

AGENDA - GENERAL MEETING

A General Meeting of the PHCC will be held
From 9.00am to 12.00 noon on Thursday 17 August 2017

at The Shed, PHCC, 58 Sutton Street. Mandurah



PHCC Working Together
Peel-Harvey Catchment Council

START	FINISH	DURATION	
8.45	9.00	15 mins	Grab your cuppa and prepare to start meeting
9.00	9.10	10 mins	<ol style="list-style-type: none"> 1. Apologies 2. Declarations of Interest 3. Confirmation of Minutes of Meeting held on 15 June 2017 4. Business arising from previous Minutes 5. Correspondence (available on PHCC website)
9.10	9.55	45 mins	6. Agency and Member updates
9.55	10.10	15 mins	7. Staff Updates – Neil Dixon, Healthy Waterways Program Manager: REI Projects
10.00	10.15	5 mins	8. Science Advisor Update
10.15	10.30	15 mins	MORNING TEA
10.30	10.55	15 mins + 10 mins Q&A	9. Guest Speaker: Dr Liz Barbour, CEO CRC for Honey Bee Products - Production of high-value honey products WA native Leptospermum
10.55	11.10	15 mins	10. Chairman's Report
11.10	11.20	10 mins	11. Chief Executive Officer's Report
11.20	11.30	10 mins	12. Treasurer's Report 12.1 Draft Budget for Endorsement
11.30	11.40	10 mins	13. Present Outcome of the Australian Government Audit
11.40	11.50	10 mins	14. Endorsement of Policies 14.1 Policy 4.1 Code of Ethics 14.2 Policy 4.4 Gifts and Benefits 14.3 Terms of Reference 3.1 for Finance and Audit Steering Committee 14.4 Policy 1.4 Board Recruitment
			Next meeting: Thursday 19 October, Venue in Waroona TBC NOTE: This meeting includes the AGM

Summary of actions from previous meetings:

No.	DETAILS	RESP.	COMPLETE
1.	Item 6 Chairman's Report [15 December 2016] <i>Seek an opportunity for Marilyn Gray to present to the Peel CCI</i>	Marilyn Gray	
2.	Item 7 CEOs Report [20 April 2017] <i>Jane to seek a meeting with Minister MacTiernan.</i>	Jane O'Malley	IN PROGRESS
3.	Item 14.2 Agency / Member Reports [20 April 2017] <i>Brett to provide information on the Tuart recovery program and the Wandoo project.</i> <i>Brett was absent from the June meeting. Brett to report at the August meeting</i>	Brett Fitzgerald	
4.	Item 14.7 Agency / Member Reports [20 April 2017] <i>Jane to write to the Threatened Species Commissioner, Gregory Andrews, with a copy to his Minister, thanking him for attending the Farmers for Fauna forum held at Dryandra Woodland.</i> <i>Letter sent to Gregory Andrews (refer Correspondence Item 51)</i>	Jane O'Malley	COMPLETE

Summary of actions from meeting of 15 June 2017:

1.	Item 7 Chairman's Report [15 June 2017] <i>Executive Committee to form a small working group to strategically think about how to change behaviours. This will be used as a package to politicians describing the value of NRM to the Peel Region.</i>	Andy Gulliver	
2.	Item 12.1 Endorsement of Policies – Code of Ethics [15 June 2017] <i>1. The Board to review Policy 4.1 Code of Ethics and provide comment to the CEO before the next general meeting.</i> <i>2. PHCC staff to revise the Code of Ethics Policy for presentation at the next General Meeting.</i> <i>Exec reviewed Policy 4.1 Code of Ethics by Exec Members and represented to meeting 17 August 2017</i>	Board Jane O'Malley	COMPLETE