Management Partnership Agreement with DWER and Water Corporation*
 - *I participated in a Drainage action mini-workshop with Andrew Del Marco and Jane on 26 June to discuss how to proceed with the partnership, in particular through collaboration on drainage interventions to improve water quality.*

Science Communications

11. Oral Presentations

- *“The Peel-Harvey Catchment: Geomorphology, Landuse and Threats” presented at the Estuary Guardians - Dolphin stranding seminar, Make Place 21 June.*
- *“The Peel-Yalgorup Ramsar Site” presented to staff and management of Mandurah Cruises as a professional development session. MAPTO was also present. Mandurah Cruises are interested in incorporating information about the ecological character of the Ramsar Site into their tours.*

12. Media releases

- *State Funding to Boost Peel-Yalgorup Ramsar Project: “Saltmarshes of Ramsar 482: Understanding our Peel-Yalgorup Ramsar Values” project (11 July).*

The meeting broke for morning tea at 10.20am and resumed at 10.40am

9. Guest Speaker – Dr Liz Barbour, CEO CRC for Honey Bee Products – Production of high-value honey products WA native *Leptospermum*

Dr Barbour gave a presentation (attached) and answered members’ questions. Some points discussed being:

- Bees love canola and will travel miles for it
- There is still a lot learn regarding the weediness potential of introduced species eg *Leptospermum* spp. . This is under investigation by the CRC for Honey Bee Products
- Jarrah honey has an expiry date in terms of its medicinal properties. The ChemCentre of WA is examining the chemical composition of the honey for its antibacterial properties and to determine the provenance of various different honey products.

- Concerns about the impact of commercial honey production on cottage industry. There is always a niche for cottage industry particularly unique honeys
- Manuka honey has little protein, which bees need. Significant benefits of Manuka honey are for skin healing, not for health benefits due to the high dihydroxyacetone (DHA) levels. Jarrah is a better honey for health benefits
- A forest is not required for honey production. Small non-contiguous parcels of land are potentially useful for honey production. Low value land could be planted for high production. Beekeepers would value the site based on flowering and nectar flow. It would be a perfect match for Water Corporation land around drains
- ChemCentre of WA are developing a hand held test to determine the origin of honeys. Also looking at cleaning honey without heat.

Dr Barbour emphasised that CRCHBP would welcome partnering with PHCC and other NRMs. Bryan Boruff is setting up a geospatial database so that all data across WA is coordinated for continuous improvement.

[Bob Pond returned to the meeting at 10.50am]

10. Chairman's Report

The Chairman spoke to his report:

Meetings and events attended during Month

- PRLF at Shire of Murray offices, 16th June
- David Templeman, Robyn Clarke - "Soft launch" for \$20,000 election commitment on Friday 16 June.
- ACNC – 'Meet the Regulator' Session with Assistant Commissioner David Locke, 5th July.
- PHEMC Committee meeting, at Dumas House, 5th July
- Finance & Audit.
- PRLF, Shire of Boddington, 14th July.
- PRLF Futures Workshop, City of Mandurah, 20th July.
- SJ Food and farm alliance, Healthy Soils Workshop, Governor-General Michael Jeffrey, 22nd July
- SHARE Meeting, 'Northern Jarrah Forests', 27th July.
- NRM WA Chairs meeting, Perth, 28th July.
- Federal Minister for Energy and Environment, Josh Frydenberg, and Andrew Hastie, 31st July.
- WALN/NRM working group meeting, 3rd August.
- Finance Induction, 4th August
- MAPTO, 10th Aug, re economic benefit of nature-based tourism in preparation for Keralup meeting.
- Keralup Water & Environment Management, at Cardno, Perth, 11th August.
- Peel Community Foundation, Murdoch University Scholarships, 18th August.

Meetings with Federal and State politicians

- Soft Launch of \$20,000 election commitment
 - Created opportunity for informal meeting with David Templeman and Robin Clarke.
 - Photo opportunities for later use. Good relationship building.
- Federal Minister for Energy and Environment
 - Met with Andrew Hastie, Jan Star, Steve Fisher at Andrew Hastie's office

Our key messages were:

1. We are the people the 'make things happen'. We provided a short video to back this up.

2. Video included; putting RAMSAR on the agenda (with independent compliments from respected third parties); Thrombolites as a TEC (he was already aware that 240,000 people visit them each year); progress with SAPPR and the engagement of PHCC by DPC to provide respected and valued advice; the role of NRM groups to provide connections through the community from Federal to State to Local government and on through industry, interest groups and the community. We are the only people that can do this
3. We reinforced that Landcare is NRM and NRM is Landcare. We talked about the 7 NRM groups and the efficiencies due to collaboration and cooperation across boundaries. We talked about a cost-effective, low risk delivery model for Commonwealth investments.
4. We discussed our role in providing support for landholders affected by the devastating Waroona and Yarloop fires...and that we are still there running support programs today
5. Our photos included Greg Andrews and our work in the Upper Catchment. He immediately identified him and this was well received.
6. We mentioned the soil health seminar the previous weekend where the National Soil Advocate, Major General Michael Jeffrey gave the keynote address (shameless name dropping)
7. Discussed Thrombolites and threat of increasing salinity. This allowed us to make link to RAMSAR and international obligations. Minister was aware of Thrombolites and 240,000 visitors per year (must check this?). Minister said his department congratulated PHCC on work with Thrombolites.
8. We reinforced the message that NRM groups are an obvious, established and proven delivery model for government investment with high levels of governance and proven track records through the audit process (particularly in WA). Discussed non-statutory role of NRM in WA.
9. We then reinforced that NRM supports and enables multiple groups to make things happen
10. We talked about the bilateral agreements and putting pressure on the State government to support NRM groups (with funding).
11. We asked that changes to the funding model were communicated as soon as possible to avoid the destructive disruption of previous years.
12. Also raised question of DGR status and current review of reforms to DGR and tax arrangements.

His key comments were:

1. He supported NRM. I got the impression that he probably thought that the regional delivery model was appropriate but the government had to be seen to be looking at alternatives and demonstrating value for money (my words, not his)
2. He mentioned Landcare separately on a couple of occasions. My interpretation was that funding for 'Landcare' will feature somewhere in whatever happens next
3. I got the impression that he was already asking the WA State government to contribute more
4. He was well aware of the potentially disruptive effects of delayed decisions and announcements and seemed to genuinely want to avoid this disruption. I got the impression that the decisions are made but he was not in a position to say so.

There were probably a few other points but there's only so much you can say in 15 minutes.

Peel Regional Leader's Forum

- Workshop on future of PRLF - commitment to continue with the group and fund EO position

Meetings with Government Agencies

- DPC, East Keralup Steering Committee
 - Government keen to 'dispose' of land and working group looking at ideas for future use.
 - PHCC has not been closely involved in past. Jan and Steve attended meeting of WG
 - Andy, Jan and Steve met with environmental consultants and had a productive meeting sharing ideas. DPC keen to reinforce water quality improvement outcomes.
 - Cabinet draft submissions by September. Not really enough time for productive engagement.
- Future Biodiversity and Conservation area
 - Chairman would like PHCC to consider PHCC role in advocating for continuous biodiversity/conservation area from Lowlands through to Keralup.

- *Here is an extract from an email sent to David Templeman and Robyn Clarke after the ‘soft launch’ on 16th June. We can discuss this further at our meeting.*

“Hello David and Robyn (I hope you’ll excuse the informality),
Firstly let me thank you both for attending the PHCC offices on Friday 16th June as part of the ‘soft launch’ of the \$20,000 election commitment to the Peel region. It was great to meet you both and share some ideas about the future of our region.

I talked to David about art in the region and how I was impressed with a sculpture park south east of Melbourne. David said he was visiting Melbourne shortly and asked for the name. It was The McClelland Park in Langwarrin. You can find more information at <http://mcclellandgallery.com/index.php/sample-page/>

‘Art meets Environment’ is a compelling idea. It would be great if a sculpture park was part of the vision for our region or even part of the ‘Kings Park of the South’ on the Keralup property north of Nambeelup. I have attached a newspaper clipping of David on the southern border of Keralup where he used that phrase.

After the purchase of the historic Lowlands property (by the State Government) further up the Serpentine River we are a step closer to creating what could possibly be the ‘Kakadu of the South’, linking river, wetlands and landscapes between Lowlands and Keralup. I have canoed up the Serpentine River in winter and have been staggered by the expanse of water across the landscape. It is a wonderland of wildlife and you could travel for a week in that place and not come out. I know on our leased property on the southern edge of Keralup we have recorded 120 species of birds. These birds show site fidelity and this is exactly what you’d want to create a nature-based tourism industry that would attract visitors from around the world.

The three rivers and wetlands of our region are jewels amongst our natural assets. Telling this story well can generate civic pride which leads to ownership and a greater sense of place. Perhaps if we became the “Three Rivers” region our narrative would be different. People can make an emotional connection with water and they can intuitively understand how caring for the land connects with the health of our waterways.

“Binjareb Boodja Landscapes 2025” is the PHCC’s strategic plan. Binjareb and Boodja might better describe our region. You could add Bilya to the prospective list describing the rivers, or umbilical cord that binds us all from the upper catchment to the coast.

The ‘Transform Peel’ project and the proposed Peel Food Zone can deliver economic growth at the same time as delivering good environmental and social outcomes. We know that some of our existing local businesses want to re-invest in the PFZ and that several overseas investors are also keen to invest, creating potentially thousands of jobs.

Agricultural and value adding industries have potential off-site impacts. A large natural area (from Keralup to Lowlands) directly to the east of these developments provides the ideal buffer for these activities. We can reasonably expect that industry should invest in the development and protection of these areas – it is in their self-interest to do so. It is possible to have industry and the environment co-existing in an iconic development.

To do this we must make sure that the environment is ranked equal with industry. It is not an either/or choice. The viability of industry depends on the environment.

The ‘Kings Park of the South’ or even a ‘Kakadu of the South’ does not have to cost the state government. We, the State, already own most of the land and economic progress can, and should, be tied to environmental progress. In the 21st century the community deserves and expects no less.

This is a snapshot of ideas that have developed and been discussed around the region over the past decades. If now is the time to put these into action then the government has a willing, capable and competent team at the PHCC to partner with on this project.

We are presented with an opportunity to combine jobs and growth with environmental outcomes at the same time as building community awareness and sense of place. To return to the start of this email – the inclusion of sculpture, arts and culture is a necessary part of the whole picture. If this email is the result of one conversation with you both then I look forward to the next conversation!”

- *To be discussed in more detail at meeting.*

NRM (WA), WALN & NRM Australia

- *NRM WA spent some time discussing the value of NRM and how it is perceived by government*
- *“Regional NRM groups connect communities and all levels of government, leverage government investment and deliver beneficial outcomes across the economy, community and the environment.”*
- *“It is at the regional scale where economic, social and environmental outcomes can be developed and integrated. These may include working with farmers on more productive and resilient systems, supporting indigenous programs and coordinating community efforts managing biodiversity and addressing biosecurity threats to productive agriculture. Regional NRM groups contribute to economic growth in regional and rural areas through industry capacity building and direct employment in program delivery”.*
- *Met with WALN group and worked towards greater cooperation and ‘one message, many voices’.*

Governance

- *ACNC, Assistant Commissioner, David Locke.*
 - *ACNC signed MOU with WA government – reduce state reporting requirements*
 - *Informed us about current review (Marilyn prepared submission)*
 - *Need to foster more giving in Australia*
 - *AICD has good information, stressed importance of induction for new board members*
- *Appointment of Deputy Chair of PHCC*
 - *Jan star would like to reduce her level of involvement and step down as Deputy Chair. This will leave a vacant position on the Executive. This raises the question of succession planning*
 - *Jan is also willing to retire her position on the Board to make way for new blood. She would like to maintain involvement in the PHCC but the constitution does not allow for this. A question to consider...*

CEO and Staff

- *Congratulations to Steve and the team on doing a great job in Jane’s absence. We appreciate them.*

Good News

- *Another great SHARE meeting on northern Jarrah forests. Good attendance. Great debate.*
- *I really enjoyed the finance induction with Karen Henderson. I can highly recommend it to rest of board. Provides great insight and updates knowledge. Well done Karen.*
- *For those who know David Rennie, he is planning to retire and you may want to wish him well. He has been a great friend and supporter of the PHCC.”*

Andy declared his interest in East Keralup, noting that his business adjoins the southern boundary. Members discussed East Keralup and agreed it would be beneficial to form a working group to gain an understanding of the fundamentals of the government’s processes. Howard volunteered to be on the group. PHCC needs to be very active in getting an outcome to benefit the State and the values the area holds.

ACTION: Following further discussion at PHCC Executive, a working group be formed to discuss PHCC's contribution to the East Keralup concept plan discussions.

11. Chief Executive Officer's Report

Steve Fisher, Acting CEO, spoke to his report:

“Staff Movements and Training

1. *Jane O'Malley has been or will be away from 8 to 23 June inclusive (at Harvard) and 19 July to 25 August inclusive (on Annual Leave). During these periods, Steve Fisher has been Acting CEO.*
2. *Andrew Del Marco left PHCC on 30 June to go travelling through outback Australia with his family. Andrew has been invaluable to PHCC both as an employee and engaged as a consultant. We thank him for his contribution, wish him well on his trip and look forward to working with him again in the future.*
3. *Kim Wilson, Jordon Garbellini, Sharon Meredith and Neil Dixon and Kristy Gregory and Francis Smit (Landcare SJ) attended 4WD training on 28 July, delivered by Eureka 4WD.*

Strategic Issues

1. *Meeting with Minister Josh Frydenberg*

- *Andy Gulliver, Jan Star and Steve met with Minister Frydenberg at Andrew Hastie's office on 31 July. The agenda for the meeting is shown in **Attachment 1 (of the Agenda)**, In summary we:*
 - *gave an overview of the good works PHCC are doing in the catchment,*
 - *meeting the Australian Government's obligations through the regional delivery model of NLP*
 - *showed examples of the collaboration between NRM Regions in WA*
 - *emphasised the importance of communicating the delivery model for NLP2 funding as soon as possible so we can adapt and prepare*
 - *briefly described the threats to the Lake Clifton thrombolites (TECs); and*
 - *promoted the potential for PHCC to access an additional funding stream through obtaining Deductible Gift Reciprocity status for PHCC*
- *The Minister gave us some reassurances that the new funding model would not disadvantage the NRM Regions in WA including PHCC. He was impressed with the work we have done, in particular the attention we have drawn to the Lake Clifton thrombolites. He made particular note of the number of volunteers we have engaged with and the number of visitors that the thrombolites attract.*
- *We will follow up on DGR status simultaneously through Minister Kelly O'Dwyer (Revenue and Financial Services) regarding the urgency around DGR Reform and through Minister Frydenberg regarding abolishing the Register of Environmental Organisations and gaining an exemption from the conditions and therefore being added to the Register.*

2. *Labor Government Election Commitments*

- *Jane's meeting with Dave Kelly (Minister for Water; Fisheries; Forestry; Innovation and ICT; Science) to discuss our proposal for the Labor Government for how their \$1.5M election commitment could be delivered in the Peel Region has been rescheduled from 29 June to 28 August 2017.*

3. *East Keralup Future Uses Working Group*

- *The East Keralup Future Use Working Group has been re-convened by PDC after a hiatus of approximately one year. In summary:*

- Department of Communities are taking the lead role in the development of a concept plan for East Keralup.
- Steve attended a meeting on 25 July. Other attendees included Department of Communities (formerly Housing) PDC, WAPC, DWER, DPC, City of Rockingham and Shire of Murray.
- A follow up meeting on 8 August was attended by Jan and Steve where we listened to presentations by Urbaqua who with Cardno are preparing water and environmental strategies for the site and Taylor Burrell Barnett; presented / discussed our vision for connecting corridors and communities along the Serpentine River; participated in discussions around potential future landuses; and advocated against development in environmentally sensitive areas. City of Mandurah and Water Corporation also attended this meeting (but not the first).
- Jan, Steve and Andy met with Cardno, Urbaqua, DPC and Dept. Communities on 11 August to discuss their work in more detail.
- The next meeting will be held on 22 August. From these deliberations a paper will be prepared by 24 August by PDC providing several different land use options for the site for consideration by the State Steering Committee meeting on 14 September and eventually a cabinet submission (in Dec 2017).

4. Point Grey Marina

- We wrote to the State Minister for Environment with cc to David Templeman (MLA, Mandurah), Robyn Clarke (MLA, Murray-Wellington) and Tom Hatton (Chair, EPA) asking that he did not endorse an extension of the Time Limit of Authorisation for substantial commencement of the Point Grey Marina (and Channel) development beyond 1 August 2017. To refuse the request to extend the Authorisation, it must be demonstrated that the environmental factors have changed since the last assessment or that new information has emerged, justifying a reassessment of the proposal.
- The Environment Minister Dawson has since (2 August) refused the extension and ordered a new EPA assessment of the Point Grey Marina
- As an aside, Jane, Steve, Andy, Jan will meet with Tom Hatton on 5 September.

Partnerships / new projects / submitted grant applications

5. Alcoa Foundation: Restoring the Serpentine River

- Thelma Crook submitted a full proposal to the Alcoa Foundation entitled Connecting Corridors and Communities: Restoring the Serpentine River to the Alcoa Foundation on 4 August.
- In this proposal we ask for 750,000 USD over three years (1 FTE plus operating funds) to create corridors for biodiversity along the Serpentine River through on-ground works including fencing, feral animal control, revegetation and bank stabilization. Development of a River Action Plan for areas where none exist; performing ecological surveys of river health and community engagement and education with landholders and local Noongar aboriginals are also key components.
- The proposal makes explicit links to other initiatives including the REI Drainage projects in the Serpentine River catchment (Peel Main Drain, Nambelup Brook, Dirk Brook-Punrak Drain); the Transform Peel Programs aimed at improving water quality in the catchment; Greening Australia's proposal to measure carbon captured by revegetation and the Nature Conservancy's work in the estuary. It has other links to Lowlands Farm, Paganoni Reserve and East Keralup not explicitly stated in the proposal (see **Attachment 2 - of the Agenda** - for conceptual map).

6. Department of Water and Environmental Regulation (DWER) – Peel Integrated Water Initiative

- We are in the process of finalising two contracts with DWER to help deliver components of the Transform Peel – Peel Integrated Water Initiative. The first is to extend the existing voluntary soil

testing program funded through the REI by recruiting a further 20 landholders in the Peel Food Zone. Luke Rogers and Megan LeRoy are working with DWER and DPIRD to perform this recruitment concurrently with the REI program. The second involves working with MZI mineral sands mining operations on improving the nutrient and moisture retention of soils through the post-mining rehabilitation process.

7. *Maintaining a NRM presence in the upper catchment*

- *Jane (or Steve) and Mel Durack have presented a plan for maintaining NRM presence in the upper catchment to the shires of Cuballing, Boddington, Williams and Wandering. We have asked each for a contribution to fund the salary and overheads for an NRM Officer in partnership with PHCC for five years from July 2018 coinciding with the NLP2 funding round. We are awaiting responses from each.*
- *Luke and Mel are also working with Newmont towards a proposed five- year partnership for NRM delivery in the upper catchment.*

Operational Issues

8. *Occupational Health and Safety*

- *Jo had a car accident on the way home on 4 July in the work vehicle assigned to her for commuter use. We are considering whether we purchase “journey” insurance as travel to and from work is not covered for workers compensation.*

9. *Other highlights*

- *PHCC secured a \$20,000 grant via a Labor Election Commitment to complete fringing vegetation surveys of the Ramsar site. A soft launch was held on 16 June attended by Minister David Templeman, Robyn Clarke and Kelvin Barr (PDC).*
- *Andy, Kim and Steve (first two hours) attended the Peel Regional Leader’s Forum (PRLF) Workshop on 20 July. The purpose of the workshop was to consider the PRLF’s reason for being; its structure and form; the priorities for future projects and proposals and funding required.*
- *Australian Government Audit for 2015/16 and the Self-Assessment for 2016/17 have both been completed but we are yet to be formally advised of the results of either.*
- *The seedling giveaway organized by Julie MacMile and held at Lake Clifton Community Centre on 23 July was a huge success with over 100 attendees. This event was used to identify landholders as potential hosts for the Lake Clifton Catchment Conservation Stewardship Project aimed at delivering conservation outcomes on private landholdings.*
- *The S.H.A.R.E. Event organised by Julie and Jesse Rowley held on 27 July – The Northern Jarrah Forests – was a great success with approx. 20 attendees.*
- *Steve attended the NRM WA CEOs and Chairs (with Andy and Jan) meetings on 27 and 28 July respectively. The main theme of these meetings was threats and opportunities presented by possible changes to the funding model for Landcare through NLP2*
- *Challenges around the delivery of the Peel Main Drain component of the Regional Estuaries Initiative have largely been resolved (see also Science Advisors report) and we can now push on.*
- *Kim, Jo and Sandra Williamson (PHCC Volunteer) attended an Introduction to the Integrated Ecosystems Condition Assessment (IECA) Framework on 26 July organised by DWER and delivered by Dr Rhonda Butcher (Water’s Edge Consultants). IECA is an integrated, ecosystem based, condition assessment tool which assesses change in priority values and the threats to inform improved management of aquatic ecosystems.*

- *Reporting (via MERIT) to the Australian Government of progress against NLP deliverables for Stage 5 was completed 1 August. All agreed deliverables have been met and reporting was completed on time. Congratulations and thank you to Kim, Luke, Julie and Jo who oversee the NLP programs.*
- *Karen, Pat, Kim, Steve and Neil have taken part in a trial of working from home for one day per week. All involved in the trial have said that they have been more productive while working at home, mostly due to not being interrupted by email, telephone and enquiries from colleagues.*

10. Upcoming events (to October 2017)

- *Luke will present at the State NRM and Coastal Conference in Perth 28 – 31 August. Jo, Jordon, Jane and Paddi Creevey will also be attending*
- *HRRT have engaged Geoff Park (Natural Decisions Pty. Ltd.) to provide training on 28 and 29 August in the application of the Investment Framework for Environmental Resources (INFFER) tool, an integrated framework which incorporates the important factors (including asset value) needed to make environmental decisions based on benefits and costs. This will be useful in considering future landuses at East Keralup, for example. The date clashes with the first two days of the State NRM and Coastal Conference so still working out who from PHCC will attend but most likely Steve and Kim.*
- *Lasar Computing will provide Information Technology and Communications services to PHCC, effective 1 Sep., replacing our current provider Royal IT*
- *Jane has been asked to present at a Make Place event on her Harvard experience and also to be a keynote speaker at an RDA Leadership conference (both in September)*
- *Jo and Mel have submitted abstracts for the 2017 National Private Land Conservation Conference in Hobart in October. Both have exceptional stories to share and are excited at being provided the opportunity.*
- *Jo and Jane will attend the State Executive meeting dinner held in Murray/Wellington in October. They will also present on the work PHCC has done at the Massacre site, ahead of the visit to the site by the State Executive the following day.*

Please keep following our Facebook and Twitter accounts for project information, events and more. A huge thank you to the team who are doing a great job.

Paddi congratulated Steve on his huge contribution in Jane's absence. She said he was doing a great job in the role of Acting CEO. Steve replied that he has a lot of trust in the team who have delivered everything asked of them and more.

12. Treasurer's Report

12.1 Financial Report

The Treasurer spoke to her report:

"The Finance and Audit Committee met on 10 July 2017 and welcomed Andy Gulliver to the meeting as an Observer. Key points discussed were:

1. *Setting a 'Terms of Reference' for the F&A Committee;*
2. *Review and recommend Draft PHCC Budget for approval by Exec and to be endorsed by Board at August 2017 Meeting – deficit of \$24,625 anticipated to cover predicted expenditure;*
3. *Review and recommend PHCC Equity and Future Partnership Funding [Project 7870] Chart of Account codes streamlining at 30th June 2017;*
4. *Provisions for Asset Replacement*
5. *Update on Project listings at 30th June 2017;*

6. *Upcoming Organisation and Project Audits; and*
7. *Term Deposits*

A follow up to the F&A Meeting, Karen recently gave a Finance Induction presentation to Committee Member Caroline Knight and Andy Gulliver which outlined the Organisation's legal requirements, understanding the Financial Statements and an overview of how we operate and manage the finances at both Organisation and Project level to enable them to have a better understanding when asked to make financial decisions at Board, F&A M and Steering Committee Meetings.

Term Deposits:

The Project ANZ Term Deposit of \$1,000,000.00 matured on 15th June 2017 and Principle and interest deposited back into the Cheque Account, then transferred to Project Online Saver Account. We have deferred reinvesting project funds until after next F&A Meeting in September.

Other:

1. *The Organisation Audit has been rescheduled for September 6th and 7th and Financial Statements will be ready for endorsement at the AGM in October. With the audit being scheduled later, we need to account for the accrued liability for a number of bi-monthly service charges [Water, Electricity, etc.] and are waiting for those invoices to be received in order to close off the year ending 30 June 2017. This has delayed the completion of financial reports for the meeting but will be presented at next meeting for endorsement. Project acquittals have been finalised and being sent to the auditors for annual acquittals on completion. Staff have been working hard to carry forward unspent funding into F17-18 and review project budgets.*
2. *The Toyota Hilux 2012 [1DWB765] was involved in an accident with animal in early July. Our Insurance cover of "Agreed" value has allowed the vehicle to be repaired rather than written-off. A review of all existing Motor Vehicle policies has been undertaken and we will change all existing MV policies to "Agreed" value when they become due for renewal.*
3. *A stocktake of all assets has now been completed for Hotham-Williams, Waroona and Mandurah Offices. Contents insurance cover has been addressed to cover assets listed at all Offices. We are in the process of reviewing all of our insurance policies, including Workers Compensation, as part of our Risk Management.*

Project Funding:

1. *9000 – NLP: We continue to fund Grants across the 3 NLP projects with new Community Environment, Sustainable Agriculture, Weed Control and Small Local Action grants being paid upon Contract agreements being signed. We have an underspend of 11% at 30th June which will be carried forward into the new financial year.*
2. *8000 – R2R: Project completed at 30th June 2017.*
3. *6600 – South32 Tunbridge Gully Project: Financial Statement and reporting has been accepted by South32 and carryover of Stage 1 funds approved to retained and expended in Stage 2 of project.*
4. *5100 – REI Mayfields: Outstanding Tax Invoice for \$150,000 was paid by Dept. of Water on 30th June.*
5. *7960 – HRRT R2R Project: Project completed at 30th June 2017.*
6. *7980 – HRRT Improving the Ecological linkage value of the Harvey River System – Watsonia: Project completed at 30th June 2017.*

Bank Statement Balance as at 31 July 2017

ANZ Corporate Online Saver Account	\$332,957.48
Westpac Term Deposit	\$617,329.17
ANZ Project Online Saver Account	\$3,266,138.92
ANZ Project Cheque Account	\$482,389.41
ANZ Transaction Account	\$0.10
Petty Cash	\$193.60
Merchandise	\$50.00
ANZ Visa Card	-\$6,316.76
Total Cash at Hand:	\$ 4,692,741.92

The next meeting of the **Finance and Audit Committee** will be held on Monday 18 September at 10:00am.

[Peter Hick left the meeting at 12.05pm]

Marilyn added that there were no end of July financial reports due to our Finance Manager, Karen Henderson, having a fall which resulted in concussion. As a consequence there is some carryover work that Jane needs to attend to so the journaling and end of financial year work can be done before the auditors visit on 6 and 7 September. The July accounts will be presented to the October meeting. Underspend of 11% at 30 June to be carried forward to the new financial year.

Karen apologised for the reports not being finalised and provided further explanation on the end of year reporting.

Moved: Jan Star Seconded: Caroline Knight

That the Treasurer's Report be endorsed.

CARRIED

12.2 Draft budget

Marilyn referred to the draft budget and said she was very confident that we won't need to use much of the Equity to fund this budget.

Moved: Jan Star Seconded: Howard Mitchell

That the draft budget be endorsed as presented.

CARRIED

13. Present Outcome of the Australian Government Audit

No feedback has been received at this stage.

14. Endorsement of Policies

14.1 Policy 4.1 Code of Ethics

Moved: Paddi Creevey Seconded: Bob Pond

That PHCC endorse Policy 4.1 Code of Ethics as presented.

CARRIED

14.2 Policy 1.4 Board Recruitment

Moved: Paddi Creevey Seconded: Marilyn Gray

That PHCC endorse Policy 1.4 Board Recruitment as presented.

CARRIED

NOTE: Items 14.3 (Policy 4.4 Gifts and Benefits) and 14.4 (Terms of Reference 3.1 for Finance and Audit Steering Committee) were withdrawn for further review.

The meeting closed at 12.17pm

Chairman:

Date:

Summary of actions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1.	Item 6 Chairman's Report [15 December 2016] <i>Seek an opportunity for Marilyn Gray to present to the Peel CCI 17 Aug 2017: Consider a joint Business After Hours with local businesses such as Dolphin Cruises</i>	Marilyn Gray	
2.	Item 7 CEOs Report [20 April 2017] <i>Jane to seek a meeting with Minister MacTiernan</i>	Jane O'Malley	IN PROGRESS
3.	Item 14.2 Agency / Member Reports [20 April 2017] <i>Brett to provide information on the Tuart recovery program and the Wandoo project. Brett was absent from the June meeting. Brett to report at the August meeting [See Item 6.4 17 Aug 2017, below]</i>	Brett Fitzgerald	COMPLETE
4.	Item 7 Chairman's Report [15 June 2017] <i>Executive Committee to form a small working group to strategically think about how to change behaviours. This will be used as a package to politicians describing the value of NRM to the Peel Region.</i>	Andy Gulliver	COMPLETE

Summary of actions from meeting of 17 August 2017:

No.	DETAILS	RESP.	COMPLETE
1.	Item 6.1 Agency Reports : Bob Pond – DWER [17 Aug 2017] <i>Steve Fisher, Rob Summers and Howard Mitchell to meet to discuss how to best keep the community engaged in relation to fish kills and identify opportunities and the next steps to take. Consider setting up a working group.</i>	Steve Fisher, Rob Summers, Howard Mitchell	
2	Item 6.4 Agency reports [17 Aug 2017]: <i>Steve Fisher and Brett Fitzgerald to summarise the content of the two papers regarding Tuart and Wandoo research into a short paper for circulation to members prior to the October meeting.</i>	Steve Fisher, Brett Fitzgerald	
3.	Item 10 Chairman's Report [17 Aug 2017] <i>Following further discussion at PHCC Executive Committee, a working group be formed to discuss PHCC's contribution to the East Keralup concept plan discussions.</i>	Andy Gulliver	