

Peel-Harvey Catchment Council

MINUTES OF GENERAL MEETING



Held on Thursday 16 April 2015 at 9.00am

Marine Operations Centre, 107 Breakwater Parade, Mandurah Ocean Marina

The Chairman opened the meeting at 9.05am

1. Attendance

Present:

Jan Star AM	Chairman
Andy Gulliver	Deputy Chairman
Marilyn Gray	Treasurer
Paddi Creevey OAM	Secretary
Bob Pond	Executive Committee (DoW)
Darralyn Ebsary	Member
Dr Peter Hick	Member
Michael Schultz	Member
Cr John Allert	Local Govt Member (Inland)
Cr Keith Ellis	Proxy Local Govt Member (Coastal)
Craig Olejnik	DPaW
Rob Summers	DAFWA
Scott Haine	Department of Planning (Peel) – Observer

In Attendance:

Jane O'Malley	Chief Executive Officer
Kim Wilson	Program Manager
Thelma Crook	Rivers 2 Ramsar Project Manager PHCC
Patricia Sutton	Office Manager (Minute Taker)
Jo Garvey	Rivers 2 Ramsar Officer <i>[from 10.10am]</i>
Mel Durack	Hotham-Williams NRM Officer <i>[from 10.10am]</i>
Kristy Gregory	Landcare SJ
Teele Worrell	Landcare SJ
Tom Lerner	Shire of Murray

Guests:

Joel Hall	Department of Water
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Apologies:

Maxine Whitely	Member
Mellisa Teede	PDC
Dave Arkwright	PDC
Cr Caroline Knight	Local Govt Member (Coastal)
Chris Ryan	DER
Neil Blake	Department of the Environment
Malcolm Robb	Department of Water

2. Declarations of Interest

No declarations of interest.

3. Confirmation of Minutes of Meeting held on 19 February 2015

3.1 Confirmation of Minutes of Meeting held on 19 February 2015

Moved: Andy Gulliver Secoded: Paddi Creevey

That the Minutes of the meeting held on 19 February 2015 be confirmed as a true and correct record of the meeting.

CARRIED

4. Business arising from previous Minutes

Summary of actions from previous meetings:

No.	Details	Resp.	Complete
1.	Item 7 [19 June 2014] Chairman's Report Invite Joel Hall (DoW) to present at a future meeting on his modelling work and the Upper Serpentine Water Management Plan. <i>Date to be determined.</i>	Patricia Sutton	Complete
2.	Item 7 [21 August 2014] Chairman's Report Follow up DER on the matter of reporting annually on licensed premises.	Jan Star	Pending
3.	Item 5.1 [18 December 2014] Correspondence 1. Jane to review the Application to Clear Native Vegetation procedure. 2. Karl Brennan said he was not familiar with the process of clearing applications in TEC country and he undertook to take the question back to Craig Olejnik.	Jane O'Malley Karl Brennan	Pending
4.	Item 3 [19 February 2015 – Staff and Partners Forum] Seek a briefing on the implications of Gnaala Karla Booja and native title settlement. <i>Unable to provide a briefing, but the SWALSC provided a Quick Guide and Summary Guide for our information. Refer Periodicals April-June Items 4.2 and 4.3.</i>	Thelma Crook	Complete
5.	Item 6 [19 February 2015 – Staff and Partners Forum] Arrange a meet and greet with Hon, Rick Wilson, Member for O'Connor to introduce the PHCC, the R2R project and the need to implement our NRM Strategy.	Jane O'Malley	Pending
6.	Item 8 [19 February 2015 – Staff and Partners Forum] The Executive Group to consider the merits of holding a PHCC Board training workshop, in a similar forum as the staff workshop.	Jane O'Malley	Pending

5. Correspondence

5.1 Correspondence List for February 2015 – April 2015

Moved: John Allert Seconded: Paddi Creevey

That Correspondence In and Correspondence Out be accepted.

CARRIED

6. Monthly Meetings Inventory

Members reviewed the Monthly Meetings Inventory.

7. Chairman's Report

Jan Star presented her report:

“Some important events this period to report: We had a reassuring meeting with Min. Davies, seeking her support for the drainage projects put to PHEMC (and Cabinet). The Minister seemed quite aware of the Water Corp involvement and was prepared to support us in achieving their cooperation if necessary. Her initiative in Vasse was a “toe in the water” in this tricky space. Partnerships in project delivery received her support, and the Minister was very aware of our ability to engage community. Good use of science in waterway management received her support. Soon after we met with Min. Jacobs and had an equally good reception. He discussed coming legislation, was very enthusiastic over the new Biodiversity Act; and there is something coming on Regional Parks which would help the Peel one (and Ramsar extensions) that we were asking about. In discussing DER's role in the catchment he is apparently considering changes to licensing. We did offer a general invitation to come down and in both meetings stressed the helpfulness and competency of our regional staff.

The following meeting with Peter Conran, of DPC, on which Jane will report, confirmed the general acceptance that we were useful because of our contact with landowners. We got no traction on the need for an hypothecated funding mechanism, nor any serious discussion on governance, other than a recognition it was needed and we had a role there. Straight after that the Chief Scientist, Peter Klinken came down and reinforced DPC's interest in the health of the P-H (Phil Murray from DPC was with him). We showed him some of the accessible ‘bad’ areas, he was supportive and also stressed the importance of the SAPPR process as transformative.

I have tabled the draft report on the National NRM Chairs' Forum (and my brief notes.). The major points for me were: the stress by the Commonwealth on the Green Army and how funding would be increasingly directed at that and the 20 Million Trees program, reporting good stories was important to them too as was the MERIT program and integration of all these (legacy of NLP) keep up the narrative –especially with local MP. There was a consistent message on potential of NRM regions to deliver a social licence – ie give an environmental tick of approval to reassure consumers. The power of social media, especially to balance the power of big corporates (MNCs is latest jargon) was stressed by keynote speakers; the role of regional groups as the bridge between research and adoption by other Chairs. The Landcare Network people were there and that all

sounded positive for the future. The Wentworth Group are progressing with their environmental accounting and a result of a trial application is tabled.

There has been a Senate Report released on the National Landcare Program (recommendations tabled). Terry Redman addressed growers and industry people on agriculture in the Peel – PDC will report on it. There was also a Perth RDA seminar on Perth's growth.

The NRM Chairs are going to be considering what opportunities there are to engage in the 'offsets' programs, and the problems ensuing from DPaW's slashing of much of Land for Wildlife."

Jan tabled a report on National Chairs NRM Forum and the Australian Regional Environmental Accounts Trial document. (Reports available from PHCC office)

Keith commented on the Green Army. There is one commencing in two weeks' time and so far this group has had three different leaders. He is trying to recruit, but the group is not very well equipped. Sometimes there are volunteers with nothing to do. The service provider should be accountable for the outcome. Keith will be making a presentation on the Green Army when he visits Minister Greg Hunt's office in Canberra.

Members discussed Green Army's involvement with indigenous groups and the availability of local Noongars to step up to team leader roles. They would need to work in a team for 20 weeks before they would be able to take on a team leader role. Age is also a consideration. Keith said he would take this information to Minister Hunt.

Andy suggested that there might be an opportunity for the PHCC to step in and provide a solution via 'fee for service' sometime in the future.

Paddi congratulated the team on the engagement with politicians and bureaucrats. She noted the strong working relationship with Don Randall and asked if there were any options with senators within the Catchment so we could connect with those in opposition as well as the Government.

Moved: John Allert Seconded: Rob Summers

That the Chairman's Report be accepted.

CARRIED

8. Update on Strategic Assessment Perth and Peel Region (SAPPR)

Jane advised that SAPPR would be a standard item on the agenda until it is complete.

Strategic Assessment Perth and Peel Regions (SAPPR) / Peel-Harvey Estuary Management Committee (PHEMC)

We are continuing to be involved in the SAPPR Stakeholder Reference Group, Peel-Harvey Estuary Management Committee and the PHEMC Senior Officials Group. Our proposal to the Department of Premier and Cabinet to partially cover some of our costs to enable us to continue to provide support for these groups and the projects falling from them has been agreed by the DG of the DPC. We are in the process of finalising a contract to June 30, 2016, to this effect. At this meeting we also raised the ongoing funding issue to enable strategic, landscape scale project delivery over time to meet the objectives of the SAPPR process.

At this stage focus of the SAPPR/PHEMC has been on four major items, being:

1. Drainage
2. Fertiliser Management

3. Peel Regional Park and
4. Soil Amendment

Additional priorities are now being further explored, with a particular focus on an effective governance framework. This is recognised as an absolute necessity.

[Joel Hall arrived at 9.40am]

9. Chief Executive Officer's Report

Drainage Projects

We are working on a range of drainage project options via the PHEMC and SAPP and with PDC (Legacy Projects). The SAPP drainage projects have been rolled into the proposed Regional Estuaries Initiative which is intended to provide drainage and other mitigation solutions and resolve governance for all estuaries. A stand-alone option is required for the Peel-Harvey if the REI does not progress.

Implementation of the SIP has the attention of government and we understand a paper is being presented to the State Steering Committee for their consideration. In respect to the drainage projects that have already been before the SSC, pre-feasibility work look promising, showing concepts are technically feasible and will have significant positive impacts in removing nutrients before they reach our Rivers and Estuary. There will need to be a strong commitment to a collaborative partnership with the Water Corporation to enable cost effective implementation for these, and future projects, and this was a point of discussion with the Minister for Water. We are scheduled to meet with the new Acting DG for Water, Mike Rowe later this month and will raise this issue with him.

Jane updated members on the Draft Revised Peel Region Scheme – Strategic Agricultural Resource Areas Policy.

She advised that the minutes from last Sustainable Agriculture Technical Working Group would be placed on the PHCC Members' page.

ACTION: Pat to put minutes from last Sustainable Agriculture Technical Working Group on the PHCC Members' page on the website.

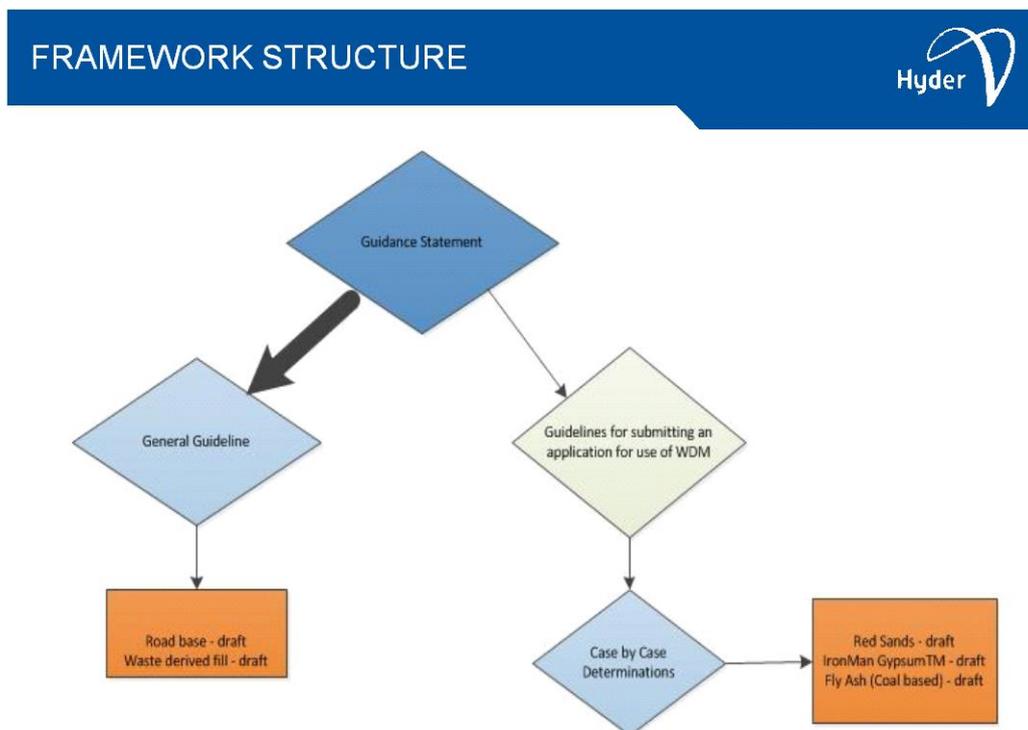
Waste Derived Material Guidelines

The PHCC made a submission to the Department of Environmental Regulation's Consultation Paper on Regulation of Waste Derived Materials in August 2014. The PHCC has a particular interest in the Paper due to its relevance to use of bauxite-derived materials in the catchment (e.g. Alkaloam and Red Sands), other soil amendments, fill materials, among others. After the close of submissions, the PHCC attended a number of workshops to provide input into two draft Material Guidelines that the DER had prioritised for release. In late December 2014, the DER released final Material Guidelines for:

1. Construction Products - The purpose of this material guideline is to provide guidance as to when DER will regard road base and drainage rock produced from waste as no longer being waste.

- Clean fill - The purpose of this material guideline is to provide guidance as to when DER will regard clean fill generated from waste as no longer being waste. DER is separately preparing a material guideline for manufactured fill.

As at the last workshop meeting, it was understood that Material Guidance for materials such as Red Sand, Alkaloam would be handled by the DER on a Case-by Case basis (see figure below). An update from DER would be timely and in DER's absence from today's meeting Jane will seek this through the PHEMC SOG.



Jan said that the Department of Environment Regulation had been in the news recently about a piggery in West Pinjarra. This is one of the many issues at present. For example there has been a parliamentary enquiry on BioOrganics. Jan had asked about the monitoring of pollution and said there was a problem looming that we need to tackle. She has asked for information on licensed premises. Keith said he could get some reporting for Jan. Note to contact Simon O'Brian for a report.

ACTION: Pat to arrange a meeting with Simon O'Brian to discuss licensed premises.

Peel-Yalgorup Condition Assessment Report

Thanks to Kim, with help from Jennifer Hale, for comments on the draft Peel-Yalgorup Condition Assessment Report.

EPA referrals

We are in the process of formalising our verbal concerns to the DPC in respect to the EPA's apparent flawed view of determination of 'significance' and reliance on other tools to manage environmental values that are demonstrated to be ineffective. For example, the Lake Pollard Extractive Industry proposal. While some land use planning applications can be managed to minimise or mitigate impacts, this application is fundamentally unacceptable and should have been refused. We will request a meeting with DPC to discuss:

1. How to achieve a genuine coordinated approach for land use planning decisions including PHEMC, Agencies and Local Government;
2. Concerns over Lake Pollard decision; and
3. Request a meeting with the EPA to discuss their determination of significance, particularly in light of community expectations of the SAPP process.

ACTION: Request a meeting with DPC to discuss:

- 1. How to achieve a genuine coordinated approach for land use planning decisions including PHEMC, Agencies and Local Government;**
- 2. Concerns over Lake Pollard decision; and**
- 3. Request a meeting with the EPA to discuss their determination of significance, particularly in light of community expectations of the SAPP process.**

National Landcare Program – Proposal Pending

We have still not heard if our proposal for \$3.8 million to June 2018 has been accepted. Until we receive our regional allocation we are continuing to deliver Commonwealth projects via a second deed of variation against our foundational funding.

We hope to receive notification soon, and the formal contract to sign. We expect an initial funding allocation on signing of the agreement. The first task will be to prepare our MERI Plan (within 40 days). On acceptance of the Plan we will receive the next funding payment and we can start delivery of our first direct Regional Allocation contract with the Commonwealth as an independent region. It is anticipated that funding will be received prior to the end of the financial year. This delay in funding should enable us to justify shifting any of the new NLP funding required to be spent by June 30 into subsequent financial years, to ensure the most effective use of this funding in delivery of projects.

Commonwealth Government Programs - 20 Million Trees and Green Army

We submitted three applications under the Commonwealth Government's 20 Million Trees Project to organisations submitting tenders to deliver on behalf of the Government (Greening Australia, NRMWA and Vettera). If any of these organisations are successful we will have the opportunity to further refine our projects. Thank you to Thelma for her role in preparing the applications.

We chose not to apply for the latest round of Green Army but again are supporting other organisations to do so. There are several teams approved in the Peel-Harvey and we are working with others to build PHCC projects into their project plans. We will meet with tender organisations to determine if we apply for a team/s in the next round.

Iconic Project – Industry

We are working with BHP Billiton on a business partnership proposal to deliver an iconic project focussed in the upper catchment. The initial 5 year project will be in the context of a 30 year program to achieve a 100 year vision. The focus will be water quality, biodiversity, community engagement, indigenous participation and research driven management. The proposal is due on 30 April and is a priority.

PDC Legacy Projects

Pracsys consultants have been appointed by the PDC to prepare business cases and comprehensive economic analysis by 31 July for three legacy projects, as identified in the PDC Blueprint. These are:

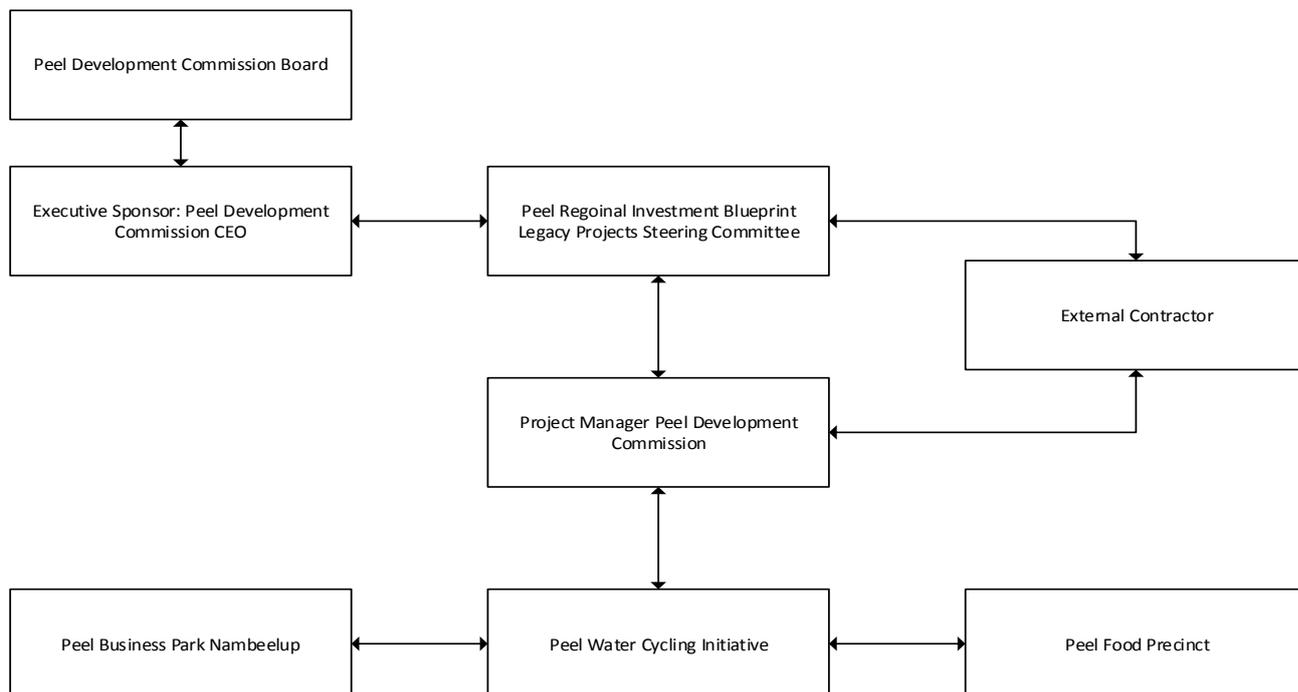
- Peel Business Park Nambeelup;
- Peel Integrated Water Cycle Initiative (NB: Peel waste water pipeline Stage 1);
- Peel Food Precinct.

It is hoped that the business cases will enable funding through the Southern Investment Initiative Fund or Blueprint Implementation Fund.

Jane is representing the PHCC on the Project Steering Committee.

The Project Steering Committee will provide timely advice, direction and information to the contract manager and successful Respondent.

PDC Legacy Projects Governance Structure:



NOTE: Scott Haine declared an interest in the following EPA decision item.

Appeal – EPA Decision not to formally assess Lake Pollard Extractive Industry

We have submitted an appeal against the EPA’s decision not to formally assess an application for an extractive industry adjacent to Lake Pollard (adjacent to Lake Clifton). A copy of the submission is in the correspondence out on the Members’ page and will be made public on the website. We have also raised this issue with the DPC in light of the SAPPR process (refer SAPPR discussions).

Jane said the impact was going to be massive and that it was worthwhile reading the submission.

ACTION: Forward the research on Lake Pollard to Scott Haine at the Department of Planning.

Meeting with Parliamentary Secretary to the Minister for Environment, Bob Baldwin, & Hon Don Randall, Member for Canning

We (Andy Gulliver, Marilyn Gray, Bob Pond & Jane O’Malley) met with Hon Bob Baldwin, MP, Parliamentary Secretary to the Minister for Environment and Hon Don Randall, Member for Canning on 10 March. Discussions focussed on potential future Green Army projects and provided an opportunity for us to discuss the Peel-Harvey Ramsar System.

Branding Review

The Branding Sub Committee (with Jan present) met on 2 April to discuss options for a branding review. It was recommended that we progress with option 1 involving:

- A research and development workshop
- A how to get your message across workshop, and
- A brand and visual language design and development and style guide

Funding (\$9980) is available and the Executive Group approved expenditure. Consultants Media on Mars have been engaged to undertake the Review.

Staffing – Operations Manager, Science Advisor and Stormwater/Water Quality Officer

- Applications for the Operations Manager close on 20 April.
- The Science Advisory Committee have revised the Senior Scientist position description and recruitment process. The position is now titled “Science Advisor” with a clearer emphasis on science communication. It is anticipated that advertising for the position will commence before the end of the month. The funding bodies (DRD and City of Mandurah) have been advised of Ryan’s departure and process is now being undertaken. They are both comfortable with this and there is no risk to the funding for the position.
- We have yet to readvertise for a Stormwater/Water Quality Officer and have engaged a consulting hydrologist (Matt Giraudo) to assist with projects until we can put this in place.

Sustainable Agriculture – Technical Working Group (TWG)

The PHCC has been actively involved in a number of major policy initiatives in relation to future agriculture on the Coastal catchment:

1. Development of a Brochure on ‘Horticulture in the Peel-Harvey Coastal Catchment – a guide for growers and investors. (Peel Sustainable Agricultural Technical Working Group, TWG)
2. Development of a Model Local Planning Policy (LPP) for new Horticulture in the Peel-Harvey Coastal Catchment (Peel Sustainable Agricultural Technical Working Group, TWG)
3. Review of the Strategic Agricultural Resource Policy (by the WAPC and Department of Planning);
4. Business Planning for the Peel Food Zone (PDC).

The draft Brochure is reaching finalisation, and the endorsement of all major local and state government agencies is being sought. The Model LPP is due to be circulated to TWG members as a second draft in the coming week. The PHCC is working closely with the Shire of Murray, DAFWA and PDC to manage and deliver the Brochure and LPP.

Meeting notes from the latest TWG meeting will be available on the Members’ page. These detail the stakeholders involved, complexities of issues being faced, solutions being explored and implications of a ‘business as usual’ approach. This issue is high on the State Government’s radar and is a standing agenda item on the PHEMG SOG. We are actively pursuing cross membership with the State’s higher level group established to explore solutions to this issue. The DPC was represented at the last TWG meeting, but the Office of the EPA was not. There appears to be a reluctance to utilise the TWG as a means of communicating directly with relevant stakeholders. Greater support for local governments in the approval and compliance processes is required. A greater appreciation of the issues being dealt with by local governments would assist to guide support required. The DAFWA is being very helpful in their role on, and supporting the TWG.

Moved: Bob Pond Seconded: Darralyn Ebsary

That the Chief Executive Officer’s report be received.

CARRIED

10. Treasurer’s Report

10.1 Marilyn Gray presented the March 2015 financials:

Project Funding:

1. HRRTs Strategic Weed Control & Revegetation of the Harvey Basin Project concluded on 28 February 2015 with unspent funds of \$2030.45. The Financial Statement has been audited and Jane Townsend [HRRT] will be forwarding Acquittal Reports to the funding body requesting that the unspent funds be retained to purchase Monitoring Equipment to enable the longevity of the Project.
2. The R2R Project has received confirmation that the Interim Project Report and Financial Statement at 31 December 2014 has now been approved and we are expecting to receive the final payment of \$535,431 for this financial year very soon.
3. The Mayfields Healthy Waterways Project and HRRT Strategic Weeds Project concluded on 31 March 2015. The Project Acquittal Report and Financial Statement will be completed and sent to the funding body.

4. Lotterywest Projects: We have received the final payment of \$32,259 last week for Ramsar 482 and have been given a further extension to 30 April 2015 to finalise this Project. The Building Grant will also be finalised on 30 April 2015 with the library fit-out being completed this month.
5. At the recent Finance and Audit Committee meeting, it was agreed to consolidate funds sitting in Minor Projects based on the new Business Model over to the PHCC Support account. Karen will carry out the necessary transactions in April, noting where funds have been transferred from for future reference if required, and this will streamline the Activity Statement as we move forward.

Term Deposit

The F&A Committee reviewed the cashflow in our Equity Account and it was recommended that we move a further \$150,000 of corporate funds to a Term Deposit account when the existing Term Deposit is due for renewal in June 2015.

It was agreed to keep the Project funds in the Online Saver Account until we receive confirmation of our new funding arrangements.

Audit

The Organisation Audit has been scheduled for two days onsite being 1 and 2 September. Projects requiring annual audits will be done prior to this to enable the completion of the overall audit.

Financial Position as at 31 March 2015

ANZ Corporate Online Saver Account	\$266,982.05
Westpac Term Deposit	\$427,114.53
ANZ Project Online Saver Account	\$1,385,345.91
ANZ Project Cheque Account	\$52,257.82
Petty Cash	\$55.35
ANZ Visa Card	(\$2,507.23)
<hr/>	
Total Cash at Hand:	\$2,129,248.43

[Jo Garvey and Mel Durack arrived at 10.10am]

Marilyn drew attention to the Balance Sheet.

Moved: Paddi Creevey Seconded: Andy Gulliver

That the March 2015 Financial reports be ratified.

CARRIED

The meeting broke for morning tea at 10.15am and resumed at 10.40am

11. Presentations

11.1 Malcolm Robb – Department of Water

Malcolm Robb was a late apology for this meeting.

11.2 Joel Hall – Department of Water

Joel provided his presentation on Birriga and Oaklands flood modelling and drainage studies, modelling to support the Serpentine Drainage Water Management Plan. A copy of this presentation is available on the Member's Page of the PHCC website. The following points were discussed:

- Drainage Challenges
- Internal vs external subcats
- Flood frequency analysis
- Comparison to Byford DWMP flows
- Birriga flood model
- Floodplain mapping
- Consideration for future urban drainage designs
- How to use the model results
- Next steps

12. Officer Presentations – Thelma Crook “Indigenous Policy in Action” Conference

Thelma Crook gave an overview of the “Indigenous Policy in Action” conference that she recently attended. A copy of this presentation is available on the Member's Page of the PHCC website. The following points were noted:

- Strategies for employment and training:
 - *Talk to, don't tell!!*
 - Making a commitment – whole organisation
 - Building the partnerships – coordinated approach
 - Cross cultural training – understand each other
 - Understanding family and social structures - flexibility
 - Increasing capacity – skills training to suit local communities business or employment needs
 - Mentoring and support
 - Monitoring, evaluation and improving
 - Measure and celebrate success

13. Agency Reports

13.1 Bob Pond – Department of Water

Bob reported on the following:

- The meeting with the Chief Scientist went quite well.
- Attended WAMSI science conference. There was some interesting information, but our situation is so different in small estuarine dredging as compared to hundreds of millions of cubic metres in a tropical marine environment. There was an excellent presentation on moving plumes, which was interesting, but it doesn't apply in one metre of water. It wasn't quite as useful as hoped.
- Have had some algal issues that culminated last week in a shellfish warning issued by the Department of Health. Had high levels of Dinophysis acuminata which can cause diarrhetic shellfish poisoning at very low levels. Essentially the health warning says "don't eat mussels in Peel-Harvey estuary system."
- Had a fish kill in Wilgie Creek - mostly mullet but some bream as well.
- Bob is representing the Department of Water on the NRM Conference committee with Annette Brown. The conference is being held between 21 and 23 September. They are not planning any conference tours as part of that conference but did raise the possibility of non-official tours being done on the Monday at the start of conference. There's a discussion to be had within this group, whether we want to try to put on some fee for service tours, eg looking at the estuary in boats or using Landcare landscapes or urban stormwater to get to a few sites. Or possibly a loop around the estuary eg Ramsar focussed, maybe Lake Mealup. Would have to use the facilities of the conference to charge people to do it, but not a conference activity. Would have to look at whether we wanted to do it, whether it would help meet MERIT targets. The idea would be to charge enough to make it worthwhile.

13.2 Craig Olejnik – Parks and Wildlife

- Implement R2R dieback hygiene plan to be able to complete winter works, weed control blackberry, cotton bush.
- General management of reserve continuing.
- NZ fur seals in the media, main problem is discouraging people from feeding them and removing gang hooks from face and flipper.
- Black Lake dolphin rescue, over 55 canoe group and staff relocated two male dolphins to lower Serpentine River.
- SAPPR Ramsar works, indirect impacts and condition statements.
- Green Army planning, Len Howard and Peel Inlet reserves.
- Prescribed burning likely to start next week at Yalgorup if conditions permit.

13.3 Rob Summers – DAFWA (Refer Attachment 13.3)

Rob tabled a schedule outlining DAFWA activities in the Peel-Harvey Catchment, the Peel Planning and Regional Development Region.

13.4 Scott Haine – Department of Planning Peel (Observer)

- The Department of Planning (DoP) has commenced work on updating the Peel Region Scheme Strategic Agricultural Resources Policy.
- Nambeelup Industrial Area – District Structure Plan project - a meeting has been scheduled next week with the DoP, PHCC, Shire of Murray and the Peel Development Commission to work through issues raised in the submissions received.
- The draft South Metropolitan Peel Sub-regional Planning Framework will soon be released for public comment.

14. Closure and Next Meeting

Paddi said that this morning's meeting and other meetings show the breadth and depth of what PHCC does. This is phenomenal against a backdrop of huge transitional work with Commonwealth departments. We have a remarkable team who work with remarkable agency people. Jan endorsed Paddi's comments.

Marilyn passed on a comment from the BHP meeting, that in order to look for a partner, BHP had looked at a number of other organisations and came up with PHCC as the organisation that would be best able to produce results. We need to celebrate that, clearly, our worth is being recognised.

The meeting closed at 12.00.

The next meeting is to be held on Thursday 18 June 2015 at 9.00am.

Summary of actions from previous meetings:

No.	Details	Resp.	Complete
1.	Item 7 [21 August 2014] Chairman's Report Follow up DER on the matter of reporting annually on licensed premises.	Jan Star	Pending
2.	Item 5.1 [18 December 2014] Correspondence 1. Jane to review the Application to Clear Native Vegetation procedure. 2. Karl Brennan said he was not familiar with the process of clearing applications in TEC country and he undertook to take the question back to Craig Olejnik.	Jane O'Malley Karl Brennan	Pending
3.	Item 6 [19 February 2015 – Staff and Partners Forum] Arrange a meet and greet with Hon, Rick Wilson, Member for O'Connor to introduce the PHCC, the R2R project and the need to implement our NRM Strategy.	Jane O'Malley	Pending
4.	Item 8 [19 February 2015 – Staff and Partners Forum] The Executive Group to consider the merits of holding a PHCC Board training workshop, in a similar forum as the staff workshop.	Jane O'Malley	Pending

Summary of actions from meeting of 16 April 2015:

1.	<p>Item 9 [16 April 2015] CEO's Report Arrange a meeting with Simon O'Brian to discuss licensed premises.</p>	Pat Sutton	
2.	<p>Item 9 [16 April 2015] – CEO Report Put minutes from last Sustainable Agriculture Technical Working Group on the PHCC Members' page on the website.</p>	Pat Sutton	Complete
3.	<p>Item 9 [16 April 2015] – CEO Report Request a meeting with DPC to discuss:</p> <ol style="list-style-type: none"> 1. How to achieve a genuine coordinated approach for land use planning decisions including PHEMC, Agencies and Local Government; 2. Concerns over Lake Pollard decision; and 3. Request a meeting with the EPA to discuss their determination of significance, particularly in light of community expectations of the SAPP process. 	Jane O'Malley	
4.	<p>Item 9 [16 April 2015] – CEO Report Forward the research on Lake Pollard to Scott Haine at the Department of Planning.</p>	Jane O'Malley	Complete Emailed 18/5/15