

AGENDA ANNUAL GENERAL MEETING

An Annual General Meeting of the PHCC will be held on:

Thursday 20 October 2016 from 11.00am to 12.00noon,
preceded by a General Meeting between 9.00am and 11.00am

at Lowlands Farm, Mardella (see map attached)



START	FINISH	DURATION	
11.00	12.00		1. Welcome and Apologies
			2. Confirmation of Minutes of last AGM held on 15 October 2015
			3. Chairman's Report 2015 - 2016
			4. Membership & Ratification of new members : Not applicable for 2016 AGM. No members terms expiring
			5. Treasurer's Report and Presentation of Financial Statements
			6. Election of Office Bearers: 5.1 Chairman 5.2 Deputy Chairman 5.3 Secretary 5.4 Treasurer
			7. Election of Executive Committee Member
			8. Election of Finance and Audit Committee Members
			9. Ratification of Steering Committee Members and External Committees (Board and Staff)
			10. Appointment of Auditor for forthcoming year
			11. Confirmation of Agency Members / Observers Current Agency Members are: 10.1 Department of Agriculture and Food 10.2 Department of Parks and Wildlife 10.3 Department of Water 10.4 Peel Development Commission 10.5 Department of Planning (Peel) - Observer 10.6 Department of Environment Regulation
			12. Next Annual General Meeting – Scheduled for Thursday 19 October 2017
			13. Close of meeting
12.00	1.00pm	1 hr	Lunch
1.00pm	3.00pm	2 hrs approx	Walking tour of work undertaken through the Rivers to Ramsar project

We acknowledge the Noongar people as Traditional Custodians of this land and pay our respects to all Elders past and present

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Summary of Actions arising from the 15 October 2015 AGM:

No.	Details	Resp.	Complete
1.	<p>Item 4 - Membership</p> <p>1. Paddi Creevey noted that the process of filling vacant positions was awkward and it should be reviewed by the Governance Committee.</p> <p><i>The Executive Committee resolved that prior to the AGM the CEO would advise the Chairman if the Independent Panel was not recommending re-appointment of an existing member. The Chairman would then speak to the existing member, prior to the AGM, to advise as such.</i></p> <p>2. John Allert requested that the Governance Committee also address diversity of membership within the catchment.</p> <p><i>This item to be tabled at the Governance Steering Committee meeting.</i></p>	Jane O'Malley	COMPLETE