

Peel-Harvey Catchment Council

MINUTES OF GENERAL MEETING



Held on Thursday 15 October 2015 at 9.00am
PHCC Shed, 58 Sutton Street, Mandurah

The Chairman opened the meeting at 9.05am

Attendance

<u>Present:</u>	Jan StarAM	Chairman
	Marilyn Gray	Treasurer
	Paddi Creevey OAM	Secretary
	Bob Pond	Executive Committee (DoW)
	Darralyn Ebsary	Member
	Dr Peter Hick	Member
	Michael Schultz	Member
	Maxine Whitely	Member
	Cr John Allert	Local Govt Member (Inland)
	Norman Baker	PDC
	Scott Haine	DoP (Peel)
	Craig Olejnik	DPaW
<u>In Attendance:</u>	Jane O'Malley	CEO
	Steve Fisher	Science Advisor
	Kim Wilson	Acting Operations Manager
	Luke Rogers	Regional Landcare Facilitator
	Thelma Crook	R2R Project Manager
	Jo Garvey	R2R Officer
	Patricia Sutton	Office Manager (Minute Taker)
	Kristy Gregory	Landcare SJ
	Teele Worrell	Landcare SJ
	Neil Riches	Dept of Environment
	Tom Lerner	Shire of Murray
<u>Apologies:</u>	Andy Gulliver	Deputy Chairman
	Cr Caroline Knight	Local Govt Member (Coastal)
	Cr Keith Ellis	Proxy Local Govt Member (Coastal)
	Rob Summers	DAFWA
	Francis Smit	Landcare SJ

2. Declarations of Interest

There were no declarations of interest.

[The Chairman formally welcomed Norman Baker (PDC) to the meeting.]

3. Confirmation of Minutes of Previous Meeting

3.1 Confirmation of Minutes of Meeting held on 20 August 2015

Steve Fisher advised that he was at the meeting. John Allert said he had put in his apologies for this meeting.

Moved: Bob Pond Seconded: Maxine Whitely

That the Minutes of the meeting, with amendments, held on 20 August 2015 be confirmed as a true and correct record of the meeting.

CARRIED

4. Business arising from previous Minutes

Summary of actions from previous meetings:

No.	Details	Resp.	Complete
1.	Item 7 [21 August 2014] Chairman's Report Follow up DER on the matter of reporting annually on licensed premises. <i>Jan is still trying to make contact – to be raised with Chris Ryan (new DER rep.)</i>	Jan Star	Pending
2.	Item 5.1 [18 December 2014] Correspondence 1. Jane to review the Application to Clear Native Vegetation procedure. 2. Karl Brennan said he was not familiar with the process of clearing applications in TEC country and he undertook to take the question back to Craig Olejnik. <i>Response: It was recommended that the PHCC continue to have input into the applications to Clear Native Vegetation. The SAPP process may provide more effective ways to protect native vegetation.</i>	Jane O'Malley Karl Brennan	Complete
4.	Item 8 [19 February 2015 – Staff and Partners Forum The Executive Group to consider the merits of holding a PHCC Board training workshop, in a similar forum as the staff workshop.	Jane O'Malley	Pending
5.	Item 9 [16 April 2015] CEO's Report Arrange a meeting with Simon O'Brian re DER to discuss licensed premises.	Pat Sutton	On hold
6.	Item 9 [16 April 2015] – CEO Report Request a meeting with DPC to discuss:	Jane O'Malley	Pending

	<ol style="list-style-type: none"> 1. How to achieve a genuine coordinated approach for land use planning decisions including PHEMC, Agencies and Local Government; 2. Concerns over Lake Pollard decision; and 3. Request a meeting with the EPA to discuss their determination of significance, particularly in light of community expectations of the SAPPR process. 		
7.	<p>Item 14.5 [20 August 2015] Send a letter of appreciation to the Greens, for their appeal to the EPA to assess the landfill proposal at the Dryandra Woodland.</p>	Jane	

Item 2 – Applications to Clear Native Vegetation (Complete)

Craig expanded on the information previously provided in relation to TECS. He said it was definitely worthwhile for PHCC to comment on applications to clear native vegetation. Comments would be considered with all submissions and each case is assessed on its merits.

Item 1 [Actions from meeting of 18 June 2016] – Burning timber in the Boddington area.

Cr Allert requested that this item to be re-listed on the Actions List.

Members discussed the issue of timber being burnt in the Boddington area and it was agreed that this was an item for much greater discussion.

ACTION: The issue of mining companies burning timber, particularly in the Boddington area, be given due consideration at a forum such as SHARE.

Item 7 - Letter to Greens. Complete.

5. Correspondence

5.1 Correspondence List for August 2015 – October 2015

The correspondence was available on the website.

Moved: Marilyn Gray Secoded: John Allert

That Correspondence In and Correspondence Out be accepted.

CARRIED

[Note: The Monthly Meetings Inventory was made available on the website, but was not included in the agenda.]

6. Chairman's Report

The Chairman presented her report:

"Besides SAPPR we continued our meetings with politicians, the NRM Chairs and the EPA Chairman – and the NRM Conference.

We met with Nigel Hallett and Colin Holt (both MLCs), and both wanted to know how they could help us. Last week we showed Nigel around with Bob's help. He was interested and appreciative, offering to put our main needs before the Premier.

We also made a presentation to the PDC Board, from feedback this was well received.

Paul Vogel gave an interesting talk in the Tuckey Room on the EPA's "Interim strategic advice on Perth & Peel at 3.5m . Probably because he is retiring he was much more forthright than we have been used to.

He stressed the need for government to have a coordinated approach using good science and adaptive management based on that; and the need for a transparent, whole of government, method for valuing the environment. Again he mentioned the need for rehabilitation – I read that as 'for this area- as distinct from offsets elsewhere'".

This of course ties in with the environmental accounting being explored, and piloted, by the Wentworth Group – and the NRM Chairs Australia.

Perhaps in light of this, Carmen Lawrence at the NRM Conference reminded us not to forget the intrinsic value of the environment. Both main speakers were a bit pessimistic though obviously with good reason. While Carmen's range was very broad Denis Saunders dealt with the devastating effect of large scale clearing on the Black Cockatoos, with climate change adding to the pressure on them. He was advocating a stewardship approach, which I later broached with the Aust. Government representatives. Through the main talks and later at our excellent S.H.A.R.E. session with Stephen Hopper the appreciation of the Aboriginal connection to the land was very strong, as Denis said "we are country and country is us" describes it well. Our relationship with, and knowledge of, our local Noongars is improving all the time and I gather there is mutual respect. Thanks to all for that, but particularly Thelma.

The highlight for us of course was having the Rivers to Ramsar project, and Thelma, as finalists in two categories of the Landcare Awards and we had to be content with that –congratulations to the R2R team and to Thelma and to the winners: SERCUL and Jill Richardson.

We have just produced a submission for the Banksia Award Natural Capital Category and it is an excellent stand-alone document which is worthy of broader distribution – it epitomises what and how we work. What a lovely note to end on – no wonder we are also a finalist with that! What a team! Thank You."

7. Update on Strategic Assessment Perth and Peel Region (SAPPR)

Jane presented the SAPPR report:

We are continuing to have an active role in the process. DPC and the Agencies represented on PHEMC SOG have been focussed on the SAPPR Cabinet Submission (due for the end of the month) and edits on the SAPPR Strategic Conservation Plans, Actions Plans and a Cost Benefit

Analysis. Therefore, both PHEMC SOG and the SSC Senior Officers Group have been cancelled for the last few weeks.

We will be working with DPC on the Agenda for the next PHEMC meeting. Feedback from DPC is that the PHEMC has proven to be a valuable means of developing solid projects to improve environmental outcomes in the Peel-Harvey Catchment and [they are] confident that we can build on this work in addition to progressing the overall SAPP.

We met with the Commonwealth representative for the SAPP (Hana McDonald) and Jane has a meeting scheduled with Bruce Edwards in Canberra in November.

We also met with Lauren Kane from Department of Premier and Cabinet to discuss the proposed consultation strategy. It is expected that consultation will be open for 3 months, commencing early in 2016.

Jan, Jane, Amanda Willmott and Luke Rogers spent the good part of a day reviewing portions of the Strategic Conservation Plan, and associated Action Plans at DPC. We subsequently collated our comments and provided feedback to the DPC. We are awaiting their response.

8. Chief Executive Officer's Report

Jane presented her report:

National Landcare Program – *Our MERIT plans have now been approved and we are progressing nicely with planning and delivery against our three projects. With the help of the Prioritisation Steering Committee we have prepared a draft framework for our community grants program which we hope to launch by the end of October. We have also had further discussions with some of our major delivery partners to discuss how we can work together to meet mutual objectives, and contractual obligations. There are some exciting prospects and it is great to finally have some funding to enable us to step into these spaces.*

South 32 Icon Project – *We have had a further meeting with South 32 and are hoping to have an answer to our proposal by the end of this year.*

Audit – *Marilyn will discuss the Audits but I would like to thank Karen, Marilyn, Bob and the team for their great work on the Organisational and project audits.*

Staff – *Luke Rogers, our Regional Landcare Facilitator, commenced on 8 September. Luke has commenced working with our existing Landcare officers to look at ways in which the PHCC can support them to increase their capacity within the community. Jordon Garbellini has been appointed as R2R Project Support, shifting from her previous administration role. Jamie is on extended leave and Kim has stepped back as Acting Operations Manager, after a couple of months off. Deb Slater-Lee will commence on 4 November.*

Significant Meetings – *The National CEO's meeting is scheduled for 24 November. I will be attending and have arranged for other meetings either side of this to make best use of the time in Canberra. Jan has covered some meetings, but other meetings of note include:*

- *Department of Regional Development re Science Advisor Contract*
- *Tessa Jakszewicz, Landcare Australia*
- *Mayor Marina Vergone (City of Mandurah)*
- *DPaW – Dryandra Numbat and Woylie Predator Control Project*

Lake Pollard Appeal – The PHCC have successfully influenced the Minister for Environment to remit the proposal to extract limestone from adjacent to Lake Pollard, back to the EPA for formal assessment.

Branding / Governance / Community Engagement / Aboriginal Participation Plan – Work is progressing on the branding review and we hope to present a style guide and revised logo to the December meeting. The Governance Committee met to consider priority actions from our Governance Review, including membership and Deductible Gift Reciprocity. We have engaged Liz Storr to assist with the first stages of our community engagement strategy. The Aboriginal Participation Committee held their first meeting and mapped out a project plan to progress. Thank you to all the Members who have actively been involved in these Steering Committees.

Events – Our last S.H.A.R.E. event for 2015 “Endangered Species/Communities” was very successful with 49 attendees. Keynote speaker was Professor Stephen Hopper. Steve Fisher, Mike Schultz and Luke Rogers will attend the WA Threatened Species Summit in Geraldton at the end of the month and Steve will present on behalf of PHCC.

Keeping up to date with PHCC activities/events – Members are reminded that if you want to keep across all the exciting things that are happening, please keep an eye on our Facebook page.

Jane noted a late item:

The WA Landcare Network has an AGM coming up and she advised that she would like to call for a nomination for a representative on behalf of PHCC. AGM is important. This item was deferred to the AGM.

Moved: Bob Pond Seconded: Paddi Creevey

That the Chairman’s Report, SAPPR Report and CEO Report be accepted.

CARRIED

9. Treasurer’s Report

The Treasurer presented her report:

The past two months have both been very busy and also very rewarding for the Organisation with the Financial Statements for both Projects and Organisation being completed with no further recommendations. Relevant milestone reporting and requests to retain project funds for Peel-Harvey NRM Region, NLP_R117, and Rivers 2 Ramsar projects have been forwarded to Australian Government awaiting approval.

The Organisation Audit was conducted by AMD Chartered Accountants on September 1 and 2 at the Mandurah Office. Karen, Jane, Pat and Thelma were made available to assist with the audit process during the two days and Karen followed up with further questions during the review period. The audit was completed on October 1st, 2015 and I will present the Financial Statement at the AGM.

The MYOB file has been rolled over to the new ‘Financial Year’ and the retained equity funds at 30 June 2015 have been distributed within the Equity accounts to allocate funds for Provision of Asset Replacement and also track the minor projects that were closed off last financial year and funds moved to Equity for future use. With the Corporate Accommodation completed, the existing equity

held has been transferred to Asset Replacement Office Equipment as we move forward in our growth.

Equity Account	\$
<i>PHCC Support</i>	\$712,502.65
<i>PHCC Publication Printing</i>	\$14,251.16
<i>PHCC WQIP</i>	\$13,514.70
<i>Replacement Vehicle</i>	\$20,844.00
<i>Replacement IT Equipment</i>	\$1,602.86
<i>Replacement Office Equipment</i>	\$28,776.86
Total Equity 01/07/2015	\$791,492.23

Project Funding:

8000 – Rivers 2 Ramsar – First payment for F15-16 was received in September for the amount of \$267,717.00.

7870 – Future Partnership Funding – Shire of Boddington has made a further \$10,000 contribution towards the Hotham-Williams NRM Officer position.

4500 – PDC Legacy Project – A variation of \$5,400 has been approved by Peel Development Commission for the additional work provided.

Bank Statement Balance as at 30 September 2015

<i>ANZ Corporate Online Saver Account</i>	\$151,412.91
<i>Westpac Term Deposit</i>	\$584,633.50
<i>ANZ Project Online Saver Account</i>	\$1,353,710.84
<i>ANZ Project Cheque Account</i>	\$324,927.02
<i>Petty Cash</i>	\$78.15
<i>ANZ Visa Card</i>	(\$2,781.34)
<hr/>	
<i>Total Cash at Hand:</i>	\$2,411,981.08

Moved: John Allert Seconded: Darralyn Ebsary

- 1. That the 31 July 2015 Financial reports be ratified.**
- 2. That the 30 September 2015 Financial reports be ratified.**
- 3. That the Treasurer's Report be received.**

CARRIED

10. Hotham-Williams NRM Plan

Thelma Crook provided a background on the Hotham-Williams NRM Plan. John Allert congratulated the PHCC, Thelma and others on the work being done on the inland rivers.

Moved: Bob Pond Seconded: Darralyn Ebsary

That the Hotham-Williams NRM Plan be endorsed.

CARRIED

Moved: Marilyn Gray Seconded: Michael Schultz

That Thelma Crook be formally recognised for attaining finalist status in the WA Landcare Awards.

CARRIED

11. Science Update – Steve Fisher, Science Advisor

1. Project plan

- *The Science Advisor position is mostly funded through the Department of Regional Development (DRD), with other contributions from the City of Mandurah and the PHCC.*
- *The DRD require a project plan, which maps the key duties of the Senior Scientist to milestones and key performance indicators for the four-year duration of the project. Through consultation with the Steering Group for the Science Integration project (meetings in Aug, Sep & Oct 2015), this process is almost complete and the final plan will be submitted to DRD next week.*

2. Building research networks

- *Murdoch University and others: ARC Linkage Project Balancing estuarine and societal health in a changing environment:*
 - *The funding agreement is currently with the partner organisations and investigators (administering institutions) for comment.*
- *Murdoch University Cetacean Research Unit: Peel Harvey Dolphin Population Assessment (Lars Bejder and Krista Nicholson).*
 - *Met with Krista Nicholson (PhD Candidate) & Prof. Lars Bejder on 1 Oct 2015 to discuss Stage 1 of the Peel Harvey Dolphin Population Assessment (Oct 2015 to Sep 2016), which is the first year of KN's PhD studies.*
 - *Study design closely follows the SW Marine Research Program – transects in a boat three times per season. Photographic ID and collection of biopsy samples for genetic analysis. Deliverables include:*
 - *Seasonal abundance estimates for dolphins in shore (Peel-Harvey estuary) and in Peel-Harvey area offshore (North to Port Kennedy, South to end of estuary) and*

- *Measures of dolphin emigration and movement patterns*
- *Longer term aims to set up a long-term Peel-Harvey Population research program, funded initially by Murdoch Uni via an ARC Linkage Project similar to the SW Marine Research Program around Bunbury.*
- *Overlap and synergies exist with Murdoch Uni ARC Linkage project Balancing estuarine and societal health in a changing environment, especially trophic interactions, biotic indicators of health (fish, submerged aquatic vegetation), societal values, and ecotourism.*
- *Department of Water, Water Science Branch: River Health Assessment Scheme (RHAS) applied to the Lower Harvey River Demonstration Reach project.*
 - *RHAS uses biotic measurement as indicators of river health e.g. fish diversity and abundance (esp. the smooth marron), macroinvertebrates, riparian vegetation, bank form and erosion as well as conventional water quality variables e.g. nutrients, dissolved oxygen, salinity, temperature.*
 - *Met with Tim Storer (DoW) and Jane Townsend on 29 Sep to discuss a proposal to perform river health assessments at several sites on the Lower Harvey River to measure and evaluate the effectiveness of various planned interventions.*
- *Met with Megan Ryan and Carlos Ocampo at UWA Plant Biology to discuss the ARC-Linkage Project investigating plant adaptations to phosphorus fluctuations and the potential for storing phosphorus when it is abundant for later use, and to catch up on progress of the Jenkins Weir project (UWA, 2 Sep 2015).*
- *Attended the Boodja Lecture (7 Sep 2015) and the Soil Science Australia “Celebrating Soils” Conference Field Trip (8 Sep 2015). Re-engaged with Rob Fitzpatrick (CSIRO, Adelaide University an expert in soil science and acid sulfate materials science and Brad Degens (DoW) soil amendments in urban developments and wheatbelt drainage and acidity.*
- *Attended the Coastal Issues Talks (PHCC, 8 Sep 2015): Bruce Thom (Australian Coastal Society Ltd), Neil Carroll (City of Mandurah), Blair Darvill (CoastSWaP) and Jo Ludbrook (PNP)*

3. Science Communications

- *Interview with the Sound Telegraph (Arran Morton) on 28 Aug 2015 re: the role of the Science Advisor at PHCC. This story has not yet been run by the Telegraph. PHCC Communications are trying to get a feature article about the Peel-Harvey catchment and estuary run in this paper so it may be bundled together with the science advisor story.*
- *Radio interview with Peter Rowe 6MM on 7 Sep 2015 regarding the SAPPR, condition of the Peel-Harvey waterways and the ARC Linkage project with Murdoch University and others.*
- *Provided commentary during the Soil Science Australia “Celebrating Soils” Conference Field Trip on 8 Sep 2015 regarding the state of the Peel-Harvey estuary and waterways and how it relates to land use in the catchment.*
- *With the PHCC Communications team completed a media statement for the release of the Department of Water Peel-Harvey catchment nutrient reports 2010, 2011, 2012, 2013 & 2014.*
- *Interview with Mandurah Mail (Amy Martin) on 29 Sep 2015 regarding the DoW Peel-Harvey Catchment Nutrient reports.*

- *Presented at SHARE, Endanger Species / Communities on 8 Oct 2015: Considering future climate change in natural resource management.*

4. Advice

- *Researched West Coast Estuarine Managed Fishery (Area 2: Peel-Harvey Estuary) and the Peel-Harvey Estuary Blue Swimmer Crab Fishery with regards to the Marine Stewardship Council Certification (advice to A. Willmott for SCS Global Services).*
- *Reviewed and provided detailed comments on the (DoW) discussion paper A Water Quality Monitoring Program for the Peel Harvey estuary and catchment for consideration by the PHEMC Senior Officer Group.*
- *Reviewed and provided comment on the (DoW) discussion paper Future drainage control measures to improve water quality - State Government Steering Committee, SAPPR.*
- *Reviewed and provided comment on the Peron-Naturaliste Partnership Coastal Monitoring Guidelines prepared for PNP by Damara WA Pty Ltd. - Jo Ludbrook (PNP).*

5. Other

- *Attended the State NRM Conference 21 – 23 Sep 2015 Mandurah*
- *Coming events*
 - *SF will be presenting at the WA Threatened Species Forum, 30-31 Oct, 2015 – Geraldton: Endangered species and ecological communities in the Peel-Harvey Catchment. This talk will include outcomes of October SHARE and to tell the story of the Lake Clifton Thrombolite Community.*
 - *Presentation to the Peel Preservation Group at their AGM, 13 Nov.*
 - *Presentation to Council, City of Mandurah 23 Feb 2016.*

12. Agency Reports

12.1 Bob Pond - DoW

- DoW has a new Director of Regions, Richard Newman. He has a lot of regional operations experience and would be visiting the region next week.
- The Minister wants DoW and Water Corporation to work on whole of portfolio advice. As part of this, the Minister would like Water Corp and DoW to work together on community engagement building the social licence to operate. Plans for some time in November for a community engagement exercise between the two agencies to invite issues and discussion from the community.

12.2 Norman Baker – PDC

- The Blueprint should be finalised on 17 December.
- Nambeelup Business Park – cabinet submission due. \$50m - \$60m infrastructure.
- Community Chest Fund and Regional Grant Schemes not yet approved for 2016, but likely November/December. Hoping for increase in those funds. Also asking Cabinet for a two year approval process instead of one year process.

12.3 Scott Haine – DoP Peel

- The Nambeelup Industrial Structure Plan is progressing through the Department.
- Hope to have a report in November on the Peel Region Scheme Flood Management Policy. It will be presented to WAPC early next year. There may not be an opportunity to review the report, but deputations can be made – at the Chairman’s discretion.

12.4 Craig Olejnik - DPaW

- The International River Symposium – Lake Mealup was nominated for the Australian Riverprize and DPaW were runners-up. Jan congratulated DPaW on their achievement. Craig said the winner was a traditional owners group from the lower reaches of the Murray River and they will be a good model for WA to encourage good engagement. They will be coming to WA in December and Craig has invited them to the catchment.

Two of the judges said the collaboration and results Lake Mealup achieved with the available budget, as a group nudged out a number of multi-million dollar large scale projects across Australia. They wanted to give some recognition to the range of stakeholders of what was achieved. There had not been much media coverage.

Jan said PHCC were major partners and could run a subsequent media release.

ACTION: PHCC to run a media release in relation to the Lake Mealup project being runners-up in the Australian Riverprize.

- Craig met with Pierre Horwitz during the conference. He has a student working on Lake McLarty interaction between birds and animals and is looking at setting up meetings to have a deeper look into Lake McLarty. An invitation will be extended to PHCC. Paddi Creevey declared an interest in this item.
- Of interest, at the River Symposium it was refreshing to see that bad news (Barrier Reef report cards) can be used to investigate improvement. The Queensland report cards contained more detail than some being produced in WA. Craig will discuss this with Steve Fisher.
- Planting at Lowlands complete. Over 50,000 plants in the ground, it was a bit drier than hoped and trying to capture the last of spring for weed control.
- SAPP – have been looking at some of the Peel information and is quite optimistic about it.
- A DPaW botanist is working with Mandurah herbarium volunteers collecting seeds at a couple of key reserves. Planning to produce a reference book with the results, which would be useful to the community.

Members discussed the importance of engaging agencies across the catchment. A lot of people in the inland area aren’t aware of the value of having PHCC on their side. John suggested that board meetings should be rotated around the catchment.

ACTION: Consider rotating future board meetings within the catchment.

Jan added that DAFWA will be closing the Waroona office, which will impact us.

12.5 Neil Riches – DoE

- There are no major changes on the funding side. Neil Blake is working on reports.
- Just launched conservation management zones which are related to IBRA regions, but larger and more botanically based. Most of the changes are inland. Jan asked if the two advisory committees established under the EPBC Act were meeting. Neil was not sure and took the question on notice.

ACTION: Neil Riches to advise if the two advisory committees established under the EPBC Act were meeting.

12.6 Kristy Gregory – Landcare SJ

- The annual report is available on the website.
- Recent round of State NRM funding – applied for a number of projects including water hyacinth control.

12.7 Darralyn said the lack of rainfall in the inland section will have a big impact, people are carting water. A couple of very late frosts will have big impacts on grain crops. Boddington area recently had a -2°.

12.8 Craig added that the government had recently released its *Are you ready?* bushfire ready campaign. DPaW is busy preparing for the fire season. With the lack of rainfall, it's not shaping up to be a great season, with 20 fires already experienced.

13. Closure and Next Meeting

The meeting closed at 10.43am

The next meeting is to be held on Thursday 17 December 2015 at 9.00am. This meeting will be followed by the end of year celebration.

Chairman

Date

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3.	Item 8 [19 February 2015 – Staff and Partners Forum The Executive Group to consider the merits of holding a PHCC Board training workshop, in a similar forum as the staff workshop.	Jane O'Malley	Pending
4.	Item 9 [16 April 2015] CEO's Report Arrange a meeting with Simon O'Brian re DER to discuss licensed premises.	Pat Sutton	On hold
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6.	Item 14.5 [20 August 2015] Send a letter of appreciation to the Greens, for their appeal to the EPA to assess the landfill proposal at the Dryandra Woodland.	Jane O'Malley	Complete

Summary of actions from Meeting of 15 October 2015:

No.	Details	Resp.	Complete
1.	Item 4 [15 October 2015] Business arising from previous minutes The issue of mining companies burning timber, particularly in the Boddington area, be given due consideration at a forum such as SHARE.	Jane O'Malley	
2.	Item 12.4 [15 October 2015] Agency reports PHCC to run a media release in relation to the Lake Mealup project being runners-up in the Australian Riverprize.	Jane O'Malley	
3.	Item 12.4 [15 October 2015] Agency reports Consider rotating future board meetings within the catchment.	Jane O'Malley	
4.	Item 12.5 [15 October 2015] Agency reports (Neil Riches) Neil Riches to advise if the two advisory committees established under the EPBC Act were meeting.	Neil Riches	